



Erasmus+ Programme

Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional agreement 2014/15 - 2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
TRAKYA UNIVERSITY	TR EDIRNE 01	<i>Institutional Coordinator</i> Assoc. Murat Türkyılmaz Tel/Fax: +902842239088 email: erasmus@trakya.edu.tr	http://erasmus-en.trakya.edu.tr/
		<i>Academic Contact</i> Asst. Nurten Çetin E-Mail: nurtencetin@trakya.edu.tr Tel: +90 (284) 235 95 27-28/1519	
		<i>Administrative Contact</i> Expert İlkay KALELİ (Mr) Erasmus Office Balkan Campus, 22030, EDİRNE/TURKEY Tel/Fax: +902842239088 E-mail: erasmus@trakya.edu.tr	
PAISII HILENDARSKI UNIVERSITY OF PLOVDIV	BG PLOVDIV04	<i>Institutional Coordinator:</i> Assoc. Prof. Boryan Yanev, PhD E-mail: byanev@gmail.com tel. +359 32 261 478 Paisii Hilendarski University of Plovdiv 24, Tsar Asen St. Plovdiv - Bulgaria	https://uni-plovdiv.bg/en/pages/index/386/
		<i>Administrative Contact</i> Bilateral Agreements Administrator: Nadya Kaneva Branch's Erasmus Coordinator: Head Assist. Prof. Vanya Ivanova, PhD E-mail: vanya_ivanova75@abv.bg Kardzhali Branch of Plovdiv University, 26 Belomorski Str. Kardzhali 6600, Bulgaria	

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	Subject area code (ISCED) *	Subject area name	Study cycle (short cycle, 1 st , 2 nd or 3 rd)	Number of student mobility periods	
					Student Mobility for Studies (total number of months per one academic year)	Student Mobility for Traineeships
TR EDIRNE 01	BG PLOVDIV04	0222	History and Archaeology	1 st	2 student X 5 months = 10 months	1
BG PLOVDIV04	TR EDIRNE 01	0222	History and Archaeology	1 st	2 student X 5 months = 10 months	1

* Optional

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	Subject area code (ISCED) *	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching (total number of weeks per one academic year)	Staff Mobility for Training
TR EDIRNE 01	BG PLOVDIV04	0222	History and Archaeology	2 lecturers 2 weeks	1
BG PLOVDIV04	TR EDIRNE 01	0222	History and Archaeology	2 lecturers 2 weeks	1

* Optional

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution (Erasmus code)	Subject area name *	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR EDIRNE 01	History and Archaeology	Turkish	English	B1	B2

BG PLOVDIV04	History and Archaeology	Bulgarian	English	B1	B2
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* Optional

For more details on the language of instruction recommendations, see the course catalogue of each institution (links provided on the first page).

D. Additional requirements

Both above mentioned institutions have the conditions for the acceptance of students and staff with disabilities.

E. Calendar

1. Applications on nominated students must reach the receiving institution by:

Receiving institution (Erasmus code)	Autumn term	Spring term
TR EDIRNE 01	July, 1st	December, 30th
BG PLOVDIV04	May, 1 (students who need a visa) June, 30 (students who do not need a visa)	November, 30 (students who need a visa) December, 30 (students who do not need a visa)

- The receiving institution will send its decision within 5 weeks after deadlines.
- A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
- Termination of the agreement

The involved institutions may agree on the procedure of modifying or terminating the bilateral agreement. In case of unilateral modification or termination, a written notice of at least one academic year ahead will be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR EDIRNE 01:

<i>Trakya University</i>			
ECTS Grade	Local Grade	Letter Grade	Coefficient(Katsayisi)
A	90-100	AA	4.00
B	80-89	BA	3.50
C	70-79	BB	3.00
D	65-69	CB	2.50
E	60-64	CC	2.25
Fx	50-59	DD	2.00
F	30-49	FD	1.00
F	0-29	FF	0.00

BG PLOVDIV04

Bulgarian Grade	Description	Letter Grade
Отличен (6)	Excellent Performance	A
Много добър (5)	Very Good Performance	B
Добър (4)	Good Performance	C
Среден (3)	Acceptable Performance	D
Слаб (2)	Insufficient Performance	F
Не се е явил	Exam is not done by the student	

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
TR EDIRNE 01	erasmus@trakya.edu.tr Tel: +902842239088 Fax: +902842239088	http://erasmus-en.trakya.edu.tr/
BG PLOVDIV04	petrova@uni-plovdiv.bg tel. +359 32 261 478	https://uni-plovdiv.bg/en/pages/index/386

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
TR EDIRNE 01	erasmus@trakya.edu.tr Tel: +902842239088 Fax: +902842239088	http://erasmus-en.trakya.edu.tr/
BG PLOVDIV04	petrova@uni-plovdiv.bg tel. +359 32 261 478	https://uni-plovdiv.bg/en/pages/index/386


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
TR EDIRNE 01	erasmus@trakya.edu.tr Tel: +902842239088 Fax: +902842239088	http://erasmus-en.trakya.edu.tr/
BG PLOVDIV04	petrova@uni-plovdiv.bg tel. +359 32 261 478	https://uni-plovdiv.bg/en/pages/index/386

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution (Erasmus code)	Name, function	Date	Signature
TR EDIRNE 01	Prof. Dr. Erhan TABAKOĞLU Rector	15/12/2016	
BG PLOVDIV04	Prof. Zapryan KOZLUDZHOV, PhD Rector	13.12.2016	