



**Erasmus+ Programme Key Action 1 – Mobility for learners and staff –  
Higher Education Student and Staff Mobility  
Inter-institutional<sup>1</sup> agreement 2020-21<sup>2</sup>  
between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>3</sup> (email, phone)	Website (eg. of the course catalogue)
<b>University of Plovdiv 'Paisii Hilendarski'</b> Tsar Asen str, 24, 1st fr, room 111, IR office - Rectorate Plovdiv 4000 Bulgaria	BG PLOVDIV 04	<b>International Relations Office Institutional Coordinator</b> Assoc.Prof. Boryan Yanev, PhD; byanev@gmail.com; +359 32 261 478 Erasmus+ outgoing students and staff Ms Radosveta Mishevska; iro@uni-plovdiv.bg; + 359 32 261 363 <b>Law Faculty Coordinator</b> Asst. Prof. Angel Shopov, PhD; a_shopov@uni-plovdiv.bg Law Faculty Secretary Responsible on Erasmus + Ms Anna Pavlova phone: + 359 32 261 283 fax: + 359 32 261 378 e-mail: law@uni-plovdiv.bg <b>Faculty of Philosophy and History (Area Sociology, Anthropology and Cultural Studies)</b> Coordinator Assoc Prof Meglena Zlatkova PhD m_zlatkova@yahoo.com; Secretary: +359 32 261 433 e-mail: fif@uni-plovdiv.net <b>Faculty of Economics and Social Sciences</b> Coordinator Assoc Prof Julia Dzhabarova PhD j_jabarova@yahoo.com Secretary: +359 32 261 414	<a href="https://uni-plovdiv.bg">https://uni-plovdiv.bg</a> <a href="https://uni-plovdiv.bg/pages/index/28/">https://uni-plovdiv.bg/pages/index/28/</a>  <a href="http://en.law.uni-plovdiv.bg/">http://en.law.uni-plovdiv.bg/</a>  <a href="https://law.uni-plovdiv.bg/">https://law.uni-plovdiv.bg/</a>  <a href="https://en.logos.uni-plovdiv.net/admissions;">https://en.logos.uni-plovdiv.net/admissions;</a>  <a href="http://fisn.uni-plovdiv.bg">http://fisn.uni-plovdiv.bg</a>
<b>UNIVERSITA' DEGLI STUDI MAGNA GRAECIA DI CATANZARO</b>  Campus Universitario Salvatore Venuta Viale Europa, Località Germaneto	CATANZA 02	<b>Institutional Coordinator and Responsible of the International Relations Office:</b> Dott.ssa Eleonora Consoli Address: Università degli studi Magna Græcia di Catanzaro Campus Universitario Salvatore Venuta, Afficio Affari Generali - Edificio Direzionale Viale Europa, Località Germaneto 88100 – Catanzaro ITALY Tel. +39.0961.369.6083-6073 - 6074 Fax. +39.0961.369.6150 E-mail: consoli@unicz.it;socrates@unicz.it <b>Inter – Institutional Agreement Coordinator ( Law Area)</b>	<a href="https://web.unicz.it/it/">https://web.unicz.it/it/</a> <a href="http://web.unicz.it/it/page/offerta-formativa">http://web.unicz.it/it/page/offerta-formativa</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

88100 – Catanzaro ITALY		<p>Prof.ssa Mariateresa Carbone  Dipartimento di Giurisprudenza Economia e Sociologia  mtcarbone@unicz.it  Address: Campus Universitario Salvatore Venuta, Località Germaneto 88100 – Catanzaro ITALY  <b>Inter – Institutional Agreement Coordinator (Sociology Area)</b>  Prof. Cleto Corposanto  Dipartimento di Giurisprudenza Economia e Sociologia  corposanto@unicz.it  Address: Campus Universitario Salvatore Venuta, Località Germaneto 88100 – Catanzaro ITALY  <b>Inter – Institutional Agreement Coordinator (Business and Administration Area)</b>  Prof. Giuseppe Migali  Dipartimento di Giurisprudenza Economia e Sociologia  Migali@unicz.it  Address: Campus Universitario Salvatore Venuta, Località Germaneto 88100 – Catanzaro ITALY</p>	
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B. Mobility numbers<sup>4</sup> per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods Student Mobility for Studies
BG PLOVDIV04	I CATANZA02	0421	Law	1°, 2° and 3° cycle	3 students x 5 months (tot. 15 months) -
BG PLOVDIV04	I CATANZA02	0314	Sociology, Anthropology and Cultural Studies	1°, 2° and 3° cycle	3 students x 5 months (tot. 15 months)
BG PLOVDIV04	I CATANZA02	0410	Business and Administration	1°, 2° and 3° cycle	3 students x 5 months (tot. 15 months)
I CATANZA02	BG PLOVDIV04	0421	Law	1°, 2° and 3° cycle	3 students x 5 months (tot. 15 months)
I CATANZA02	BG PLOVDIV04	0314	Sociology, Anthropology and Cultural Studies	1°, 2° and 3° cycle	3 students x 5 months (tot. 15 months)
I CATANZA02	BG PLOVDIV04	0410	Business and Administration	1°, 2° and 3° cycle	3 students x 5 months (tot. 15 months)

