



## Erasmus + Programme

### Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

#### Inter-institutional agreement 2019-20/2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
University of Plovdiv 'Paisii Hilendarski'	BG PLOVDIV04	<p>Institutional Coordinator Assoc.Prof. Boryan Yanev, PhD; <a href="mailto:byanev@gmail.com">byanev@gmail.com</a>; +359 32 261 478 Erasmus+ outgoing students and staff Radosveta Mishevska, M.A.; <a href="mailto:iro_pu@abv.bg">iro_pu@abv.bg</a>; + 359 32 261 363 Erasmus+ Incoming Students Yana Petrova, M.A.; <a href="mailto:iro.petrova@gmail.com">iro.petrova@gmail.com</a>; phone: + 359 32 261 363 fax: +359 32 635 049 <b>Address:</b> International Relations Office, Tzar Assen str. 24, room 111, 4000 Plovdiv, Plovdiv University - Rectorate</p> <p>Law Faculty Coordinator Asst. Prof. Angel Shopov, PhD; <a href="mailto:angel.shopov@gmail.com">angel.shopov@gmail.com</a> Law Faculty Secretary Responsible on Erasmus + Ms Anna Pavlova phone: + 359 32 261 283 fax: + 359 32 261 378 <a href="mailto:law@uni-plovdiv.bg">law@uni-plovdiv.bg</a></p>	<p><a href="https://uni-plovdiv.bg">https://uni-plovdiv.bg</a></p> <p><a href="https://uni-plovdiv.bg/pages/index/28/">https://uni-plovdiv.bg/pages/index/28/</a></p> <p><a href="http://en.law.uni-plovdiv.bg/">http://en.law.uni-plovdiv.bg/</a></p> <p><a href="https://law.uni-plovdiv.bg/bg/%D0%BE%D0%B1%D1%83%D1%87%D0%B5%D0%BD%D0%B8%D0%B5/%D0%BF%D1%80%D0%BE%D0%B3%D1%80%D0%B0%D0%BC%D0%B0-%D0%B5%D1%80%D0%B0%D0%B7%D1%8A%D0%BC/">https://law.uni-plovdiv.bg/bg/%D0%BE%D0%B1%D1%83%D1%87%D0%B5%D0%BD%D0%B8%D0%B5/%D0%BF%D1%80%D0%BE%D0%B3%D1%80%D0%B0%D0%BC%D0%B0-%D0%B5%D1%80%D0%B0%D0%B7%D1%8A%D0%BC/</a></p>
Ruhr-University Bochum/ Ruhr-Universität Bochum	D BOCHUM01	<p><b>Institutional Coordinator:</b> Ms Jutta Schmid, International Office,</p>	University homepage:

		Universitätsstr. 150, D-44780 Bochum, Tel.: +49 – 234- 32 28763 <a href="mailto:international@rub.de">international@rub.de</a>  <b>Departmental Coordinator:</b> Prof. Dr. Stefan Magen, Faculty of Law, Center for International Affairs, Universitätsstr. 150, D-44780 Bochum, Tel.: +49 – 234 – 32 26868 <a href="mailto:Zfi-jura@rub.de">Zfi-jura@rub.de</a>	<a href="http://www.ruhr-uni-bochum.de/">http://www.ruhr-uni-bochum.de/</a>  Erasmus website:  <a href="http://international.rub.de/gaststudis/programme/erasmus/index.html">http://international.rub.de/gaststudis/programme/erasmus/index.html</a>  Academic calendar:  <a href="http://www.uv.rub.de/pvz-planung/vvz.htm">http://www.uv.rub.de/pvz-planung/vvz.htm</a>  Homepage for incomings (Law Faculty):  <a href="http://www.ruhr-uni-bochum.de/zfi-jura/incomings.html">http://www.ruhr-uni-bochum.de/zfi-jura/incomings.html</a>
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## B. Mobility numbers<sup>1</sup> per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods
					Student Mobility for Studies
BG PLOVDIV04	D BOCHUM01	0421	Law	1 <sup>st</sup> / 2 <sup>nd</sup>	2 student(s) x 5 months each = 10
D BOCHUM01	BG PLOVDIV04	0421	Law	1 <sup>st</sup>	2 student(s) x 5 months each = 10

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
BG PLOVDIV04	D BOCHUM01	0421	Law	1x5	1x5
D BOCHUM01	BG PLOVDIV04	0421	Law	1x5	1x5

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
BG PLOVDIV04	10.0	English	Bulgarian	B1 English or Bulgarian	B2 English or Bulgarian
D BOCHUM01	Law	German	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

### D. Additional requirements

#### D BOCHUM01:

- information for incoming exchange students: <http://international.rub.de/gaststudis/index.html.de>
- we welcome students & staff with disabilities; please find useful information here: <http://akafoe.de/inklusion/>  
Faculty of Law for Incomings: <http://www.ruhr-uni-bochum.de/zfi-jura/incomings.html>

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
BG PLOVDIV04	June 30 <sup>th</sup>	November 30 <sup>th</sup>
D BOCHUM01	June 15 <sup>th</sup>	December 15 <sup>th</sup>

2. The receiving institution will send its decision within **3** weeks.
3. A Transcript of Records will be issued by the receiving institution no later than **4** weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of this agreement or changes in the data set above can be amended annually, if communicated before December 1<sup>st</sup>. Neither the European Commission nor the National Agencies can be held responsible in case of conflict.

