



Erasmus + Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2021-2027 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name of the institution | Erasmus code | Contact details (email, phone) | Website |
|--|-----------------|---|--|
| University of Plovdiv 'Paisii Hilendarski' Tsar Asen str, 24, 1st fr, room 111, IR office - Rectorate Plovdiv 4000 Bulgaria | BG PLOVDIV04 | International Relations Office Institutional Coordinator Assoc.Prof. Boryan Yanev, PhD; byanev@gmail.com; +359 32 261 478 Erasmus+ outgoing students and staff Ms Radosveta Mishevska; iro@uni-plovdiv.bg; + 359 32 261 363 Law Faculty Coordinator Assoc. Prof. Angel Shopov, PhD; a_shopov@uni-plovdiv.bg Law Faculty Secretary Responsible on Erasmus + Ms Anna Pavlova phone: + 359 32 261 283 fax: + 359 32 261 378 e-mail: law<@>uni-plovdiv.bg | https://uni-plovdiv.bg https://uni-plovdiv.bg/pages/index/28/ http://en.law.uni-plovdiv.bg/ https://law.uni-plovdiv.bg/ |
| Altınbaş University Address: Mahmutbey Dilmenler Cad. No: 26, 34217, Bağcılar, Istanbul, Turkey | TR ISTANBU38 | Institutional Erasmus coordinator: Ecem Hazal Öksüzömer Barlak Mahmutbey Dilmenler Cad. No :26 Bagcilar/ISTANBUL erasmus@altinbas.edu.tr Phone : (+90)212 604 01 00 Ext :: 1176-1096-1098 | http://www.altinbas.edu.tr/en/erasmus-eng |

B. Mobility numbers¹ per academic year

| FROM | TO | Subject area code | Subject area name | Study cycle | Number of student mobility periods | |
|--------------|--------------|-------------------|---|---|------------------------------------|-----------------------------------|
| | | | | | Student Mobility for Studies | Student Mobility for Traineeships |
| BG PLOVDIV04 | TR ISTANBU38 | 042 | Law/ Public administration/ International relations | 1 st / 2 nd / 3 rd | 3 student(s) x 5 months each = 15 | 3 sts * 5 Months |
| TR ISTANBU38 | BG PLOVDIV04 | 042 | Law/ Public administration/ International relations | 1 st / 2 nd / 3 rd | 3 student(s) x 5 months each = 15 | 3 sts * 5 Months |

| FROM | TO | Subject area code | Subject area name | Number of staff mobility periods | |
|--------------|--------------|-------------------|---|----------------------------------|-----------------------------|
| | | | | Staff Mobility for Teaching | Staff Mobility for Training |
| BG PLOVDIV04 | TR ISTANBU38 | 042 | Law/ Public administration/ International relations | 2(14) | 1(7) |
| TR ISTANBU38 | BG PLOVDIV04 | 042 | Law/ Public administration/ International relations | 2(14) | 1(7) |

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

| Receiving institution | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level | |
|-----------------------|------------------------|---------------------------|---------------------------|---|-----------------------------|
| | | | | Student Mobility for Studies | Staff Mobility for Teaching |
| BG PLOVDIV04 | | English | Bulgarian | B1 English or Bulgarian | B2 English or Bulgarian |
| TR ISTANBU38 | | English | English | B2 | B2 |

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

- Exchange studies for PhD students are organized according to individual plans.
- Incoming staff members should apply for visits to the respective faculty coordinators (<https://uni-plovdiv.bg/pages/index/160/>)

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution | Autumn term | Spring term |
|-----------------------|-----------------------|---------------------------|
| BG PLOVDIV04 | June 30 th | November 30 th |
| TR ISTANBU38 | 15 July | 30 November |

2. The receiving institution will send its decision within **3** weeks.
3. A Transcript of Records will be issued by the receiving institution no later than **4** weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of this agreement or changes in the data set above can be amended annually, if communicated before December 1st. Neither the European Commission nor the National Agencies can be held responsible in case of conflict.

F. Information

1. Grading systems of the institutions

| BG PLOVDIV04 Grading System | | |
|-----------------------------|------------|--------------|
| Local Grade | ECTS Grade | Definition |
| 6 | A | Excellent |
| 5 | B | Very Good |
| 4 | C | Good |
| 3 | D | Satisfactory |
| | E | Pass |
| 2 | FX | Fail |
| | F | Fail |

In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass:

| Bulgarian Grade | Description |
|-----------------|------------------------------|
| Отличен (6) | Excellent performance |
| Много добър (5) | Very good performance |
| Добър (4) | Good performance |
| Среден (3) | Acceptable performance |
| Слаб (2) | Insufficient performance |
| Не се явил | Exam not done by the student |

ECTS credits
 one semester: 30 ECTS credit points
 one full academic year: 60 ECTS credit points

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution | Contact details | Website for information |
|-----------------|--|--|
| BG PLOVDIV04 | ts.angelova@uni-plovdiv.bg + 359 32 261 363 | https://uni-plovdiv.bg/pages/index/160/ https://uni-plovdiv.bg https://uni-plovdiv.bg/pages/index/28/ http://en.law.uni-plovdiv.bg/ |
| TR ISTANBU38 | erasmus@altinbas.edu.tr | http://www.altinbas.edu.tr/en/erasmus-eng |

3. Insurance

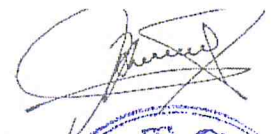

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|---|--|
| BG PLOVDIV04 | International Relations Office Incoming Students Erasmus+ incoming students and staff Ms Tsanka Spasova; iro@uni-plovdiv.bg; ts.angelova@uni-plovdiv.bg + 359 32 261 363 fax: +359 32 635 049 | https://uni-plovdiv.bg/en/pages/index/160/ https://uni-plovdiv.bg/en/pages/index/386/ |
| TR ISTANBU38 | erasmus@altinbas.edu.tr | http://www.altinbas.edu.tr/en/erasmus-eng |

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| TR ISTANBU38 | erasmus@altinbas.edu.tr | http://www.altinbas.edu.tr/en/erasmus-eng |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature ² |
|-------------------------------|---|-----------|---|
| BG PLOVDIV04 | Assoc.Prof. B.Yanev, PhD Institutional Erasmus Coordinator | 5.11.2021 |  |
| TR ISTANBU38 | Prof. Dr. Çağrı ERHAN | 8.4.2022 |  |

² Scanned signatures are accepted