



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2015-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the Institution	Erasmus code	Contact details (email, phone)	Website
PLOVDIVSKI UNIVERSITET "PAISII HILENDARSKI"	BG PLOVDIV04	<u>Institutional Erasmus Coordinator</u> Assoc.Prof. Boryan Yanev; byanev@gmail.com ; +359 32 261478	https://uni-plovdiv.bg
		<u>Agreements' Administrator</u> Mrs Radosveta Mishevska; iro_pu@abv.bg ; + 359 32 261363	https://uni-plovdiv.bg/pages/index/28/
		Faculty Agreements' Coordinator Assoc. Prof. Meglena Zlatkova, PhD Faculty of Philosophy and History m_zlatkova@yahoo.com phone number: +359 32 261 433	https://en.logos.uni-plovdiv.net/
		Faculty Agreements' Coordinator Assoc. Prof. Yuri Yanakiev, PhD Faculty of Education tel: 032/261 708 e-mail: ianakiev@uni-plovdiv.bg	https://uni-plovdiv.bg/en/pages/index/386/#contact
Assoc. Prof. Nadia Cherneva, PhD Faculty of Languages and Literature tel: 032/261 357 e-mail: ncherneva9@gmail.com			
FH Münster – University of Applied Sciences	D MUNSTER02	<u>Institutional Coordinator</u> Judith Schulten	www.fh-muenster.de
		<u>International Office</u> Johann-Krane-Weg 25, 48149 Münster, Germany phone: +49 251 83-64108 e-mail: judith.schulten@fh-muenster.de	http://www.fh-muenster.de/internationaloffice

Department of Social Work	Departmental+Academic Coordinator Mr Dr. Sebastian Kurtenbach e-mail: kurtenbach@fh-muenster.de phone +49 251 83-65745	https://www.fh-muenster.de/fb10/index.php
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B. Mobility numbers per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code	Subject area name	Study cycle	Number of student mobility periods (students x months)	
					Studies	Traineeships
BG PLOVDIV04	D MUNSTER02	092	Welfare	1st	in total: 4 students (5 months each)	in total: 1
D MUNSTER02	BG PLOVDIV04	092	Welfare	1st	4 students (5 months each)	
FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code	Subject area name	Number of staff mobility periods (staff x days) Teaching		
BG PLOVDIV04	D MUNSTER02	031	Social Sciences (Sociology, Anthropology) History and archaeology	3 teachers x 7 days		
		0222 022	Humanities (Ethnology and Cultural Anthropology)			
		0231	Language acquisition			
		092	Welfare			
D MUNSTER02	BG PLOVDIV04	092	Welfare	3 teachers x 7 days		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
			Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
BG PLOVDIV04	BG	EN	B1	B2
D MUNSTER02	(mostly) German		B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

BG PLOVDIV04

- Exchange studies for PhD students are organized according to individual plans.
- Incoming staff members should apply for visits to the respective faculty coordinators (<https://uni-plovdiv.bg/pages/index/160/>)

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
BG PLOVDIV04	30 June (applic)	30 November (applic)
D MUNSTER02	Nomination Deadline: 15 May*	Nomination Deadline 15 October*
	Application Deadline:15 June	Application Deadline: 15 November

2. The receiving institution will send its decision within 3 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 3 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

A notice of at least one academic year should be given for the termination of the agreement. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 August 20XX will only take effect as of 1 August 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass:

Bulgarian Grade	Description
Отличен (6)	Excellent performance
Много Добър (5)	Very good performance
Добър (4)	Good performance
Среден (3)	Acceptable performance
Слаб (2)	Insufficient performance
Не се явил	Exam not done by the student

D MUNSTER02

The grading scheme in Germany usually comprises five levels (with numerical equivalents; intermediate grades may be given):

- „Sehr Gut“ (1) = Very good
- „Gut“ (2) = Good
- „Befriedigend“ (3) = Satisfactory
- „Ausreichend“ (4) = Sufficient

„Mangelhaft“ (5) = Non-sufficient/fail

Verbal designations of grades may vary in some cases and for doctoral degrees.

In addition, Münster University of Applied Sciences uses the ECTS grading scheme, which operates with the levels A (best 10%), B (next 25%), C (next 30%), D (next 25%) and E (next 10%), only in case of the final grade of the entire degree programme.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	iro.petrova@gmail.com	https://uni-plovdiv.bg/pages/index/160/
D MUNSTER02	International Office phone: +49.251 83-64110 Email: fhirst@fh-muenster.de	www.fh-muenster.de/internationaloffice

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	iro.petrova@gmail.com	https://uni-plovdiv.bg/pages/index/160/
D MUNSTER02	International Office phone: +49.251 83-64110 Email: fhirst@fh-muenster.de	www.fh-muenster.de/internationaloffice

4. Housing

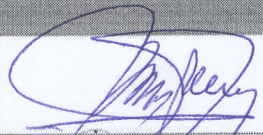

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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BG PLOVDIV04	iro.petrova@gmail.com	https://uni-plovdiv.bg/pages/index/160/
D MUNSTER02	International Office phone: +49.251 83-64110 Email: fhirst@fh-muenster.de	www.fh-muenster.de/internationaloffice

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹
BG PLOVDIV04	Prof. Boryan Yanev, PhD Institutional Erasmus Coordinator	11-04-2019	
D MUNSTER02	Prof. Dr. phil. Stephan Barth Dean Department of Social Work	08.04.2019	

¹Scanned signatures are accepted