

2016  
noyca

# Erasmus+ Programme

## Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014/15 - 2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
TRAKYA UNIVERSITESI	TR EDIRNE 01	<i>Institutional Coordinator</i>	TANER TIMARCI Tel.: +90 284 214 3300 email: erasmus@trakya.edu.tr
		<i>Academic Contact</i>	Serkan COMERTEL Faculty Of Letters Department of Bulgarian Translation&Interpretation Tel:+902842359592 E-mail: scomertel_22@hotmail.com
			Oguzhan DURMUS Faculty of Letters Turkish Language and Literature Department Tel:+902842359527 E-mail: odurmus@trakya.edu.tr
			Nurcan EKICI Faculty Of Education Department of Primary School Teaching Tel:+902842120808 E-mail: nuranekici@gmail.com
			Ozlem Cetin ERDOGAN Faculty Of Science Dep. of Biology Tel:+902842352825 E-mail: cetinozlem@hotmail.com
			Ferhat KARABULLUT Faculty Of Science Dep. of Chemistry Tel:+902842359592 E-mail: hrfk@yahoo.com
			Kiymet CALIVURT Faculty of Economics and Administrative Sciences Department of Business Administration Tel:+902842357151 E-mail: kiymet1442@yahoo.com
Elif ULKER School of Appl. Sciences, Dep. of Tourism and Hotel Management E-mail: elifulker@trakya.edu.tr			
		<a href="http://erasmus-en.trakya.edu.tr/">http://erasmus-en.trakya.edu.tr/</a>	



		Administrative Contact	Ilkay Nuhtu KALELI International Relations Office Tel/Fax: +902842359088 E-mail: erasmus@trakya.edu.tr	
PLOVDIV UNIVERSITY "PAISII HILENDARSKI"	BG PLOVDIV04	Academic Contact	Institutional Coordinator Assoc. Prof. Maria STOYANOVA, PhD +359 32 261 462 marianas@uni-plovdiv.bg Assist. Prof. Dr. Kiril SIMITCHIEV Faculty of Chemistry Tel: +359 32 261 204 Email: k.simitchiev@uni-plovdiv.bg Assoc. Prof. Ivan ILIEV, PhD Branch KARDZHALI Email: ivan_iliev20002000@yahoo.com	<a href="https://uni-plovdiv.bg/pages/index/28/">https://uni-plovdiv.bg/pages/index/28/</a>
		Administrative Contact	Assoc. Prof. Elena NIKOLOVA, DSc, Branch SMOLYAN Email: elenatn@abv.bg	
			Nadya KANEVA, MA - IRO Agreements administrator +359 32 261 363 Email: nadya@uni-plovdiv.bg	
				<a href="https://uni-plovdiv.bg">https://uni-plovdiv.bg</a>

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	Subject area code (ISCED)	Subject area name	Study cycle (short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> )	Number of student mobility periods	
					Student Mobility for Studies (total number of months per one academic year)	Student Mobility for Traineeships
TR EDIRNE 01	BG PLOVDIV04	223	Mothertongue (Bulgarian Translation & Interpretation)	1 <sup>st</sup>	12 (2 X 6)	X
				2 <sup>nd</sup>	12 (2 X 6)	
				3 <sup>rd</sup>	12 (2 X 6)	
		222	Foreign Languages	1 <sup>st</sup>	12 (2 X 6)	X
				2 <sup>nd</sup>	12 (2 X 6)	
				3 <sup>rd</sup>	12 (2 X 6)	
		144	Training for Teachers at Basic Levels (Primary Education)	1 <sup>st</sup>	15 (3 Students* 5 Months)	X
		421	Biology and Biochemistry (Biology)	1 <sup>st</sup>	15 (3 X 5)	X
		442	Chemistry	1 <sup>st</sup>	20 (2 X 10)	X
				2 <sup>nd</sup>	20 (2 X 10)	

