



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021

between programme countries

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details (email, phone)	Website
PLOVDIVSKI UNIVERSITET "PAISII HILENDARSKI"	BG PLOVDIV04	<u>Institutional Erasmus Coordinator</u> Assoc.Prof. Maria Stoyanova; marianas@uni-plovdiv.bg ; +359 32 261462 <u>Agreements' Administrator</u> Nadya Kaneva, M.A, nadya@uni-plovdiv.bg ; + 359 32 261 363 <u>Faculty Erasmus Coordinator</u> : Assoc.Prof. Valentin Petroussenko, Vice-Dean petrus@uni-plovdiv.bg ; +359-32-261-433	https://uni-plovdiv.bg/pages/index/385/ https://uni-plovdiv.bg/pages/index/28/ https://uni-plovdiv.bg/pages/index/42/ http://logos.uni-plovdiv.net/18
Friedrich Schiller Univ. of Jena Dep. of Slavonic Studies	D JENA01	<u>Institutional Coordinator</u> : Jana Blumenstein, M.A. Tel: +49-3641-931163 Fax: +49-3641-931162 Email: international@uni-jena.de <u>Departmental Coordinator</u> : Thomas Schmidt, M.A. T +49-3641-944703 Email: Thomas.Schmidt.3@uni-jena.de	www.uni-jena.de/international.html www.slawistik.uni-jena.de/

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods (students x months)	
					Studies	Traineeships
BG PLOVDIV04	D-JENA01	08.0	Humanities	1 st - Bachelor 2 nd - Master 3 rd - PhD	2 x 5 2 x 4 1 x 5	N/A
D JENA01	BG PLOVDIV04	09.0	LANGUAGES AND PHILOLOGICAL SCIENCES	1 st , 2 nd , 3 rd	20 / 2 x 10 months/	
FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code	Subject area name	Number of staff mobility periods (staff x days)		
				Teaching	Training	
BG PLOVDIV04	D-JENA01	08.0	Humanities	2 teachers x 7 days	1 staff x 7 days	

		14.0	Social Sciences	2 teachers x 7 days	
D-JENA01	BG PLOVDIV04	09.0	LANGUAGES AND PHILOLOGICAL SCIENCES	2 x 7 days	2 x 7 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
BG PLOVDIV04		BG /EN	EN (staff only)	B1	B2
D-JENA01		DE	-	B1, better B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

Specialized ERASMUS study module in English language offered by BG PLOVDIV04 to incoming students:

<http://old.uni-plovdiv.bg/logos/site.jsp?ln=2&id=985>

D. Additional requirements

BG PLOVDIV04

- Exchange studies for PhD students are organized according to individual plans.
- Incoming staff members should apply for visits to the respective faculty coordinators (<https://uni-plovdiv.bg/pages/index/160/>)

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
BG PLOVDIV04	30 June	30 November
D JENA01	Nomination: June 30 th Application: July 15 th	Nomination: December 31 st Application: January 15 th

2. The receiving institution will send its decision within 3 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 3 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

A notice of at least one academic year should be given for the termination of the agreement. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 August 20XX will only take effect

as of 1 August 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass:

Bulgarian Grade	Description
Отличен (6)	Excellent performance
Много Добър (5)	Very good performance
Добър (4)	Good performance
Среден (3)	Acceptable performance
Слаб (2)	Insufficient performance
Не се явил	Exam not done by the student

http://www.uni-jena.de/Internationales/Studium_in_Jena-p-228002/Kurzzeitstudium/ECTS_Informationen-p-238090/Credits_der_Institute_und_Fachbereiche.html

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	iro@uni-plovdiv.bg + 359 32 261363	https://uni-plovdiv.bg/pages/index/160/ https://uni-plovdiv.bg/pages/index/386/
D JENA 01	international@uni-jena.de 0049 3641 931166	http://www.uni-jena.de/en/guide_guest_studies_FAQ.html non-EU-nationals will have to apply for student visa before or after arrival

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	iro@uni-plovdiv.bg + 359 32 261 363	https://uni-plovdiv.bg/pages/index/386/
D JENA 01	international@uni-jena.de 0049 3641 93 11 66	http://www.unijena.de/en/guide_guest_studies_FAQ.html accepted insurances: European Health Insurance Cards or German public student HI




4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	iro@uni-plovdiv.bg + 359 32 261363	https://uni-plovdiv.bg/pages/index/386/
D JENA 01	international@uni-jena.de 0049 3641 931166	http://www.uni-jena.de/en/guide_guest_studies_FAQ.html http://www.stw-thuringen.de/english/housing/index.html Deadlines: January 31 st , July 31 st

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹
BG PLOVDIV04	Prof. Zapryan Kozludzhov, PhD Rector	05.02.2014	
D-JENA01	Thomas Schmidt M.A. Departmental Coordinator	30.03.2014	 

¹Scanned signatures are accepted