



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014/2021 between programme countries

Minimum requirements

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details (email, phone) | Website (eg. of the course catalogue) |
|---|--------------|--|---|
| UNIVERSITÉ DE NANTES Faculty of Law and Political Sciences | F NANTES01 | ERASMUS Institutional Coordinator International Office : Ms. Catherine Dhaussy 1 quai de Tourville, F- 44035 Nantes tel +33 253 4621 62 international.cooperation@univ-nantes.fr Departmental coordinator: Dr. Renan Le Mestre renan.lemestre@univ-nantes.fr Administrative departmental contact Ms. Hayat Stasaid international.droit@univ-nantes.fr tel : +33 (0) 240 141 624 fax : +33 (0) 240 141 669 | Lecture catalogue: http://www.droit1.univ-nantes.fr/63833267/0/fiche_pagelibre/&RH=1219663270389 Semester dates: http://www.univ-nantes.fr/45032473/1/fiche_pagelibre/&RH=ETUETR |
| PLOVDIVSKI UNIVERSITET "PAISII HILENDARSKI" | BG PLOVDIV04 | <u>Institutional Erasmus Coordinator</u> Assoc.Prof. Maria Stoyanova; marianas@uni-plovdiv.bg ; +359 32261462 <u>Agreements' Administrator</u> Mrs Nadya Kaneva; nadya@uni-plovdiv.bg ; + 359 32 261363 <u>Faculty Agreement' Coordinator</u> Angel Shopov, PhD; angel.shopov@gmail.com | https://uni-plovdiv.bg https://uni-plovdiv.bg/pages/index/28/ http://en.law.uni-plovdiv.bg/ |

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code [ISCED] | Subject area name | Study cycle [short cycle, 1 st , 2 nd or 3 rd] | Number of student mobility periods Student Mobility for Studies [total number of months of the study periods or average duration] |
|---|---|------------------------------|-------------------|---|---|
| BG PLOVDIV04 | F NANTES 01 | 10.0 | Law | 2 nd / 3 rd | 3x10=30 |
| F NANTES 01 | BG PLOVDIV04 | 10.0 | Law | 2 nd / 3 rd | 3x10=30 |

Student Mobility (SMS)

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Number of staff mobility periods | |
|---|---|-----------------------------------|------------------------|---|----------------------------------|
| | | | | Staff Mobility for Teaching [total number of days of teaching periods or average duration *] | Staff Mobility for Training * |
| F NANTES01 | BG PLOVDIV04 | 10.0 | Law | 1 teacher (7 days) | 2persons (10 days) |
| BG PLOVDIV04 | F NANTES01 | 10.0 | Law | 1 teacher (7 days) | 2 persons (10 days) |

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level ¹ | |
|---|---------------------------|---------------------------|---------------------------|--|-----------------------------|
| | | | | Student Mobility for Studies | Staff Mobility for Teaching |

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

| | | | | [Minimum recommended level: B1] | [Minimum recommended level: B2] |
|---------------------|--|-----------|---------|---------------------------------|---------------------------------|
| F NANTES01 | | French | English | B1 | B2 (recommended) |
| BG PLOVDIV04 | | Bulgarian | English | B1 | B2 |

Incoming ERASMUS students are strongly recommended to attend intensive French language courses offered by the University of Nantes at the IRFLE

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

F NANTES01: Catalogue: http://www.droit1.univ-nantes.fr/63833267/0/fiche_pagelibre/&RH=1219663270389

Incoming Exchange Students: Application Proc http://www.univ-nantes.fr/15052161/0/fiche_pagelibre/&RH=ETUETR

Université de Nantes organizes each year a Welcome and Information Center for international students referred as *Guichet Unique*. More information about the *Guichet Unique* : <http://www.univ-nantes.fr/guichet-unique>

Infrastructure to welcome students and staff with disabilities at Université de Nantes:
Relais Handicap: <http://www.univ-nantes.fr/handicap>

BG PLOVDIV04

- Exchange studies for PhD students are organized according to individual plans.
- Incoming staff members should apply for visits to the respective faculty coordinators (<https://uni-plovdiv.bg/pages/index/160/>)

E. Calendar

1. Information on nominated students and their applications must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term* [month] | Spring term* [month] |
|---|---|---|
| F NANTES01 | 1st semester and full academic year: apply online by April 30 | 2nd semester: apply online by November 15 |
| BG PLOVDIV04 | 30 June | 30 November |

F NANTES01

Université de Nantes will send its decision within 8 weeks.

BG PLOVDIV04 will send its decision within 3 weeks.

Transcript of Records

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI, given that the transcript form and all relevant course work documents have been submitted by the student.

Termination of the agreement

The present agreement is valid for a period mentioned above. This agreement may be amended or modified by a written agreement signed by the representatives of both Universities. It may be renewed on the same terms, or on such terms as may be agreed by the two institutions. This agreement may, at any time during its period of validity, be terminated by one of the Universities upon prior notice to the other in writing without prejudice to the activities under way.

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

F NANTES01: Université de Nantes will enclose the requested table with the transcript of records.

In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass:

| Bulgarian Grade | Description |
|-----------------|------------------------------|
| Отличен (6) | Excellent performance |
| Много Добър (5) | Very good performance |
| Добър (4) | Good performance |
| Среден (3) | Acceptable performance |
| Слаб (2) | Insufficient performance |
| Не се явил | Exam not done by the student |

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|--|---|
| F NANTES01 | international.accueil@univ-nantes.fr +33 (0)253 462 160 | http://www.univ-nantes.fr/visa-residencypermit Ministry of Foreign Affairs : http://www.diplomatie.gouv.fr/fr/venir-en-france-22365/#sommaire_1 |
| BG PLOVDIV04 | iro@uni-plovdiv.bg | https://uni-plovdiv.bg/pages/index/160/ |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|--|---|
| F NANTES01 | international.accueil@univ-nantes.fr +33 (0)253 462 160 | http://www.univ-nantes.fr/healthcare-coverage |
| BG PLOVDIV04 | iro@uni-plovdiv.bg | https://uni-plovdiv.bg/pages/index/160/ |

4. Housing



The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|-----------------------------------|-------------------------|
|-------------------------------|-----------------------------------|-------------------------|

| | | |
|--------------|--|---|
| F NANTES01 | international.accueil@univ-nantes.fr +33 (0)253 462 160 | http://www.univ-nantes.fr/housing |
| BG PLOVDIV04 | iro@uni-plovdiv.bg | https://uni-plovdiv.bg/pages/index/160/ |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature ² |
|-------------------------------|--|------------|---|
| F NANTES01 | VERONIQUE NICOLAS Dean of the Faculty of Law | 16.12.13 |  |
| BG PLOVDIV04 | Prof. Zapryan Kozludzhov , PhD, Rector | 16.12.2013 |  |

² Scanned signatures are accepted