



Erasmus+ Programme
Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility
 Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details (email, phone)	Website
PLOVDIVSKI UNIVERSITET "PAISII HILENDARSKI"	BG PLOVDIV04	Institutional Erasmus Coordinator Assoc.Prof. Maria Stoyanova; marianas@uni-plovdiv.bg ; +359 261462 Agreements' Administrator Mrs Nadya Kaneva; nadya@uni-plovdiv.bg ; + 359 261363 Faculty Agreement' Coordinator Assoc.Prof. Nadya Cherneva; cherneva@uni-plovdiv.bg ; +359 32 261 241	https://uni-plovdiv.bg https://uni-plovdiv.bg/pages/index/28/
Democritus University of Thrace	G KOMOTIN01	International Relations/Erasmus Office Ms Eleni Mavridou tel: +30 25310 39084, e-mail: intrela@duth.gr Departmental coordinators: Assoc. Prof. Dr. Evangelia Thomadaki Dept of language, Literature and Culture of the Black Sea Countries, School of Humanities and Classics P. Tsaldari 1, GR – 69100 Komotini Phone /Fax +30 25310 39444 e-mail eathomadaki@gmail.com Ass.Prof. Anna Mastrogianni , Dept. of Greek Philology / e-mail: anna@mastrogianni.net , 69100 University Campus, Komotini	www.duth.gr http://erasmus.duth.gr

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods (students x months)	
					Studies	Traineeships
BG PLOVDIV04	G KOMOTIN01	023	Languages and Philological Sciences	1 st , 2 nd , 3 rd	1 st / 2 nd / 3 rd = 2x5	N/A
G KOMOTIN01	BG PLOVDIV04	023	Languages and Philological Sciences	1 st , 2 nd , 3 rd	1 st / 2 nd / 3 rd = 3x5	
BG PLOVDIV04	G KOMOTIN01	0222	Classical Philology	1 st	2 x 5m.	

G KOMOTIN01	BG PLOVDIV04	0222	Classical Philology	1 st	2 x 5m.	
FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subje ct area code	Subject area name	Number of staff mobility periods (staff x days)		
				Teaching	Training	
BG PLOVDIV04	G KOMOTIN01	023	Languages and Philological Sciences	2 x 7 days/8h	1 staff x 7 days	
G KOMOTIN01	BG PLOVDIV04	023	Languages and Philological Sciences	1 x 5days/8h.	-	
BG PLOVDIV04	G KOMOTIN01	0222	Classical Philology	2 x 7 days/8h		
G KOMOTIN01	BG PLOVDIV04	0222	Classical Philology	1 x 5days/8h.		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
BG PLOVDIV04		BG	EN (staff only), Greek, Russian	B1	B2
G KOMOTIN01	023	Greek	ENGLISH, Bulgarian	BU/ EN B1	GR, EN C1
	0222	Greek	English, Greek	EN B2 / GR B1	

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

BG PLOVDIV04

- Exchange studies for PhD students are organized according to individual plans.
- Incoming staff members should apply for visits to the respective faculty coordinators (<https://uni-plovdiv.bg/pages/index/160/>)

G KOMOTIN 01

In case of additional requirements with regards to academic, organizational or other aspects (e.g. students with special needs) please contact the International Office : intrela@duth.gr

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
BG PLOVDIV04	30 June	30 November
G KOMOTIN01	July 15	October 1

2. The receiving institution will send its decision within **3** weeks.
3. A Transcript of Records will be issued by the receiving institution no later than **3** weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

A notice of at least one academic year should be given for the termination of the agreement. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 August 20XX will only take effect as of 1 August 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

G KOMOTIN01:

The academic year commences on 1st September and ends on 31st August of the next year. It is divided into two semesters and includes three examination periods: in February, June and September. Each semester lasts thirteen weeks. Lectures of the winter semester start within the first week of October and end the second fortnight of January. Lectures of the spring semester start within the second fortnight of February and end the last week of May.

2. The receiving institution will send its decision within [8] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [8] weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement

A unilateral termination to discontinue, the exchanges notified to the other party by 1 November 20XX will only take effect as of 1 September 20XX+1. "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass:

Bulgarian Grade	Description
Отличен (6)	Excellent performance
Много Добър (5)	Very good performance
Добър (4)	Good performance
Среден (3)	Acceptable performance
Слаб (2)	Insufficient performance
Не се явил	Exam not done by the student

- For Democritus University of Thrace - **G KOMOTIN01** see: <http://erasmus.duth.gr/node/30>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	International Relations/Erasmus Office iro@uni-plovdiv.bg	https://uni-plovdiv.bg/pages/index/160/
G KOMOTIN01	International Relations/Erasmus Office tel: +30 25310 39084, e-mail: intrela@duth.gr	http://erasmus.duth.gr/node/34 http://erasmus.duth.gr/node/41

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	International Relations/Erasmus Office iro@uni-plovdiv.bg	https://uni-plovdiv.bg/pages/index/160/
G KOMOTIN01	International Relations/Erasmus Office tel: +30 25310 39084, e-mail: intrela@duth.gr	http://erasmus.duth.gr/node/34

4. Housing:

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	International Relations/Erasmus Office iro@uni-plovdiv.bg	https://uni-plovdiv.bg/pages/index/160/
G KOMOTIN01	International Relations/Erasmus Office tel: +30 25310 39084, e-mail:	http://erasmus.duth.gr/node/40 http://erasmus.duth.gr/node/69

	intrela@duth.gr	
--	-----------------	--

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹
Paisii Hilendarsli University of Plovdiv BG PLOVDIV04	Prof. Zapryan Kozludzhov PhD, Rector	09.02.2015	
Democritus University of Thrace G KOMOTIN01	Prof. Nikolaos Angeloussis Vice-Rector for Student and External Affairs	2.2.15	

¹Scanned signatures are accepted