				3 <sup>rd</sup>	20 (2 X 10)	
		34	Business and Administration	1 <sup>st</sup>	15 (3 X 5)	X
		345	Management and Administration Tourism, Catering, Hotel Management	1 <sup>st</sup>	15 (3 Students* 5 Months)	X
BG PLOVDIV04	TR EDIRNE 01	222	Foreign Languages	1 <sup>st</sup>	10 (2 X 5) Smolyan	X
		144	Training for Teachers at Basic Levels Primary Education	1 <sup>st</sup>	10 (2 X 5) Smolyan	X
		461	Mathematics	1 <sup>st</sup>	10 (2 X 5) Smolyan	
		421	Biology and Biochemistry	1 <sup>st</sup>	10 (2 X 5) Smolyan	X
		442	Chemistry	1 <sup>st</sup>	20 (2 X 10) Plovdiv	X
				2 <sup>nd</sup>	20 (2 X 10) Plovdiv	
				3 <sup>rd</sup>	20 (2 X 10) Plovdiv	
		34	Business and Administration	1 <sup>st</sup>	15 (3 X 5) Smolyan	X
		345	Management and Administration Tourism, Hotel Management	1 <sup>st</sup>	15 (3 X 5) Smolyan	X
		222	Foreign Languages	1 <sup>st</sup>	10 (2 X 5) Kardzhali	X
		345	Management	1 <sup>st</sup>	10 (2 X 5) Kardzhali	X
		345	Tourism	1 <sup>st</sup>	10 (2 X 5) Kardzhali	X
		421	Biology	1 <sup>st</sup>	10 (2 X 5) Kardzhali	X
		144	Pedagogy	1 <sup>st</sup>	10 (2 X 5) Kardzhali	X

\* Optional



FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	Subject area code (ISCED)	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching  (total number of weeks per one academic year)	Staff Mobility for Training
BG PLOVDIV04	TR EDIRNE 01	222	Foreign Languages(Bulgarian Language and Literature)	2 Lecturers 2 Weeks Smolyan	X
		144	Training for Teachers at Basic Levels (Primary Education)	1 Lecturer 1 Week Smolyan	X
		421	Biology and Biochemistry (Biology)	2 Lecturers 2 Weeks Smolyan	X
		422	Chemistry	1 Lecturer 1 Week Smolyan	X
		461	Mathematics	2 Lecturers 2 Weeks Smolyan	X
		34	Business and Administration (Business Studies and Management Sciences)	1 Lecturer 1 Week Smolyan	X
		345	Management and Administration (Tourism, Catering, Hotel Management)	3 Lecturers 3 Weeks Smolyan	X
		222	Foreign Languages	2 Lecturers 2 Weeks Kardzhali	X
		225	History	2 Lecturers 2 Weeks Kardzhali	X
		421	Biology	2 Lecturers 2 Weeks Kardzhali	X
		345	Management	2 Lecturers 2 Weeks Kardzhali	X
		345	Tourism	2 Lecturers 2 Weeks Kardzhali	X
		442	Chemistry	3 lecturers 3 weeks Plovdiv	X
TR EDIRNE 01	BG PLOVDIV04	223	Mothertongue (Bulgarian Tranlation& Interpretation)	2 Lecturers 2 Weeks	2 Staff 2 Weeks
		222	Foreign Languages (Turkish Language and Literature)	2 Lecturers 2 Weeks	2 Staff 2 Weeks
		144	Training for Teachers (Primary Education)	1 Lecturer 1 Week	X
		421	Biology and Biochemistry (Biology)	2 Lecturers 2 Weeks	X
		442	Chemistry	1 Lecturer 1 Week	X



		34	Business and Administration	1 Lecturer 1 Week	X
		345	Management and Administration (Tourism, Catering, Hotel Management)	2 Lecturers 2 Weeks	X

