



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Website (eg. of the course catalogue)
Corvinus University of Budapest Faculty of Food Science	HU BUDAPES03	Ms. Anna Orosz, +36 1 482 5213 Institutional Erasmus Coordinator <a href="mailto:erasmus@uni-corvinus.hu">erasmus@uni-corvinus.hu</a> ; Ms. Judit Busne Pap, Faculty Coordinator +36 1 482 6556 <a href="mailto:buspap@uni-corvinus.hu">buspap@uni-corvinus.hu</a> ;	General: <a href="http://www.uni-corvinus.hu/eng">www.uni-corvinus.hu/eng</a> course catalogue: <a href="http://corvinus.mobilitymanager.hu/courses">corvinus.mobilitymanager.hu/courses</a>
Paisii Hilendarski University of Plovdiv Faculty of Physics	BG PLOVDIV04	Assoc.Prof. Maria Stoyanova Institutional Erasmus Coordinator <a href="mailto:marianas@uni-plovdiv.bg">marianas@uni-plovdiv.bg</a> ; +359 32 261 462 Mrs Nadya Kaneva, + 359 32 261 363 BA Administrator <a href="mailto:nadya@uni-plovdiv.bg">nadya@uni-plovdiv.bg</a> ; Assoc. Prof. Mariya Marudova-Zsivanovits +359 32 261 278 Faculty Agreement' Coordinator <a href="mailto:margo@uni-plovdiv.bg">margo@uni-plovdiv.bg</a>	<a href="https://uni-plovdiv.bg">https://uni-plovdiv.bg</a> <a href="https://uni-plovdiv.bg/pages/index/28/">https://uni-plovdiv.bg/pages/index/28/</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

**B. Mobility numbers<sup>3</sup> per academic year** *The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies [total number of months or average duration*]	Student Mobility for Traineeships
HU BUDAPES03	BG PLOVDIV04	440	Physical sciences	1 <sup>st</sup> or 2 <sup>nd</sup> or 3 <sup>rd</sup>	10 (2x5)	
BG PLOVDIV04	HU BUDAPES03	0721	Food Processing	1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>rd</sup>	8 (2x4) 8 (2x4) 5 (1x5)	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * ISCED	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days or average duration*]	Staff Mobility for Training*
HU BUDAPES03	BG PLOVDIV04	440	Physical sciences	2x5	2x5
BG PLOVDIV04	HU BUDAPES03	0721	Food Processing	2x5	2x5

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>

<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[Erasmus code]				Student Mobility for Studies	Staff Mobility for Teaching
HU BUDAPES03	all	English	Hungarian	B1	B2
BG PLOVDIV04	all	Bulgarian	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

## D. Additional requirements

The Corvinus University of Budapest welcomes students and staff members with disabilities, however acceptance requires approval (in case of students: during the online nomination period, in case of staff members: when applying).

BG PLOVDIV04

Exchange studies for PhD students are organized according to individual plans.

Incoming staff members should apply for visits to the respective faculty coordinators (<https://uni-plovdiv.bg/pages/index/160/>)

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
HU BUDAPES03	online nomination:-April 30 online application: May 5	online nomination: October 31 online application: November 5
BG PLOVDIV04	30 June	30 November

2. BG PLOVDIV04 will send its decision within [3] weeks. The Corvinus University of Budapest will send its decision within 2 weeks of the receipt of the nomination / application in case the nominated / applying student cannot be accepted.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

This agreement will remain in effect for the above determined period of validity or until the involved institutions both agree in the discontinuation of the exchanges. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. NB: Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1.Grading systems of the institutions

Corvinus University of Budapest: [www.uni-corvinus.hu/eng](http://www.uni-corvinus.hu/eng) -> Exchanges -> Incoming Students -> ECTS grading

BG Plovdiv04: In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
HU BUDAPES03	Mr. Gábor Szalai <a href="mailto:intoffice@uni-corvinus.hu">intoffice@uni-corvinus.hu</a> 00-36-1-482-5189	<a href="http://www.uni-corvinus.hu/eng">www.uni-corvinus.hu/eng</a> -> Exchanges -> Incoming Students -> Practical information
BG PLOVDIV04	<a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a>	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a>

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
HU BUDAPES03	Mr. Gábor Szalai 00-36-1-482-5189 <a href="mailto:intoffice@uni-corvinus.hu">intoffice@uni-corvinus.hu</a>	<a href="http://www.uni-corvinus.hu/eng">www.uni-corvinus.hu/eng</a> -> Exchanges -> Incoming Students -> Practical information
BG PLOVDIV04	<a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a>	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a>


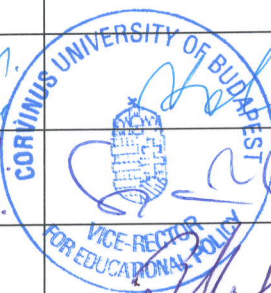
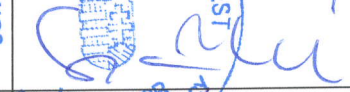


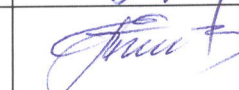
## **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
HU BUDAPES03	<a href="mailto:housing@esncorvinus.com">housing@esncorvinus.com</a>	<a href="http://corvinus.esn.hu/content/housing">corvinus.esn.hu/content/housing</a>
BG PLOVDIV04	<a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a>	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a>

## G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
HU BUDAPES03	Dr. Gyula Vatai, Dean of the Faculty of Food Science	20.01. 2014	 
HU BUDAPES03	Dr. Zoltán Szántó, Vice Rector for Education	21.01. 2014	 
BG PLOVDIV04	Prof. Zapryan Kozludzhov, PhD Rector		
BG PLOVDIV04	Prof. DPhS Tinko Eftimov Dean of the Faculty of Physics	17.01. 2014	



<sup>5</sup> Scanned signatures are accepted