

# Erasmus+ Programme

## Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014-2021

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details (email, phone)	Website (course catalogue, calendar, grading system, housing etc.)
PLOVDIVSKI UNIVERSITET "PAISII HILENDARSKI" Technical College - Smoljan	BG PLOVDIV04	Technical College – Smolyan Assoc. Prof. Dr. Slavcho Bozhkov E-mail: <a href="mailto:gmishevpl@yahoo.com">gmishevpl@yahoo.com</a> Phone: +359 32 659 618	<a href="https://uni-plovdiv.bg">https://uni-plovdiv.bg</a>
POLITEHNICA University Bucharest (PUB)	RO BUCURES11	Machine Elements and Tribology Department, Assoc. Prof. dr. Alexandru Radulescu E-mail: <a href="mailto:varrav2000@yahoo.com">varrav2000@yahoo.com</a> Phone: +4021 4029411	<a href="http://meca.omtr.pub.ro/">http://meca.omtr.pub.ro/</a>

#### B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area codes [ISCED]	Subject area names	Study cycle [1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies	Student Traineeships
BG PLOVDIV04	RO BUCURES11	071	Engineering and Engineering Trades	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> cycles	2 students/ total 6 months	1 student/ total 3 months
RO BUCURES11	BG PLOVDIV04			1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> cycles	2 students/ total 12 months	1 student/ total 3 months

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area codes [ISCED]	Subject area names	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
BG PLOVDIV04	RO BUCURES11	071	Engineering and Engineering Trades	2 teachers/ total 4 weeks	1 teacher/ total 2 weeks
RO BUCURES11	BG PLOVDIV04			2 teachers/ total 4 weeks	1 teacher/ total 2 weeks

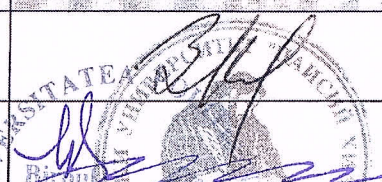

#### C. Recommended language skills

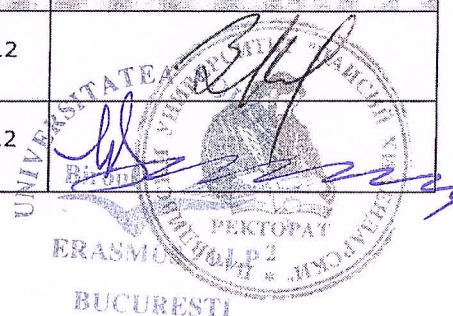
The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period.

Receiving institution [Erasmus code]	Language of Instruction 1	Language of Instruction 2	Recommended language of instruction level	
			Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
BG PLOVDIV04	Bulgharian	English	B1 English	B2 English
RO BUCURES11	Romanian	English	B1 English	B2 English

Other conditions of the agreement are presented in an annex, which is inseparable from the agreement itself.

#### SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
BG PLOVDIV04	Prof. Zapryan Kozludzhev, PhD RECTOR	2014.03.12	
RO BUCURES11	Prof. dr. Mircea EREMIA, Institutional ERASMUS coordinator	2014.03.12	





## Annex to Erasmus+ Inter-Institutional Agreement

### Institutional Factsheet

#### 1. Institutional Information

##### 1.1. Institutional details

Name of the institution	UNIVERSITATEA POLITEHNICA DIN BUCURESTI
Erasmus Code	RO BUCURES11
ECHE	50545
Institution website	<a href="http://www.upb.ro">www.upb.ro</a>
Online course catalogue	<a href="http://ing.pub.ro/engleza/studii.html">http://ing.pub.ro/engleza/studii.html</a>

##### 1.2. Main contacts

Contact person	Prof. Mircea EREMI
Responsibility	ERASMUS Institutional Coordinator
Contact details	Phone: +40214029284 Fax: +40213181028- Email: <a href="mailto:Socrates@rectorat.pub.ro">Socrates@rectorat.pub.ro</a>

