

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2020
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
Plovdiv University ("Paisii Hilendarski")	BG PLOVDIV 04	Institutional Erasmus Coordinator Assoc.Prof. Maria Stoyanova; marianas@uni-plovdiv.bg ; +359 32 261 462 Agreements' Administrator Nadya Kaneva, MA nadya@uni-plovdiv.bg ; + 359 32 261 363 Faculty Agreement' Coordinator Assoc.Prof. Nadia Cherneva nadiacherneva@abv.bg	https://uni-plovdiv.bg https://uni-plovdiv.bg/pages/index/28/
Istanbul University Aydin	TR ISTANBU25	PINAR ELBASAN ERASMUS Institutional Coordinator, Besyol Mah. Inonu Cad. No.40 Sefakoy Kucukcekmece pinarelbasan@aydin.edu.tr Tel/fax: 0090212 444 1 428 – 12820 Mariana Astefanoaie, Erasmus Programme Coordinator, Responsible for Erasmus+ Bilateral Agreements Besyol Mah. Inonu Cad. No.40 Sefakoy Kucukcekmece mariana@aydin.edu.tr 00902124441428-14908	General University Page: aydin.edu.tr For exchange Students: erasmus@aydin.edu.tr Course catalogue: http://ebs.aydin.edu.tr/index.iau?Page=AB&Type=L

B. Mobility numbers² per academic year

FROM	TO	Subject area code	Subject area	Study cycle [short cycle,	Number of student mobility periods
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¹Contact details to reach the senior officer in charge of this agreement and of its possible updates.

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	* [ISCED]	<i>name</i> *	<i>1st, 2nd or 3rd</i> *	Student Mobility for Studies <i>total number of months of the study periods</i>	Student Mobility for Traineeship <i>s*</i>
BGPLOVDIV 04	TRISTANBU 025	222	Foreign languages	1 st , 2 nd	2 x 4 = 8	
TRISTANBU 25	BG PLOVDIV 04	222	Foreign languages	1 st , 2 nd	2 x 4 = 8	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	<i>Subject area code</i> * [ISCED]	<i>Subject area name</i> *	Number of staff mobility periods	
				Staff Mobility for Teaching <i>total number of days of teaching periods</i>	Staff Mobility for Training <i>*</i>
BG PLOVDIV 04	TR ISTANBU 025	222	Foreign languages	1 x 5	1 x 5
TR ISTANBU25	BG PLOVDIV 04	222	Foreign languages	1 x 5	1 x 5

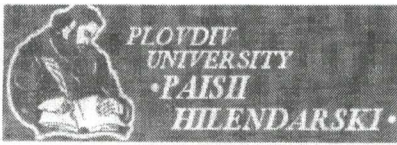
C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	<i>Optional: Subject area</i>	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
BGPLOVDIV 04		Bulgarian	English	B1	B2
TR ISTANBU25		English	Turkish	minimum B1 English Level	Turkish OR English: B2 recommended.

For more details on the language of instruction recommendations, see the course catalogue of each institution

³For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



Istanbul Aydin University:

Turkish culture classes are offered during the terms. Exchange students are welcome and participation is recommended.

A tutor program is offered for all international students for having a better start with all practical issues like opening a bank account, registrations procedures etc.

Language courses: International students with knowledge of B1 English or less are asked to participate in the intensive courses during their studies Istanbul Aydin University. The courses are free of charge and are offered each semester.

