



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2017-2020 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
IUM Academy School Piazza Nicola Amore,6 80138 Napoli	I NAPOLI10	Institutional Erasmus Coordinator Carmela Salomone Piazza Nicola Amore, 6 80138 Napoli, Italia. Tel: +39 081 0480 305 Fax: +39 081 0480 997 linasalomone @academyschool.it	http://www.laureamediazionelinguistica.com
PLOVDIVSKI UNIVERSITET "PAISII HILENDARSKI" FACULTY OF PHILOLOGY 24, TSAR ASSEN St. 4000 PLOVDIV BULGARIA	BG PLOVDIV04	<u>Institutional Erasmus Coordinator</u> Assoc.Prof. Boryan Yanev, PhD; byanev@gmail.com ; +359 32 261478 Agreements' Administrator Mrs Radosveta Mishevskia; iro@uni-plovdiv.bg ;	https://uni-plovdiv.bg https://uni-plovdiv.bg/pages/index/28/

		+ 359 32 261363 Faculty Agreement' Coordinator Assoc.Prof. Nadya Cherneva, PhD; ncherneva9@gmail.com; +359 32 261 241	https://uni-plovdiv.bg/pages/index/160/ https://uni-plovdiv.bg/en/pages/index/386/
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B. Mobility numbers¹ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
					[total number of months of the study periods or average duration]	
I NAPOLI10	BG PLOVDIV 04	222	Foreign Languages	1st cycle	5 students X 5-12 months	N/A
		223	Translation and Interpretation	1st cycle	5 students X 5-12 months	N/A
BG PLOVDIV 04	I NAPOLI10	09.0/222/023	Languages and Philology	1st, 2nd 3rd	2 students X 5 months	N/A

*[*Optional: Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM	TO	Subject	Subject	Number of staff mobility periods
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¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	area code [ISCED]	area name	Staff Mobility for Teaching <i>[total number of days of teaching periods or average duration*]</i>	Staff Mobility for Training *
I NAPOLI10	BG PLOVDIV 04	222	Foreign Languages	4 staff X 5 days	1 staff X 1 week
I NAPOLI10	BG PLOVDIV 04	223	Translation and Interpretation	4 staff X 5 days	1 staff X 1 week
BG PLOVDIV 04	I NAPOLI10	09.0/222/023	Languages and Philology	2 staff X 5 days	2 staff X 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies <i>[Minimum recommended level: B1]</i>	Staff Mobility for Teaching <i>[Minimum recommended level: B2]</i>
I NAPOLI10		English	Italian	B1	B2
BG PLOVDIV04		Bulgarian	Italian English (and others depending on the Curricular Unit/Professor)	B1	B2

²For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

I NAPOLI 10

Information for incoming students: <http://www.iumna.com/erasmus>

BG PLOVDIV04

Information for incoming students: <https://uni-plovdiv.bg/pages/index/160/>

<https://uni-plovdiv.bg/en/pages/index/386/>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
I NAPOLI 10	November	March
BG PLOVDIV04	Nominations: May Applications: 30 June	Nominations: October Applications: 30 November

2. The receiving institution will send its decision within 2 weeks after the deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

I NAPOLI 10

ECTS	A	B	C	D	E	F
Local Marks	30/30	27-29/30	24-26/30	20-23/30	18-19/30	Fail

In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass:

Bulgarian Grade	Description
Отличен (6)	Excellent performance
Много Добър (5)	Very good performance
Добър (4)	Good performance
Среден (3)	Acceptable performance
Слаб (2)	Insufficient performance
Не се явил	Exam not done by the student

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I NAPOLI10	International Relations : segreteria@academyschool.it	http://www.iumna.com/erasmus
BG PLOVDIV04	International Relations Office: petrova@uni-plovdiv.bg	https://uni-plovdiv.bg/pages/index/160/ https://uni-plovdiv.bg/en/pages/index/386/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I NAPOLI10	NO CONTACT (ordinaria copertura assicurativa INAIL per conto dello Stato) – (ordinary INAIL insurance coverage on	

	behalf of the State)	
BG PLOVDIV04	International Relations Office: petrova@uni-plovdiv.bg	https://uni-plovdiv.bg/pages/index/160/ https://uni-plovdiv.bg/en/pages/index/386/

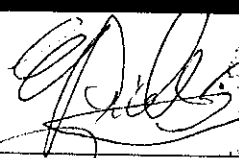
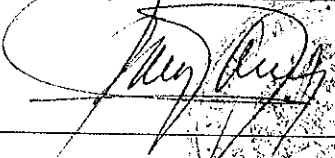
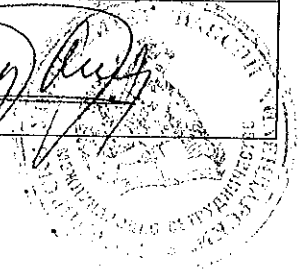
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I NAPOLI10	Carmela Salomone Linasalomone@academyschool.it +390810480305	http://www.iumna.com/erasmus
BG PLOVDIV04	International Relations Office: Yana Petrova petrova@uni-plovdiv.bg	https://uni-plovdiv.bg/pages/index/160/ https://uni-plovdiv.bg/en/pages/index/386/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
INAPOLI10	Prof. Dott. Eduardo Maria Piccirilli Director		
BG PLOVDIV04	Assoc. Prof. Boryan Yanev, PhD Institutional Erasmus Coordinator	03/08/2017	 

³Scanned signatures are accepted