<sup>4</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)



FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
BG PLOVDIV04	I CATANZA02	0421	Law	30 ( n.2 teachers X 15 days)	1(7)
BG PLOVDIV04	I CATANZA02	0314	Sociology, Anthropology and Cultural Studies	30 ( n.2 teachers X 15 days)	1(7)
BG PLOVDIV04	I CATANZA02	0410	Business and Administration	30 ( n.2 teachers X 15 days)	1(7)
I CATANZA02	BG PLOVDIV04	0421	Law	30 ( n.2 teachers X 15 days)	1(7)
I CATANZA02	BG PLOVDIV04	0314	Sociology, Anthropology and Cultural Studies	30 ( n.2 teachers X 15 days)	1(7)
I CATANZA02	BG PLOVDIV04	0410	Business and Administration	30 ( n.2 teachers X 15 days)	1(7)

#### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>5</sup>	
				Student Mobility for Studies	Staff Mobility for Teaching
BG PLOVDIV04	10.0	English	Bulgarian	B1 English or Bulgarian	B2 English or Bulgarian
I CATANZA02		Italian	English	B1	B2

#### D. Additional requirements

For BG Plovdiv 04:

- Exchange studies for PhD students are organized according to individual plans.
- Incoming staff members should apply for visits to the respective faculty coordinators (<https://uni-plovdiv.bg/pages/index/160/> )

<sup>5</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



Università degli Studi Magna Graecia di Catanzaro offers counseling for students with disabilities and chronic diseases. The Office for Students with Special Needs moreover gives information concerning the accessibility of university buildings. Accommodated study and exam conditions, e.g. additional study papers for blind and visually impaired students, or extra time to use technical devices during exams can also be arranged.

Contact: Delegato del Rettore – Dott.ssa Rosa Marotta Department of "Scienze mediche e chirurgiche" University Magna Graecia of Catanzaro, Building of Biosciences, University Campus "Salvatore Venuta" Viale Europa, I-88100 Catanzaro (CZ), Italy  
Email: [marotta@unicz.it](mailto:marotta@unicz.it)

Ufficio Amministrativo Viale Europa, Edificio Preclinico VI livello - Località Germaneto (Catanzaro) Tel.: 0961.3695175; 0961.3694097 E-mail: [gcosentino@unicz.it](mailto:gcosentino@unicz.it)

Contact: Delegato del Rettore - Prof. Rosa Marotta Department of "Scienze Mediche e Chirurgiche" University Magna Graecia of Catanzaro, Building of Biosciences, University Campus "Salvatore Venuta" Viale Europa, I-88100 Catanzaro (CZ), Italy  
E-mail: [marotta@unicz.it](mailto:marotta@unicz.it) Web site: <http://web.unicz.it/it/page/servizi-per-il-superamento-della-disabilita>

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
BG PLOVDIV04	June 30 <sup>th</sup>	November 30 <sup>th</sup>
I CATANZA02	15 JUNE	15 November

2. The receiving institution will send its decision within 8 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

#### F. Information

##### 1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>6</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

BG PLOVDIV04 Grading System		
Local Grade	ECTS Grade	Definition
6	A	Excellent
5	B	Very Good
4	C	Good
3	D	Satisfactory
	E	Pass
2	FX	Fail
	F	Fail

In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass:

Bulgarian Grade	Description
Отличен (6)	Excellent performance
Много добър (5)	Very good performance
Добър (4)	Good performance
Среден (3)	Acceptable performance
Слаб (2)	Insufficient performance
Не се явил	Exam not done by the student

ECTS credits  
one semester: 30 ECTS credit points

<sup>6</sup> [http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

one full academic year: 60 ECTS credit points

**University Magna Graecia of Catanzaro grading system**

For years Italian universities have been taking part in the Bologna Process. It organizes university studies in 3 cycles:

1. Bachelor (first level, 3 years)
2. Master course (second level, 2 years)
3. PhD (third level, 3 years).

Courses at the University of Catanzaro consist of lessons with Professors, but also tutorials, workshops, seminars.

Examinations (written or oral) are graded according to a scale ranging from 0 to 30, with 18 as a pass mark. A "cum laude" may be added to the highest grade (30 e lode) as a mention of special distinction. University of Catanzaro adopts the system of credits (CFU). Each CFU corresponds to 25 hours of commitment to student comprehensive of educational, personal study or other individual learning activities. Students acquire the CFU by passing the exam or the final test. The student must achieve 60 credits for year. The University releases, as a supplement to the diploma for each degree obtained, a certificate stating the main references to the curriculum followed by the student, even in English.