International staff could be assisted by the Erasmus Office: Erasmus.aydin.edu.tr

D. Additional requirements

TR ISTANBU25:

- The Orientation Day is organized for international students each semester and during this time students get information about the university in general, administrative issues, student activities, the Turkish language course and other services.
- Turkish culture and language classes are offered during the terms. Exchange students are welcome and participation is recommended.
- A tutor program is offered for all international students for having a better start with all practical issues like opening a bank account, registrations procedures etc.
- Language courses: International students with knowledge of B1 English or less are asked to participate in the intensive courses during their studies Istanbul Aydin University. The courses are free of charge and are offered each semester.
- International staff could be assisted by the Erasmus Office: Erasmus.aydin.edu.tr
- welcomes students with disabilities. The necessary individual arrangements need to be discussed well in advance (6 months prior to arrival).
- <http://ebs.aydin.edu.tr/index.iau?Page=OlhtiyacHizmetleri&ln=tr>

BG PLOVDIV04

- Exchange studies for PhD students are organized according to individual plans.
- Incoming staff members should apply for visits to the respective faculty coordinators (<https://uni-plovdiv.bg/pages/index/160/>)

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
BG PLOVDIV 04	30 June	30 November
TR ISTANBU25	15 th August, later nominations can be accepted	15 th December, later nominations can be accepted

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

Istanbul Aydin University: after having received the application form, Learning Agreement and nomination letter/email by email at least, the letter of admission will be sent within a max. of five weeks.

The Transcript of Records will be issued by Istanbul Aydin University in max. 4 weeks after the end of the semester.

4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

Plovdiv University ("Paisii Hilendarski") <https://uni-plovdiv.bg>

In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass:

Bulgarian Grade	Description	
Отличен (6)	Excellent performance	A
Много Добър (5)	Very good performance	B
Добър (4)	Good performance	C
Среден (3)	Acceptable performance	D
Слаб (2)	Insufficient performance	F
Не се явил	Exam not done by the student	

Istanbul Aydin University: <http://ebs.aydin.edu.tr/index.iau?Page=ectsVeisyuku&ln=tr>

As of 2013 we are proud to have received the Diploma Supplement Label and the ECTS label, which places us among the other European HEI using the ECTS grading system.

At IAU, the conversion scales for Incoming students are:

100 Grading System		IAU Grading System	ECTS Grading System
100	90	AA	A "excellent"
89	85	BA	B "very good"
84	80	BB	B "very good"
79	75	CB	C "good"
74	70	CC	C "good"
69	60	DC	D "satisfactory"
59	50	DD	E "sufficient"
49	40	FD	F-FX "failed"
39	0	FF	F-FX "failed"

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV 04	Incoming: iro@uni-plovdiv.bg Radosveta Mishevskva	https://uni-plovdiv.bg/pages/index/160/
TR ISTANBU25	Mariana Astefanoaie, Erasmus Programme Coordinator, Erasmus Office: Besyol Mah. Inonu Cad. No.40 Sefakoy Kucukcekmece Istanbul Turkey mariana@aydin.edu.tr 00902124441428-14908	All international students entering Turkey must apply in advance for a student visa at the nearest to them Turkish Consulate/Embassy. http://www.aydin.edu.tr/index.asp?id=15&mnu=7&birim=international_students&v=5

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV 04	Incoming: iro@uni-plovdiv.bg Radosveta Mishevskva	https://uni-plovdiv.bg/pages/index/160/
TR ISTANBU25	Mariana Astefanoaie, Erasmus Programme Coordinator, Responsible for Erasmus+ Bilateral Agreements mariana@aydin.edu.tr 00902124441428-14908	All international students are advised to acquire a full coverage international travelling medical insurance before entering Turkey. Further info: http://www.aydin.edu.tr/index.asp?id=14&mnu=7&birim=international_students&v=5



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV 04	Incoming: iro@uni-plovdiv.bg Radosveta Mishevskva	https://uni-plovdiv.bg/pages/index/160/
TR ISTANBU25	Mariana Astefanoaie, mariana@aydin.edu.tr 00902124441428-14908	Upon request, accommodation can be provided in one of the private dormitories close to IAU. One of the options: http://republika.com.tr/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
BG PLOVDIV 04	Prof. Zapryan Kozludzhov, PhD Rector	12.03. 2014	
TR ISTANBU25	PINAR ELBASAN ERASMUS Institutional Coordinator	13.03.2014	

⁴Scanned signatures are accepted