



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-20[21]²

between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
ANADOLU UNIVERSITY	TR ESKISEH01	Erasmus Institutional Coordinator, Assoc. Prof. Dr. B. Kağan Özdemir bilgeko@anadolu.edu.tr Responsible for Inter-Institutional Agreements, Gamze Alper Anadolu University, Office for International Affairs – 26470 Yunusemre Kampusu, Eskisehir Türkiye Phone: 0090 222 335 05 80 Ext: 4463/4467 Fax: 0090 222 330 74 37 gamzealper@anadolu.edu.tr uib@anadolu.edu.tr Departmental Coordinator(s): Assoc. Prof. Dr. Hülya Bayrak Akyıldız Faculty of Humanities hbayrak@anadolu.edu.tr	University: http://www.anadolu.edu.tr/en International Office: http://www.uib.anadolu.edu.tr/ Catalogue: http://abp.anadolu.edu.tr/ → Please choose your cycle → Subject → Course Structure Diagram with Credits
PLOVDIV UNIVERSITY PAISII HILENDARSKI	BG PLOVDIV01	International Relations Office Prof. Nevena Mileva, PhD, Vice-Rector, International Relations and Scientific Research E-mail: nmileva@uni-plovdiv.bg Address: 24 Tsar Asen Street Plovdiv 4000 Bulgaria Phone: (+359) 32 261 363 Fax: (+359) 32 635 0 Mrs. Nadya Kaneva, M.A., Institutional Contract Administrator and Outgoing Students' Advisor E-mail: nadya@uni-plovdiv.bg Mrs. Radosveta Mishevska, M.A., Incoming Students' Adviser E-mail: iro@uni-plovdiv.bg	University: https://uni-plovdiv.bg/
[...]			

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR ESKISEH01	BG PLOVDIV01	0232 (222)	Turkish Language and Literature	1st 2nd 3rd	3 X 5 months	
BG PLOVDIV01	TR ESKISEH01	0232 (222)	Turkish Language and Literature	1st 2nd 3rd	3 X 5 months	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
TR ESKISEH01	BG PLOVDIV01	0232 (222)	Turkish Language and Literature	2 X 5 days	
BG PLOVDIV01	TR ESKISEH01	0232 (222)	Turkish Language and Literature	2 X 5 days	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional : Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ESKISEH 01	All	Turkish	English	English or Turkish B1	English or Turkish B2
BG PLOVDIV 01	All	Turkish	English	English or Turkish B1	English or Turkish B2

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

TR ESKISEH01: In case of additional requirements with regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office – uib@anadolu.edu.tr

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ESKISEH 01	End of August (Application)	End of January (Application)
BG PLOVDIV 01	End of August (Application)	End of January (Application)

[* to be adapted in case of a trimester system]

- The receiving institution will send its decision within [x] weeks.
- A Transcript of Records will be issued by the receiving institution no later than [xx] weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
- Termination of the agreement
[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁷. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

TR ESKISEH 01	http://abp.anadolu.edu.tr/?page=static&inner=kurumsal&content=akademikTaninma
BG PLOVDIV 01	https://uni-plovdiv.bg/pages/index/386/

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ESKISEH 01	Responsible for Incoming Students Elif Gümüş / gumuselif84@gmail.com Tel/Fax 0090 222 330 74 37	http://www.uib.anadolu.edu.tr/index.php?lang=en →incoming→visa&residence permit

⁷ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

BG PLOVDIV 01	Mrs. Radosveta Mishevskva, M.A., Incoming Students' Adviser E-mail: iro@uni-plovdiv.bg Tel.: (+359) 32 261 363 Fax: (+359) 32 635 049	https://uni-plovdiv.bg/pages/index/385/ →incoming→visa&residence permit
---------------	--	--

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ESKISEH 01	Responsible for Incoming Students Elif Gümüş / gumuselif84@gmail.com Tel/Fax 0090 222 330 74 37	http://www.uib.anadolu.edu.tr/index.php?lang=en →incoming→insurance
BG PLOVDIV 01	Mrs. Radosveta Mishevskva, M.A., Incoming Students' Adviser E-mail: iro@uni-plovdiv.bg Tel.: (+359) 32 261 363 Fax: (+359) 32 635 049	https://uni-plovdiv.bg/pages/index/386/ →incoming→insurance

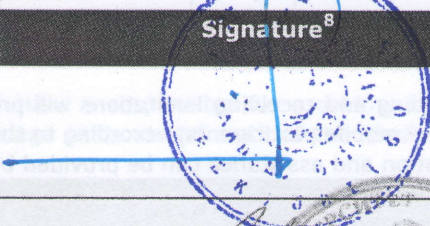

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ESKISEH 01	Responsible for Incoming Students Elif Gümüş / gumuselif84@gmail.com Tel/Fax 0090 222 330 74 37	http://www.uib.anadolu.edu.tr/index.php?lang=en →incoming→housing
BG PLOVDIV 01	Mrs. Radosveta Mishevskva, M.A., Incoming Students' Adviser E-mail: iro@uni-plovdiv.bg Tel.: (+359) 32 261 363 Fax: (+359) 32 635 049	https://uni-plovdiv.bg/pages/index/386/ →incoming→housing

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁸
TR ESKISEH 01	Prof Dr. Naci Gündoğan, Rector	16.11.2014	
BG PLOVDIV 01	Prof. Dr. Zapryan Kozlucov, Rector	12.11.2014	

⁸ Scanned signatures are accepted