**2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	International Relations Office Incoming Students Ms Yana Petrova; petrova@uni-plovdiv.bg; phone: + 359 32 261 363 fax: +359 32 635 049 iro.petrova@gmail.com	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a>
I CATANZA 02	Area Affari Generali/International Relation office e-mail: <a href="mailto:socrates@unicz.it">socrates@unicz.it</a> Tel: +39 09613696074-6083  Questura di Catanzaro - Piazza Cavour, 2 - 88100 Catanzaro. telefono: 0961/889111 fax: 0961/889777 email: <a href="mailto:urp.quest.cz@pecps.poliziadistato.it">urp.quest.cz@pecps.poliziadistato.it</a>	<a href="https://web.unicz.it/it/page/profilo-studenti-internazionali">https://web.unicz.it/it/page/profilo-studenti-internazionali</a>  For NON-EU students, please check if VISA is Required at this link: <a href="http://www.esteri.it/visti/home_eng.asp">http://www.esteri.it/visti/home_eng.asp</a> <a href="http://www.poliziadistato.it/articolo/1076/">http://www.poliziadistato.it/articolo/1076/</a>
I CATANZA 02	Area Affari Generali/International Relation office e-mail: <a href="mailto:socrates@unicz.it">socrates@unicz.it</a> Tel: +39 09613696073-6074 -6083  Ufficio Anagrafe Comune di Catanzaro – via Iannoni n. 68 (palazzo Comunale), 88100 Catanzaro	<a href="https://web.unicz.it/it/page/profilo-studenti-internazionali">https://web.unicz.it/it/page/profilo-studenti-internazionali</a>  For EU students: ISCRIZIONE ANAGRAFICA  <a href="http://www.comunecatanzaro.it/files/anagrafe/CARTA%20DEI%20SERVIZI%20SETTORE%20SERVIZI%20DEMOGRAFICI%20E%20DECENTRAMENTO/PRESENTAZIONE/presentazione%20e%20macrostruttura%20web.htm">http://www.comunecatanzaro.it/files/anagrafe/CARTA%20DEI%20SERVIZI%20SETTORE%20SERVIZI%20DEMOGRAFICI%20E%20DECENTRAMENTO/PRESENTAZIONE/presentazione%20e%20macrostruttura%20web.htm</a>

**3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	International Relations Office Incoming Students Ms Yana Petrova; petrova@uni-plovdiv.bg; phone: + 359 32 261 363 fax: +359 32 635 049 iro.petrova@gmail.com	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a>



I CATANZA02		All European Erasmus students have to travel to Italy with their European Health Insurance Card. The European Health Insurance Card, replacing paper forms such as the E111, gives access to immediate necessary care and doctors under the same conditions as nationals of that country. <a href="http://ec.europa.eu/social/main.jsp?catId=559&amp;langId=en">http://ec.europa.eu/social/main.jsp?catId=559&amp;langId=en</a> Students coming from non-EU countries are strongly recommended to get hold of an insurance policy certified, translated by the Italian Diplomatic Representative abroad: in order to get the Residence Permit they are in fact required to have an Health Insurance for the entire duration of their stay in Italy.
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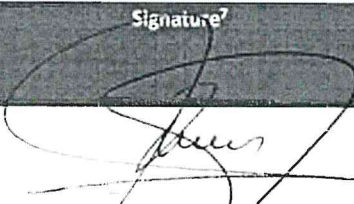
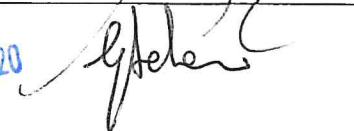
#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	International Relations Office Incoming Students Ms Yana Petrova; petrova@uni-plovdiv.bg; phone: + 359 32 261 363 fax: +359 32 635 049 iro.petrova@gmail.com	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a>
I CATANZA02	Fondazione UMG	<a href="mailto:segreteria@fondazioneumg.it">segreteria@fondazioneumg.it</a> ; <a href="mailto:info.fondazioneumg@unicz.it">info.fondazioneumg@unicz.it</a> ; <a href="mailto:dirittoallostudio@fondazioneumg.it">dirittoallostudio@fondazioneumg.it</a>  Sito web <a href="http://www.fondazioneumg.it/diritto-allo-studio.html">http://www.fondazioneumg.it/diritto-allo-studio.html</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>7</sup>
BG PLOVDIV04	Assoc.Prof. B.Yanev, PhD Institutional Erasmus Coordinator	26-05-2020	
I CATANZA02	Prof. Giovambattista De Sarro Rector of Università degli Studi Magna Graecia di Catanzaro	1. GIU. 2020	



<sup>7</sup> Scanned signatures are accepted

