



## Erasmus+ Programme

Key Action 1 – Mobility for learners and staff –  
Higher Education Student and Staff Mobility

### Inter-institutional agreement 2016/17-2020[21] between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

| Name of the institution                     | Erasmus code        | Contact details (email, phone)   | Website  |
|---|---------------------|--|--|
| Bialystok University of Technology          | PL<br>BIALYST<br>01 | <u>Institutional Erasmus Coordinator</u><br>Malgorzata Malinowska-Czuprys;<br><a href="mailto:m.malinowska@pb.edu.pl">m.malinowska@pb.edu.pl</a> ;<br><u>Bialystok University of Technology,</u><br><u>International Relations Office, Wiejska</u><br><u>45A., room 1C, 15-351</u><br><u>Baylystok, Poland</u><br><b>Erasmus+ Agreements:</b> Marta<br>Nawotczynska<br><a href="mailto:m.nawotczynska@pb.edu.pl">m.nawotczynska@pb.edu.pl</a><br><u>Faculty Agreement' Coordinator</u><br><u>Joanna Karbowska-Chilinska, PhD –</u><br><u>incomming students</u><br><a href="mailto:wi.erasmus@pb.edu.pl">wi.erasmus@pb.edu.pl</a><br><u>Ewa Girejko, PhD-outgoing students</u><br><a href="mailto:Wi.erasmus@pb.edu.pl">Wi.erasmus@pb.edu.pl</a> | <a href="http://www.pb.edu.pl">www.pb.edu.pl</a><br><a href="http://www.iro.pb.edu.pl">www.iro.pb.edu.pl</a><br><br>Course catalogue:<br><a href="http://elam.pb.edu.pl">http://elam.pb.edu.pl</a> |
| PLOVDIVSKI UNIVERSITET "PAISII HILENDARSKI" | BG<br>PLOVDIV<br>04 | <u>Institutional Erasmus Coordinator</u><br>Assoc.Prof. Boryan Yanev;<br><a href="mailto:byanev@gmail.com">byanev@gmail.com</a> ; +359 32 261478<br>Mrs Radosveta Mishevskia;<br><a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a> ; + 359 32 261363<br><u>Faculty Agreement' Coordinator</u><br>Assoc. Prof. PhD Ivan Shotlekov<br><a href="mailto:shotekov@uni-plovdiv.bg">shotekov@uni-plovdiv.bg</a>  | <a href="https://uni-plovdiv.bg">https://uni-plovdiv.bg</a><br><br><a href="https://uni-plovdiv.bg/pages/index/28/">https://uni-plovdiv.bg/pages/index/28/</a>                                     |

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

| FROM<br>[Erasmus<br>code of the<br>sending<br>institution] | TO<br>[Erasmus<br>code of the<br>receiving<br>institution] | Subject<br>area code    | Subject<br>area<br>name | Study<br>cycle<br><i>[short<br/>cycle, 1<sup>st</sup>,<br/>2<sup>nd</sup> or 3<sup>rd</sup>]</i> | Number of student<br>mobility periods<br>(students x months)  |                  |
|--|--|-------------------------|-------------------------|--|---|------------------|
|  |  |                         |                         |  | Studies<br><i>(total<br/>number of<br/>months of<br/>the study<br/>periods or<br/>average<br/>duration)</i> | Trainee<br>ships |
| PL<br>BIALYST01  | BG<br>PLOVDIV04  | 0541                    | Mathematics             | 1  | 1X6=6<br>months   |                  |
| BG<br>PLOVDIV04  | PL BIALYST<br>01   | 0541                    | Mathematics             | 1  | 1X5=5<br>months   | -                |
| FROM<br>[Erasmus<br>code of the<br>sending<br>institution] | TO<br>[Erasmus<br>code of the<br>receiving<br>institution] | Subject<br>area<br>code | Subject area<br>name    | Number of staff mobility<br>periods<br>(staff x days)  |   |                  |
|  |  |                         |                         | Teaching<br><i>(total number of<br/>days of teaching<br/>periods or average<br/>duration)</i>    | Training  |                  |
| PL<br>BIALYST01  | BG<br>PLOVDIV04  | 0541                    | Mathematics             | 2X5 days   | 2 X 5 days  |                  |
| BG<br>PLOVDIV04  | PL<br>BIALYST01  | 0541                    | Mathematics             | 1X5 days   | 2 X 10 days   |                  |

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution<br>[Erasmus code] | Optional :<br>Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level                       |  |
|---|----------------------------|---------------------------|---------------------------|---|--|
|   |                            |                           |                           | Student Mobility for Studies<br>[Minimum recommended level: B1] | Staff Mobility for Teaching<br>[Minimum recommended level: B2] |
| PL BIALYST01                            |                            | English                   |                           | B1  | B2   |
| BG PLOVDIV04                            |                            | English                   | Bulgarian                 | B1  | B2   |

For more details on the language of instruction recommendations, see the course catalogue of each institution[links provided on the first page].