### F. Information

#### 1. Grading systems of the institutions

##### BG PLOVDIV04:

BG PLOVDIV04 Grading System
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Local Grade	ECTS Grade	Definition
6	A	Excellent
5	B	Very Good
4	C	Good
3	D	Satisfactory
	E	Pass
2	FX	Fail
	F	Fail

In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass:

**Bulgarian Grade**

**Description**

Отличен (6)	Excellent performance
Много добър (5)	Very good performance
Добър (4)	Good performance
Среден (3)	Acceptable performance
Слаб (2)	Insufficient performance
Не се явил	Exam not done by the student

ECTS credits

one semester: 30 ECTS credit points

one full academic year: 60 ECTS credit points

**D BOCHUM01:**

Law Grade (points)	Definition (according to exam regulations for German law students)	Percentage of students achieving the grade in the First State Exam	ECTS Grade	Definition (according to ECTS)
18 - 16 = sehr gut	a particularly outstanding achievement	0.3 %	<b>A</b>	<b>excellent:</b> outstanding performance
15 - 13 = gut	an achievement that lies significantly above the average standard	2.7 %		<b>excellent:</b> outstanding performance with only minor errors
12 = vollbefriedigend (oberer Bereich)	an achievement that surpasses the average standard	10 %	<b>B</b>	<b>very good:</b> above the average standard but with some errors
11 - 10 = vollbefriedigend (mittlerer und unterer Bereich)				
9 - 7 = befriedigend	an achievement that in every regard fulfils the average standard	27 %	<b>C</b>	<b>good:</b> generally sound work with a number of notable errors
6 - 5 = ausreichend	an achievement that fulfils the average standard despite deficiencies	30 %	<b>D</b>	<b>satisfactory:</b> fair but with significant shortcomings
4 = ausreichend			<b>E</b>	<b>sufficient:</b> performance meets the minimum criteria

3 - 1 =mangelhaft	an achievement that suffers considerably from deficiencies, as a whole no longer useful	30 %	<b>FX</b>	<b>fail:</b> some more work required before the credit can be awarded
0 = ungenügend	a wholly poor performance		<b>F</b>	<b>fail:</b> considerable further work is required

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	<b>Law Faculty Coordinator</b> Asst. Prof. Angel Shopov, PhD; angel.shopov@gmail.com <b>Law Faculty Secretary</b> Responsible on Erasmus + <b>Ms Anna Pavlova</b> phone: + 359 32 261 283 fax: + 359 32 261 378 e-mail: law<@>uni-plovdiv.bg	<a href="https://uni-plovdiv.bg/en/pages/index/160/">https://uni-plovdiv.bg/en/pages/index/160/</a> <a href="https://uni-plovdiv.bg/en/pages/index/386/">https://uni-plovdiv.bg/en/pages/index/386/</a> <a href="https://blogs.uni-plovdiv.net/en_law/">https://blogs.uni-plovdiv.net/en_law/</a> <a href="http://law.uni-plovdiv.net/en/programa-eraz-m">http://law.uni-plovdiv.net/en/programa-eraz-m</a> <a href="https://law.uni-plovdiv.bg/bg/%D0%BE%D0%B1%D1%83%D1%87%D0%B5%D0%BD%D0%B8%D0%B5/%D0%BF%D1%80%D0%BE%D0%B3%D1%80%D0%B0%D0%BC%D0%B0-%D0%B5%D1%80%D0%B0%D0%B7%D1%8A%D0%BC/">https://law.uni-plovdiv.bg/bg/%D0%BE%D0%B1%D1%83%D1%87%D0%B5%D0%BD%D0%B8%D0%B5/%D0%BF%D1%80%D0%BE%D0%B3%D1%80%D0%B0%D0%BC%D0%B0-%D0%B5%D1%80%D0%B0%D0%B7%D1%8A%D0%BC/</a>
D BOCHUM01	<a href="mailto:international@rub.de">international@rub.de</a> +49 234 32 22199	<a href="http://international.rub.de/rubiss/start">http://international.rub.de/rubiss/start</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	<b>International Relations Office</b> <b>Incoming Students</b> Yana Petrova, M.A.; iro.petrova@gmail.com; phone: + 359 32 261 363 fax: +359 32 635 049	<a href="https://uni-plovdiv.bg/en/pages/index/160/">https://uni-plovdiv.bg/en/pages/index/160/</a> <a href="https://uni-plovdiv.bg/en/pages/index/386/">https://uni-plovdiv.bg/en/pages/index/386/</a>
D BOCHUM01	<a href="mailto:international@rub.de">international@rub.de</a> +49 234 32 22199	<a href="http://international.rub.de/gaststudis/gastbewerber.html.en">http://international.rub.de/gaststudis/gastbewerber.html.en</a>

## 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	<b>International Relations Office Incoming Students</b> Yana Petrova, M.A.; iro.petrova@gmail.com; phone: + 359 32 261 363 fax: +359 32 635 049	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a>
D BOCHUM01	<a href="mailto:Gundra.stueckrath@uv.rub.de">Gundra.stueckrath@uv.rub.de</a> +49 234 32 28020	<a href="http://international.rub.de/gaststudis/accomodation/index.html.en">http://international.rub.de/gaststudis/accomodation/index.html.en</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>2</sup>
BG PLOVDIV04	Ass.Prof. Boryan Yanev, PhD, Institutional Erasmus Coordinator Plovdiv University	20-02-2019	
D BOCHUM01	Jutta Schmid <i>Erasmus+ Institutional Coordinator</i>	20.02.2019	

<sup>2</sup> Scanned signatures are accepted