

# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2014/2015-2020/2021<sup>2</sup> between programme countries [Minimum requirements]<sup>3</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>4</sup> (email, phone)	Website (eg. of the course catalogue)
PLOVDIVSKI UNIVERSITET "PAISII HILENDARSKI"	BG PLOVDIV04	<u>Institutional Erasmus Coordinator</u> Assoc.Prof. Maria Stoyanova; <a href="mailto:marianas@uni-plovdiv.bg">marianas@uni-plovdiv.bg</a> ; +359 261462 <u>Agreements' Administrator</u> Mrs Nadya Kaneva; <a href="mailto:nadya@uni-plovdiv.bg">nadya@uni-plovdiv.bg</a> ; + 359 261363 <u>Faculty Agreement' Coordinator</u> Assistant Prof. Ivanka Taneva; <a href="mailto:itaneva@hotmail.com">itaneva@hotmail.com</a> ; + 359 261233	<a href="https://uni-plovdiv.bg">https://uni-plovdiv.bg</a> <a href="https://uni-plovdiv.bg/pages/index/28/">https://uni-plovdiv.bg/pages/index/28/</a> <a href="http://slovo.uni-plovdiv.bg/">http://slovo.uni-plovdiv.bg/</a>
Technische Universität Dresden	D DRESDEN 02	Prof. Udolph, TU Dresden, Institut für Slavistik, 01062 Dresden, Germany. ☎. +49 351 463 324 15, Fax: +49 351 463 370 71, <a href="mailto:ludger.udolph@tu-dresden.de">ludger.udolph@tu-dresden.de</a>	<a href="http://tu-dresden.de">http://tu-dresden.de</a>

#### B. Mobility numbers<sup>5</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED ]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> ]	Number of student mobility periods
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<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

				<b>or 3<sup>rd</sup>, *</b>	<b>Student Mobility for Studies</b> <i>[total number of months of the study periods or average duration*]</i>
BG PLOVDIV04	D DRESDEN 02	222	Languages and Philological Sciences	1 <sup>st</sup> , 2 <sup>nd</sup>	10 (2 students)
D DRESDEN 02	BG Plovdiv04	222	Languages and Philological Sciences	Bc.	10 (2 students)

*[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

<b>FROM</b> [Erasmus code of the sending institution]	<b>TO</b> [Erasmus code of the receiving institution]	<b>Subject area code * [ISCED]</b>	<b>Subject area name *</b>	<b>Number of staff mobility periods</b> <b>Staff Mobility for Teaching</b> <i>[total number of days of teaching periods or average duration *]</i>
BG PLOVDIV04	D DRESDEN 02	222	Languages and Philological Sciences; Slavic studies	14/ 2 teachers
D DRESDEN 02	BG	222	Languages and Philological Sciences; Slavic studies	10 /2 teachers

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

<b>Receiving institution</b> [Erasmus code]	<b>Optional: Subject area</b>	<b>Language of instruc- tion 1</b>	<b>Language of instruction 2</b>	<b>Recommended language of instruction level<sup>6</sup></b>	
				<b>Student Mobility for Studies</b> [Minimum recommended level: B1]	<b>Staff Mobility for Teaching</b> [Minimum recommended level: B2]
BG PLOVDIV04	222	German	English/Russian	B2	B2

<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europa.europa.eu/en/resources/european-language-levels-cefr>

D DRESDEN 02	222	German	English/Russian	B2	B2
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For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

#### **D. Additional requirements**

D DRESDEN 02

BG PLOVDIV04

Incoming staff members should apply for visits to the respective faculty coordinators (<https://uni-plovdiv.bg/pages/index/160/>)

#### **E. Calendar**

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
BG PLOVDIV04	30 June (applic)	30 November (applic)
D DRESDEN 02	15 <sup>th</sup> July	15 <sup>th</sup> January

*[\* to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 8 weeks, provided the documents are complete.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement  
The institutions decide in mutual agreement on the procedure of modifying or terminating the agreement. In the event of unilateral termination, a notice of at least one academic year has to be given.  
"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

#### **F. Information**

##### **1. Grading systems of the institutions**

D DRESDEN02:

The grading scale ranges from 1 to 5, in which 1 stands for "excellent/very good", 2 for "good", 3 for "satisfactory", 4 for "sufficient" and 5 for "not satisfactory". Passing grades may also be qualified decimal numbers such as 0.3 or 0.7 to indicate tendencies towards the next grade.

Partnerinstitution / BG PLOVDIV04:

In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass:

Bulgarian Grade	Description
Отличен (6)	Excellent performance
Много Добър (5)	Very good performance
Добър (4)	Good performance
Среден (3)	Acceptable performance
Слаб (2)	Insufficient performance
Не се явил	Exam not done by the student

##### **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information



sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	<a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a>	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a>
D DRESDEN 02	<a href="mailto:teilstudium@mailbox.tu-dresden.de">teilstudium@mailbox.tu-dresden.de</a>	<a href="http://tu-dresden.de/internationales/int_stud/ohne_abschluss/applic_nondegree/visa_requirements_and_entry_permits">http://tu-dresden.de/internationales/int_stud/ohne_abschluss/applic_nondegree/visa_requirements_and_entry_permits</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	<a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a>	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a>
D DRESDEN 02	<a href="mailto:teilstudium@mailbox.tu-dresden.de">teilstudium@mailbox.tu-dresden.de</a>	<a href="http://tu-dresden.de/internationales/int_stud/planning_your_course_of_studies/health_insurance">http://tu-dresden.de/internationales/int_stud/planning_your_course_of_studies/health_insurance</a>

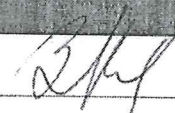

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	<a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a>	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a>
D DRESDEN 02	<a href="mailto:wohnen@studentenwerk-dresden.de">wohnen@studentenwerk-dresden.de</a>	<a href="http://www.studentenwerk-dresden.de/english/wohnen/">http://www.studentenwerk-dresden.de/english/wohnen/</a>

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>7</sup>
BG PLOVDIV04	Prof. Zaprjan Kozludzhov, Rector		
D DRESDEN 02	Dagmar Krause, Institutional ERASMUS Coordinator	12/11/13	

<sup>7</sup> Scanned signatures are accepted