




Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2018-20[21]² between programme countries [Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
 CAPPADOCIA UNIVERSITY <small>Logic • Wisdom • Equality • Tradition</small> Cappadocia University	TR NEVSEHI03	Mrs. Elif O. Benveniste Head of International Relations Office Adress: Mustafapaşa, 50420/Urgup/Nevsehir, TURKEY +90 384 353 5009	www.kapadokya.edu.tr https://www.kapadokya.edu.tr/infopack/erasmus
Plovdiv University THE UNIVERSITY OF PAISII HILENDARSKI	BG PLOVDIV04	Mrs. Radosveta Mishevsk Bilateral Agreement Administrator Central Building, room 111 24 Tsar Asen St Plovdiv 4000 Bulgaria tel. +359 32 261 478	https://uni-plovdiv.bg/ https://uni-plovdiv.bg/en/pages/index/386/

¹ Inter-institutional agreements can be signed by two or more higher education institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR NEVSEHI03	BG PLOVDIV04	-0313 -0922 -0312	-Psychology -Pre-School Education -Political Science	1 st	1 student / 5 months	1 student / 2 months
BG PLOVDIV04	TR NEVSEHI03			1 st	1 student / 5 months	1 students / 2 months

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
TR NEVSEHI03	BG PLOVDIV04	-0313 -0922 -0312	-Psychology -Pre-School Education -Political Science	1 staff / 8 hours	1 staff / 12 hours
BG PLOVDIV04	TR NEVSEHI03			1 staff / 8 hours	1 staff / 12 hours

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for	Staff Mobility for

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europa.europa.eu/en/resources/european-language-levels-cefr>

ET

				Studies [Minimum recommended level: B1]	Teaching [Minimum recommended level: B2]
TR NEVSEHI03	All	Turkish	English	B1	B1
BG PLOVDIV04	All	Bulgarian	English	B1	B1

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
TR NEVSEHI03	July 1 st	November 1 st
BG PLOVDIV04	June 30 th	November 30 th

2. The receiving institution will send its decision within [x] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [xx] weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

Score	Grade	Grade	Predicate
90-100	AA	4,0	Successful
85-89	BA	3,5	Successful
75-84	BB	3,0	Successful
70-74	CB	2,5	Successful
60-69	CC	2,0	Successful
55-59	DC	1,5	Successful depending on GPA

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45-54	DD	1,0	Successful depending on GPA
40-44	FD	0,5	Unsuccessful
00-39	FF	0,0	Unsuccessful
0	FZ	0,0	Attendance requirements not fulfilled

BG PLOVDIV04:

ECTS grade	Bulgarian grade	% of successful students normally obtaining the grade	Definition
A	6	10 EXCELLENT	outstanding performance with only minor errors
B	5	20 VERY GOOD	above the average standard with some errors
C	4-50	30 GOOD	generally sound work with a number of notable errors
D	4	30 SATISFACTORY	fair with significant shortcomings
E	3	10 SUFFICIENT	performance meets the minimal criteria
FX	2	FAIL	extra work required before the credit can be awarded
F	2	FAIL	considerable further work is required

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR NEVSEHI03	erasmus@kapadokya.edu.tr	https://www.kapadokya.edu.tr/english/erasmus
BG PLOVDIV04	iro.petrova@gmail.com	https://uni-plovdiv.bg/en/pages/index/386/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR NEVSEHI03	erasmus@kapadokya.edu.tr	https://www.kapadokya.edu.tr/english/erasmus
BG PLOVDIV04	iro.petrova@gmail.com	https://uni-plovdiv.bg/en/pages/index/386/

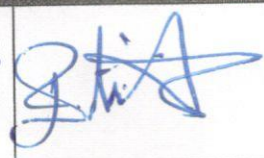

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR NEVSEHI03	erasmus@kapadokya.edu.tr	https://www.kapadokya.edu.tr/english/erasmus
BG PLOVDIV04	iro.petrova@gmail.com	https://uni-plovdiv.bg/en/pages/index/386/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷
TR NEVSEHI03	Elif O. BENVENISTE Head of International Relations Office	13.11.2018	
BG PLOVDIV04	Assoc. Prof. Boryan Yanev, PhD Institutional Erasmus Coordinator	20-09-2018	

⁷ Scanned signatures are accepted