



Erasmus⁺ Programme

Inter-institutional agreement 2014-2021

Higher Education Student and Staff Mobility

→ Key Action 1 - Mobility for learners and staff ←

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)
Gebze Teknik Üniversitesi Gebze Technical University www.gtu.edu.tr	TR KOCAELI01	Asst. Prof. Dr. Işıl Kurnaz Erasmus Institutional Coordinator ikurnaz@gtu.edu.tr ; erasmus@gtu.edu.tr Departmental Coordinator Assoc. Prof. Sibel Özkan s.ozkan@gtu.edu.tr
Plovdiv University https://uni-plovdiv.bg	BG PLOVDIV04	Assoc. Prof. Maria Stoyanova, PhD Erasmus Institutional Coordinator marianas@uni-plovdiv.bg Assoc. Prof. Mancho Manev, PhD Faculty Erasmus Coordinator mmanev@uni-plovdiv.bg

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subject area code ISCED	Subject area name ISCED	Study cycle*	Total Number of Student Mobility/Months	
					SMS ¹	SMT ²
TR KOCAELI01	BG PLOVDIV04	461	Mathematics	1 st , 2 nd , 3 rd	2x5 = 10	2x5 = 10
BG PLOVDIV04	TR KOCAELI01	461	Mathematics	1 st , 2 nd , 3 rd	2x5 = 10	2x5 = 10

FROM	TO	Subject area code ISCED	Subject area name ISCED	Total Number of Staff Mobility/Days	
				STA ³	STT ⁴
TR KOCAELI01	BG PLOVDIV04	461	Mathematics	1x5	1x10
BG PLOVDIV04	TR KOCAELI01	461	Mathematics	1x5	1x10

C. Recommended Language Skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution*	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies	Staff Mobility for Teaching & Training
TR KOCAELI01		English	Turkish	B1	B2

¹ Student Mobility for Studies

² Student Mobility for Traineeship

* 1st =Bachelor, 2nd =Master, 3rd =doctoral

³ Staff Mobility for Teaching

⁴ Staff Mobility for Training

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

BG PLOVDIV04		English	Bulgarian	B1	B2
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**For more details on the language of instruction recommendations, see the course catalogue of each institution.*

D. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term*	Spring term*
TR KOCAELI01	June 15 th	November 15 th
BG PLOVDIV04	June 30 th	November 30 th

** to be adapted in case of a trimester system*

- The receiving institution will send its decision within 6 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
- Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2014 will only take effect as of 1 September 2015. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR KOCAELI01:

Grading System	TR KOCAELI01	
	Local Grade	ECTS Grade
	AA	A
	BA	B
	BB	C
	CB	D
	CC	E
	DC DD	FX
FD FF	FF	

	VF/NA	No Attendance	
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(Partner HEI):

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
TR KOCAELI01	erasmus@gtu.edu.tr +90 262 605 1577-78	http://www.gtu.edu.tr/erasmus
BG PLOVDIV04	iro@uni-plovdiv.bg +359 32 261 363	https://uni-plovdiv.bg/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
TR KOCAELI01	erasmus@gtu.edu.tr +90 262 605 1577-78	http://www.gtu.edu.tr/erasmus
BG PLOVDIV04	iro@uni-plovdiv.bg +359 32 261 363	https://uni-plovdiv.bg/



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KOCAELI01	erasmus@gtu.edu.tr +90 262 605 1577-78	http://www.gtu.edu.tr/erasmus
BG PLOVDIV04	iro@uni-plovdiv.bg +359 32 261 363	https://uni-plovdiv.bg/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature ⁶
TR KOCAELI01	Prof. Dr. Babür ÖZÇELİK Vice Rector	11.03.2015	
BG PLOVDIV04	Prof. Zapryan Kozludzhov, PhD Rector	11.03.2015	

⁶ Scanned signatures are accepted