Contact person	Violeta NEGREA
Responsibility	Contact person for incoming students/staff
Contact details	Phone: +40214029284 Fax: +40213181028- Email: <a href="mailto:Socrates@rectorat.pub.ro">Socrates@rectorat.pub.ro</a>

Contact person	Violeta NEGREA
Responsibility	Contact person for outgoing students/staff
Contact details	Phone: +40214029284 Fax: +40213181028- Email: <a href="mailto:Socrates@rectorat.pub.ro">Socrates@rectorat.pub.ro</a>

#### 2. Detailed requirements and additional information

##### 2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	Any	English, French, German, Romanian	[Minimum recommended level: B1]
Staff Mobility for Teaching	Any	English, French, German, Romanian	[Minimum recommended level: B2]



\* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, please refer to our course catalogue.

## 2.2. Additional requirements

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

*[Please specify whether your institution has the infrastructure to welcome students and staff with disabilities.]*

## 2.3. Calendar

### 2.3.1. Nomination Deadlines

Applications/information on students nominated must reach our institution by:

<b>Autumn term</b>	June 30 <sup>th</sup>
<b>Spring term</b>	November 30 <sup>th</sup>

### 2.3.2. Decision Response

We will send our decision within 4 weeks.

### 2.3.3. Transcripts of Records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at our institution. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

### 2.3.4. Termination of Agreement

It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## 3. Additional information

### 3.1. Grading system

#### Description of the institutional grading system:

Individual course are graded on a scale of 1-10;

1-4 = fail;

5 = sufficient;

6 = satisfactory;

7-8 = good;

9 = very good;



10 = excellent.

The maximum final university grade is 10.

Language courses and laboratories are usually graded as "Approved", if passed.

**ECTS credits:**

1 full academic year = 60 credits

1 semester = 30 credits

**ECTS Grading scale:**

ECTS Grade	% of successful students normally achieving the grade	Definition
A	10	EXCELLENT - outstanding performance with only minor errors
B	9	VERY GOOD - above the average standard but with some errors
C	7-8	GOOD - generally sound work with a number of notable errors
D	6	SATISFACTORY - fair but with significant shortcomings
E	5	SUFFICIENT - performance meets the minimum criteria

**3.2. Visa**

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Contact person</b>	Violeta NEGREA
<b>Responsibility</b>	Contact person for incoming students/staff
<b>Contact details</b>	Phone: +40214029284 Fax: +40213181028- Email: <a href="mailto:Socrates@rectorat.pub.ro">Socrates@rectorat.pub.ro</a>
<b>Website</b>	<a href="http://www.upb.ro/en/llp-program-erasmus.html">http://www.upb.ro/en/llp-program-erasmus.html</a>

**3.3. Insurance**

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

[http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Contact person</b>	Violeta NEGREA
<b>Responsibility</b>	Contact person for incoming students/staff
<b>Contact details</b>	Phone: +40214029284 Fax: +40213181028- Email: <a href="mailto:Socrates@rectorat.pub.ro">Socrates@rectorat.pub.ro</a>
<b>Website</b>	<a href="http://www.upb.ro/en/llp-program-erasmus.html">http://www.upb.ro/en/llp-program-erasmus.html</a>



University POLITEHNICA of Bucharest  
313, Splaiul Independentei, RO-060042, Bucharest, Romania  
[www.upb.ro](http://www.upb.ro)

### 3.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

<b>Contact person</b>	Violeta NEGREA
<b>Responsibility</b>	Housing arrangements
<b>Contact details</b>	Phone: +40214029284 Fax: +40213181028- Email: <a href="mailto:Socrates@rectorat.pub.ro">Socrates@rectorat.pub.ro</a>
<b>Website</b>	<a href="http://www.upb.ro/en/llp-program-erasmus.html">http://www.upb.ro/en/llp-program-erasmus.html</a>