



# Erasmus+ Programme

**Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility**

## **Inter-institutional agreement 2014-2021 between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### **A. Information about higher education institutions**

<b>Name of the institution (and department, where relevant)</b>	<b>Erasmus code</b>	<b>Contact details<sup>1</sup> (email, phone)</b>	<b>Website (eg. of the course catalogue)</b>
University of Lodz  Faculty of Philology Department of Southern Slavic Studies	PL LODZ01	<b>Institutional Erasmus Coordinator:</b> Prof. Eleonora Bielawska-Batorowicz <a href="mailto:ebator@uni.lodz.pl">ebator@uni.lodz.pl</a>  <b>Departmental Coordinator:</b> Dr Agata Kawecka <a href="mailto:agata.kawecka@uni.lodz.pl">agata.kawecka@uni.lodz.pl</a> Tel.: +48 42 66 55 362 Fax: +48 42 66 55 376 <a href="mailto:filslow@uni.lodz.pl">filslow@uni.lodz.pl</a>	<a href="http://www.iso.uni.lodz.pl">www.iso.uni.lodz.pl</a>

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Waldemar Ceran Research Centre for the History and Culture of the Mediterranean Area and South-East Europe		Tel.: +48 42 635 64 88, Fax: +48 42 665 52 00  <a href="mailto:ceraneum@uni.lodz.pl">ceraneum@uni.lodz.pl</a>  <b>Administrative contact:</b> International Relations Office e-mail: <a href="mailto:bwz@uni.lodz.pl">bwz@uni.lodz.pl</a> (agreements and outgoing students) <a href="mailto:iso@uni.lodz.pl">iso@uni.lodz.pl</a> (incoming students) Tel: + 48 42 635 4037 Fax: + 48 42 635 4789	
University of Plovdiv          Faculty of Philosophy and History	BGPLOVDIV04	Institutional Erasmus Coordinator Assoc. Prof. Maria Stoyanova; <a href="mailto:marianas@uni-plovdiv.bg">marianas@uni-plovdiv.bg</a> tel.+359 32 261 462  Agreements' Administrator Mrs. Nadya Kaneva <a href="mailto:nadya@uni-plovdiv.bg">nadya@uni-plovdiv.bg</a> tel:+359 32 261 363  Faculty Agreement Coordinator Borislava Petkova, PhD, tel.: +359 32 261 435; fax: +359 32 261 433; e-mail: <a href="mailto:bpetkova@uni-plovdiv.bg">bpetkova@uni-plovdiv.bg</a>	<a href="http://www.uni-plovdiv.bg">www.uni-plovdiv.bg</a>          <a href="https://uni-plovdiv.bg/pages/index/28">https://uni- plovdiv.bg/pages/ind ex/28</a>          <a href="http://www.uni-plovdiv.bg/logos">www.uni- plovdiv.bg/logos</a>

## B. Mobility numbers<sup>2</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Sub ject are a cod e * [ISC ED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods  Student Mobility for Studies  [total number of months of the study periods or average duration*]
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<sup>2</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

sending institution]	receiving institution]	a code * [ISCED]		cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> *	Student Mobility for Studies  [total number of months of the study periods or average duration*]
PL LODZ01	BG PLOVDIV 04	222	Languages and Philological Sciences	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2*6 = 12 months
		22	Humanities	3 <sup>rd</sup>	1* 6 months
BG PLOVDIV 04	PL LODZ01	22	Humanities	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2*6 = 12 months

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
PL LODZ01	BG PLOVDIV 04	222	Languages and Philological Sciences	2x 1= 2 weeks	1*1 week
		22	Humanities	2x 1= 2 weeks	
BG PLOVDIV 04	PL LODZ01	22	Humanities	2 x1= 2 weeks	1*1 week

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving	Optional: Language	Language	Recommended language of
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code]				for Studies [Minimum recommended level: B1]	Teaching [Minimum recommended level: B2]
PL LODZ01	222, 22	English	English	English B1	English B2
BG PLOVDIV 04	22	BG	BG English (staff only)	English B1	English B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

#### D. Additional requirements

**PL LODZ01:** UL welcomes students with disabilities. While sending the nomination letter, please inform the International Students Office (10 months prior to arrival) about students with disabilities in order to provide the proper support to these students. The University of Lodz has the infrastructure to welcome students with some types of disabilities.

#### BG PLOVDIV04:

- Exchange studies for PhD students are organized according to individual plans.
- Incoming staff members should apply for visits to the respective faculty coordinators (<https://uni-plovdiv.bg/pages/index/160/> )

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL LODZ01	30 <sup>th</sup> June	15 <sup>th</sup> December
BG PLOVDIV 04	30 <sup>th</sup> June	30 <sup>th</sup> November

2.1. PL LODZ01: The receiving institution will send its conditional decision within [4] weeks.

2.2. BG PLOVDIV 04: The receiving institution will send its decision within **3** weeks.

3.1. PL LODZ01: A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI.

3.2. BG PLOVDIV 04: A Transcript of Records will be issued by the receiving institution no later than **3** weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

A notice of at least one academic year should be given for the termination of the agreement. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 August 20XX will only take effect as of 1 August 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

BG PLOVDIV 04	<a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a>	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a>
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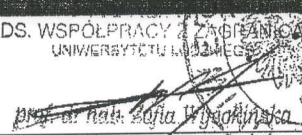

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL LODZ01	<a href="mailto:iso@uni.lodz.pl">iso@uni.lodz.pl</a> ;	<a href="http://www.iso.uni.lodz.pl">www.iso.uni.lodz.pl</a>
BG PLOVDIV04	<a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a>	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>4</sup>
PL LODZ01	Prof. Zofia Wysokińska Pro-rector in Charge of International Relations	13/01/ 2014	DS. WSPÓLPRACY I ZABIEGANIA UNIWERSYTETU ŁÓDZKI 
BG PLOVDIV04	Prof. Zăpryan Kozludzhov, Phd Rector	20.12.2013	

<sup>4</sup> Scanned signatures are accepted