#### D. Additional requirements

##### PL BIALYST01

- All incoming students must be officially nominated by their universities by email to: [s.zuazo@pb.edu.pl](mailto:s.zuazo@pb.edu.pl)
- Bialystok University of Technology's students-mentors help incoming international students at the beginning of their stay in Poland. Address to apply for a mentor [esn.bialystok.mentor@gmail.com](mailto:esn.bialystok.mentor@gmail.com)
- Students need to register in ELAM ([www.elam.pb.edu.pl](http://www.elam.pb.edu.pl))
- Students can choose subjects for maximum 36ECTS per semester.

##### BG PLOVDIV04

- Exchange studies for PhD students are organized according to individual plans.
- Incoming staff members should apply for visits to the respective faculty coordinators (<https://uni-plovdiv.bg/pages/index/160/>)

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution<br>[Erasmus code] | Autumn term<br>[month] | Spring term<br>[month] |
|---|------------------------|------------------------|
| PL BIALYST01                            | July 15                | January 15             |
| BG PLOVDIV04                            | 30 June (applic)       | 30 November (applic)   |

(\*to be adopted in case of a trimester system)

2. The receiving institution will send its decision within **8 weeks**.
3. **A Transcript of Records will be issued by the receiving institution no later than 5 weeks** after the assessment period has finished at the receiving HEI.

#### 4. Termination of the agreement

A notice of at least one academic year should be given for the termination of the agreement. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 August 20XX will only take effect as of 1 August 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

PL BIALYST01: <http://iro.pb.edu.pl/Coursecatalogue>

| ECTS Grade | Local grade | Definition  |
|------------|-------------|---|
| A          | 5           | EXCELENT-outstandng perfomance with only minor errors         |
| B          | 4.5         | VERY GOOD-above the average standard but with some errors     |
| C          | 4           | GOOD- generally sound work with a number of notable errors    |
| D          | 3.5         | SATISFACTORY –fair but significant shortcommings              |
| E          | 3           | SUFFICIENT-performance meets the minimum criteria             |
| FX         | 2           | FAIL-some more work required before the credit can be awarded |
| F          |             | FAIL-considerable further works is required                   |

BG PLOVDIV04: <http://uni-plovdiv.bg/pages/index/386>

In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass:

| Bulgarian Grade | Description                  |
|-----------------|------------------------------|
| Отличен (6)     | Excellent performance        |
| Много Добър (5) | Very good performance        |
| Добър (4)       | Good performance             |
| Среден (3)      | Acceptable performance       |
| Слаб (2)        | Insufficient performance     |
| Не се явил      | Exam not done by the student |

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)                                  | Website for information   |
|-------------------------------|--|---|
| PL BIALYST01                  | <a href="mailto:s.zuazo@pb.edu.pl">s.zuazo@pb.edu.pl</a>           | <a href="https://iro.pb.edu.pl/beforeyouvisitus">https://iro.pb.edu.pl/beforeyouvisitus</a>   |
| BG<br>PLOVDIV04               | <a href="mailto:petrova@uni-plovdiv.bg">petrova@uni-plovdiv.bg</a> | <a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a> |

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)                                  | Website for information   |
|-------------------------------|--|---|
| PL BIALYST01                  | <a href="mailto:s.zuazo@pb.edu.pl">s.zuazo@pb.edu.pl</a>           | <a href="https://iro.pb.edu.pl/beforeyouvisitus">https://iro.pb.edu.pl/beforeyouvisitus</a>   |
| BG<br>PLOVDIV04               | <a href="mailto:petrova@uni-plovdiv.bg">petrova@uni-plovdiv.bg</a> | <a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a> |

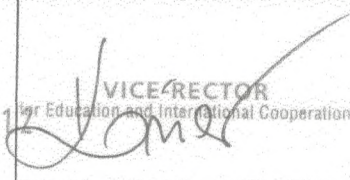


### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)                                  | Website for information   |
|-------------------------------|--|---|
| PL BIALYS01                   | <a href="mailto:Erasmus.pb@esn.pl">Erasmus.pb@esn.pl</a>           | <a href="https://ro.pb.edu.pl/pl/accommodationpr">https://ro.pb.edu.pl/pl/accommodationpr</a> |
| BG<br>PLOVDIV04               | <a href="mailto:petrova@uni-plovdiv.bg">petrova@uni-plovdiv.bg</a> | <a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a> |

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

| Institution<br>[Erasmus code] | Name, function  | Date       | Signature <sup>7</sup>   |
|-------------------------------|---|------------|--|
| PL BIALYST01                  | <b>Assoc. Prof. Marta Kosior-Kazberuk, DSc, PhD, Eng</b><br>Vice-Rector for Education and International Cooperation | 2017-04-12 | <br>VICE-RECTOR<br>for Education and International Cooperation<br>Prof. Marta Kosior-Kazberuk, DSc, PhD, Eng. |
| BG PLOVDIV04                  | Prof. Zapryan Kozludzhov, PhD<br>Rector   | 27.04.2017 | <br>                      |

<sup>7</sup> Scanned signatures are accepted