\* Optional

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution (Erasmus code)	Subject area name	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR EDIRNE 01	Mothertongue (Bulgarian Translation & Interpretation)	Bulgarian	Turkish	B1	B2
	Foreign Languages (Turkish Language and Literature)	Turkish	English		
	Training for Teachers at Basic Levels (Primary Education)	Turkish	English		
	Biology and Biochemistry (Biology)	Turkish	English		
	Chemistry	Turkish	English		
	Business and Administration (Business Studies and Management Sciences)	Turkish	English		
	Management and Administration (Tourism, Hotel Management)	Turkish	English		
BG PLOVDIV04	All subjects	Bulgarian	English (staff only)	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution (links provided on the first page).

### D. Additional requirements

#### BG PLOVDIV04

- Exchange studies for PhD students are organized according to individual plans.
- Incoming staff members should apply for visits to the respective faculty coordinators (<https://uni-plovdiv.bg/pages/index/160/> )

Both above mentioned institutions have the conditions for the acceptance of students and staff with disabilities.

## E. Calendar

1. Applications on nominated students must reach the receiving institution by:

Receiving institution (Erasmus code)	Autumn term	Spring term
TR EDIRNE 01	July, 1st	December, 30th
BG PLOVDIV04	30 June	30 November

2. The receiving institution will send its decision within 5 weeks after deadlines.
3. A Transcript of Records will be issued by the receiving institution **no later than 5 weeks** after the assessment period has finished at the receiving HEI.
4. Termination of the agreement The involved institutions may agree on the procedure of modifying or terminating the bilateral agreement. In case of unilateral modification or termination, a written notice of at least one academic year ahead will be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

TR EDIRNE 01: <http://www.classbase.com/Countries/Turkey/Grading-System>

BG PLOVDIV04: In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass:

Bulgarian Grade	Description
Отличен (6)	Excellent performance
Много Добър (5)	Very good performance
Добър (4)	Good performance
Среден (3)	Acceptable performance
Слаб (2)	Insufficient performance
Не се явил	Exam not done by the student

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
TR EDIRNE 01	<a href="mailto:erasmus@trakya.edu.tr">erasmus@trakya.edu.tr</a> Tel: +902842239088 Fax: +902842239088	<a href="http://erasmus-en.trakya.edu.tr/">http://erasmus-en.trakya.edu.tr/</a>
BG PLOVDIV04	<a href="mailto:pufilial_sm@abv.bg">pufilial_sm@abv.bg</a> <a href="mailto:lro@uni-plovdiv.bg">lro@uni-plovdiv.bg</a>	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a>

### 3. Insurance

The sending institutions will provide assistance in obtaining insurance for outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
TR EDIRNE 01	<a href="mailto:erasmus@trakya.edu.tr">erasmus@trakya.edu.tr</a> Tel: +902842359088 Fax: +902842359088	<a href="http://erasmus-en.trakya.edu.tr/">http://erasmus-en.trakya.edu.tr/</a>
BG PLOVDIV04	<a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a>	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a>

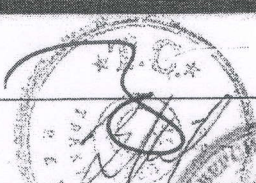
### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
TR EDIRNE 01	<a href="mailto:erasmus@trakya.edu.tr">erasmus@trakya.edu.tr</a> Tel: +902842239088 Fax: +902842239088	<a href="http://erasmus-en.trakya.edu.tr/">http://erasmus-en.trakya.edu.tr/</a>
BG PLOVDIV04	<a href="mailto:pufilial_sm@aby.bg">pufilial_sm@aby.bg</a> <a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a>	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a>

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution (Erasmus code)	Name, function	Date	Signature
TR EDIRNE01	Prof. Dr. Yener YÖRÜK Rector	11.11.2013	
BG PLOVDIV04	Prof. Dr. Zapryan Kozludzhev, Rector	03.12.2013	