



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
Paisii Hilendarski University of Plovdiv	BG PLOVDIV04	<u>Institutional Erasmus Coordinator</u> Assoc.Prof. Maria Stoyanova; marianas@uni-plovdiv.bg; +359 32 261462 <u>Agreements' Administrator</u> Mrs Nadya Kaneva; nadya@uni-plovdiv.bg; + 359 32 261363 <u>Faculty Coordinator:</u> Nadya Cherneva, Ph.D.; cherneva@uni-plovdiv.bg; +359 32 261 241 <u>Academic contact person:</u> Harun Bekir, harun@abv.bg	https://uni-plovdiv.bg https://uni-plovdiv.bg/pages/index/28/
Eskisehir Osmangazi University (Department of Comparative Literature)	TR ESKISEH02	<u>Head of International Relations Office</u> Burcu TOĞRAL KOCA Tel: +90 222 2290433 E-mail: erasmus@ogu.edu.tr <u>Departmental Coordinator</u> Prof.Dr. Ali GÜLTEKİN Department of Comparative Literature E-mail: agulteki@ogu.edu.tr Tel: +90 222 2393750 (ext.2324-2328) Fax: +90 222 229 0314	

¹Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods]	Student Mobility for Traineeships *
BG PLOVDIV04	TR ESKISEH02	0232	Literature and linguistics	1 st	2 X 5 months	N/A
TR ESKISEH02	BG PLOVDIV04	0232	Literature and linguistics	1 st , 2 nd , 3 rd	2 students 20 months	N/A

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods]	Staff Mobility for Training *
BG PLOVDIV04	TR ESKISEH02	0232	Literature and linguistics	2 X 8 hours	2 X min 5 days
TR ESKISEH02	BG PLOVDIV04	0232	Literature and linguistics	2x 8 hours	2 x min 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject	Language of instruction	Language of instruction	Recommended language of instruction level ³
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² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[Erasmus code]	area	1	2	Student Mobility for Studies	Staff Mobility for Teaching
BG PLOVDIV04		BG/TURKISH	EN/RUSSIAN	B1	B2
TR ESKISEH02		Turkish	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

BG PLOVDIV04:

- Exchange studies for PhD students are organized according to individual plans.
- Incoming staff members should apply for visits to the respective faculty coordinators (<https://uni-plovdiv.bg/pages/index/160/>)

TR ESKISEH02:

- Incoming Erasmus students can attend Turkish Language Course organized by Turkish Teaching Center (TÖMER) within the campus. Courses at A1 level are offered with 5 ECTS and free of charge for the Erasmus Students during their studies in Eskisehir.
- The students are guided by mentors and International Relations Office for practical issues like registration, residence permit, student ID, transportation options, accommodation etc.
- ESOĞÜ, welcomes students and staff with disabilities and provides information and assistance

E. Calendar

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
BG PLOVDIV04	30 June (applic)	30 November(applic)
TR ESKISEH02	31th of July (dates are flexible)	15th of December (dates are flexible)

BG PLOVDIV04:

1. The receiving institution will send its decision within **3 weeks**.
2. A Transcript of Records will be issued by the receiving institution no later than **3 weeks** after the assessment period has finished at the receiving HEI.
3. Termination of the agreement

A notice of at least one academic year should be given for the termination of the agreement. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 August 20XX will only take effect as of 1 August 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

TR ESKISEH02

1. Academic Calendar:
 - Autumn Semester: from 1st-10th September, till 15th January (including final exams)
 - Spring Semester: from first week of February till the first week of June (including final exams)

2. After receiving the application forms in hard copy, the invitation letters are sent within two weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

F. Information

1. Grading systems of the institutions

BG PLOVDIV04: In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass:

Bulgarian Grade	Description
Отличен (6)	Excellent
Много Добър (5)	Very good
Добър (4)	Good
Среден (3)	Acceptable
Слаб (2)	Insufficient
Не се явил	Exam not done by the student

TR ESKISEH02:

<http://iro.ogu.edu.tr/english/erasmus-program/incoming-students>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	iro@uni-plovdiv.bg	https://uni-plovdiv.bg/pages/index/160/
TR ESKISEH02	International Relations Office Tel: +90 222 2290433 E-mail: erasmus@ogu.edu.tr	http://iro.ogu.edu.tr/english/erasmus-program/incoming-students

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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BG PLOVDIV04	iro@uni-plovdiv.bg	https://uni-plovdiv.bg/pages/index/160/
TR ESKISEH02	International Relations Office Tel: +90 222 2290433 E-mail: erasmus@ogu.edu.tr	http://iro.ogu.edu.tr/english/erasmus-program/incoming-students



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	iro@uni-plovdiv.bg	https://uni-plovdiv.bg/pages/index/160/
TR ESKISEH02	International Relations Office Tel: +90 222 2290433 E-mail: erasmus@ogu.edu.tr	http://iro.ogu.edu.tr/english/erasmus-program/incoming-students

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
BG PLOVDIV04	Prof. Zapryan Kozludzhov, PhD Rector	27.01.2014	
TR ESKISEH02	Burcu TOGRAL KOCA Head of International Relations Office	27.01.2014	

⁴ Scanned signatures are accepted