



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2014-20[21]<sup>2</sup> between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>3</sup> (email, phone)	Website (eg. of the course catalogue)
Higher School of Labour Safety Management in Katowice	PL KATOWIC14	Agnieszka Cichy Erasmus Coordinator ul. Bankowa 8, 40-007 Katowice POLSKA tel. +48 32 355 970 70 ext. 51  e-mail: acichy@wszop.edu.pl	<a href="http://www.wszop.edu.pl/studenci/erasmus,2,2,113,106,113">http://www.wszop.edu.pl/studenci/erasmus,2,2,113,106,113</a>
PaisiiHilendarskiUniversity of Plovdiv, Faculty of Philology	BG PLOVDIV04	<u>Institutional Erasmus Coordinator:</u> Ass.Prof. Maria Stoyanova, PhD <a href="mailto:marianas@uni-plovdiv.bg">marianas@uni-plovdiv.bg</a> 24, Tzar Assen str., Plovdiv 4000  <u>Agreements Administrator:</u> Nadya Kaneva, M.A. <a href="mailto:nadya@uni-plovdiv.bg">nadya@uni-plovdiv.bg</a> tel. +359 32 261363	<a href="https://uni-plovdiv.bg/pages/index/160">https://uni-plovdiv.bg/pages/index/160</a>

		Faculty Coordinator: Ass.Prof. Nadya Chernevancherneva9@gmail.com tel. +359 32 261241	
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## B. Mobility numbers<sup>4</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
PL KATOWIC14	BG PLOVDIV04	023	Languages and Philological Sciences	1, 2, 3	12 (2x6)	TBA
BG PLOVDIV04	PL KATOWIC14	023	Languages and Philological Sciences	1, 2, 3	12 (2x6)	TBA

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
PL KATOWIC14	BG PLOVDIV04	023	Languages and Philological Sciences	1 x 7	-
BG PLOVDIV04	PL KATOWIC14	023	Languages and Philological Sciences	1 x 7	-

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

### C. Recommended language skills

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>5</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL KATOWIC14	023	Polish	English, Polish	B1	B2
BG PLOVDIV04	023	BULGARIAN, POLISH, ENGLISH	POLISH, ENGLISH	B1	B2

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL KATOWIC14	30 June	15 December
BG PLOVDIV04	30 June	30 November

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

This agreement can be terminated at any time by mutual consent. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other

<sup>5</sup>For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

party by 1 September of one given year will only take effect as of 1 September of the next year. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

BG PLOVDIV04:

In the Bulgarian system marks are graded from 2 to 6, with 3 being the minimum score required to pass:

<u>Bulgarian Grade:</u>	<u>Description:</u>
Отличен (6)	Excellent performance
Много Добър (5)	Very good performance
Добър (4)	Good performance
Среден (3)	Acceptable performance
Слаб (2)	Insufficient performance
Не се явил	Exam not done by the student

PL KATOWIC14: <http://www.wszop.edu.pl/studenci/erasmus,2,2,113,106,113>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
PL KATOWIC14	Agnieszka Cichy acichy@wszop.edu.pl	<a href="http://www.wszop.edu.pl/studenci/erasmus,2,2,113,106,113">http://www.wszop.edu.pl/studenci/erasmus,2,2,113,106,113</a>
BG PLOVDIV04	iro@uni-plovdiv.bg Radosveta Mishevska, M.A.	<a href="https://uni-plovdiv.bg/pages/index/160">https://uni-plovdiv.bg/pages/index/160</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance

for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL KATOWIC14	Agnieszka Cichy acichy@wszop.edu.pl	<a href="http://www.wszop.edu.pl/studenci/erasmus,2,2,113,106,113">http://www.wszop.edu.pl/studenci/erasmus,2,2,113,106,113</a>
BG PLOVDIV04	<a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a> Radosveta Mishevska, M.A.	<a href="https://uni-plovdiv.bg/pages/index/160">https://uni-plovdiv.bg/pages/index/160</a>

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL KATOWIC14	Agnieszka Cichy acichy@wszop.edu.pl	<a href="http://www.wszop.edu.pl/studenci/erasmus,2,2,113,106,113">http://www.wszop.edu.pl/studenci/erasmus,2,2,113,106,113</a>
BG PLOVDIV04	<a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a> Radosveta Mishevska, M.A.	<a href="https://uni-plovdiv.bg/pages/index/160">https://uni-plovdiv.bg/pages/index/160</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>6</sup>
PL KATOWIC14	dr Elżbieta Krawczyk-Neifar, RECTOR	17-02-2016	REKTOR <i>Emfar</i> dr Elżbieta Krawczyk-Neifar
BG PLOVDIV04	Prof. Zapryan Kozludzhov, PhD, Rector	19.02.2016	<i>[Signature]</i>



