



## Erasmus + Programme

### Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

#### Inter-institutional agreement 2018-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
University of Plovdiv 'Paisii Hilendarski'	BG PLOVDIV04	International Relations Office Institutional Coordinator Assoc.Prof. Boryan Yanev, PhD; byanev@gmail.com; +359 32 261 478 Erasmus+ outgoing students and staff Ms Radosveta Mishevska; iro_pu@abv.bg + 359 32 261 363 Erasmus+ Incoming Students Ms Yana Petrova; iro.petrova@gmail.com phone: + 359 32 261 363 fax: +359 32 635 049 <u>Address:</u> International Relations Office, Tzar Assen str. 24, room 111, 4000 Plovdiv, Plovdiv University - Rectorate  Law Faculty Coordinator Asst. Prof. Angel Shopov, PhD; angel.shopov@gmail.com Law Faculty Secretary Responsible on Erasmus + Ms Anna Pavlova phone: + 359 32 261 283 fax: + 359 32 261 378 e-mail: law<@>uni-plovdiv.bg  Faculty of Philosophy and History Coordinator Assoc Prof Meglena Zlatkova, PhD	<a href="https://uni-plovdiv.bg">https://uni-plovdiv.bg</a>  <a href="https://uni-plovdiv.bg/pages/index/28/">https://uni-plovdiv.bg/pages/index/28/</a>  <a href="http://en.law.uni-plovdiv.bg/">http://en.law.uni-plovdiv.bg/</a>

		m_zlatkova@yahoo.com  phone: + 359 32 261 435 :	
UNIVERSITY OF OPOLE	PL OPOLE01	<p><b>Institutional Erasmus+ Coordinator:</b> Halina Palmer-Piestrak, MA Department for Scientific Research and International Relations University of Opole, Collegium Minus, 11a Kopernika Sq., 45-040 Opole, POLAND <a href="mailto:erasmus@uni.opole.pl">erasmus@uni.opole.pl</a></p> <p><b>Departmental Coordinator:</b> Jacek Srokosz, PhD Faculty of Law and Administration Katowicka 87a 45-060 Opole Telefon: (+48) 77 452 75 00 Fax: (+48) 77 452 75 02 E-mail: <a href="mailto:wpia@uni.opole.pl">wpia@uni.opole.pl</a></p> <p><b>Departmental Coordinator:</b> Michał WANKE, PhD Faculty of Social Sciences Institute of Sociology Collegium Civitas, ul. Katowicka 89, 45-061 Opole, POLAND <a href="mailto:michal.wanke@uni.opole.pl">michal.wanke@uni.opole.pl</a></p>	<p><b>For exchange students:</b> <a href="http://studies.uni.opole.pl/">http://studies.uni.opole.pl/</a></p> <p><b>Course Catalogue:</b> <a href="https://usosweb.uni.opole.pl/kontroler.php?action=katalog2%2Fprzedmioty%2FszukajPrzedmioty&amp;method=faculty_or_oups&amp;ied_orq_kod=00000000&amp;grupaKod=0000-DWZ">https://usosweb.uni.opole.pl/kontroler.php?action=katalog2%2Fprzedmioty%2FszukajPrzedmioty&amp;method=faculty_or_oups&amp;ied_orq_kod=00000000&amp;grupaKod=0000-DWZ</a></p>

## B. Mobility numbers<sup>1</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:]

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
					[total number of months of the study periods or average duration*]	
BG PLOVDIV04	PL OPOLE01	042	Law	1 <sup>st</sup> / 2 <sup>nd</sup> / 3 <sup>rd</sup>	3 student(s) x 5 months each = 15	
PL OPOLE01	BG PLOVDIV04	042	Law	1 <sup>st</sup> / 2 <sup>nd</sup> / 3 <sup>rd</sup>	3 student(s) x	

<sup>1</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

					5 months each = 15	
BG PLOVDIV04	PL OPOLE01	0314	Sociology and cultural studies	1 <sup>st</sup> / 2 <sup>nd</sup>	3 student(s) x 5 months each = 15	
PL OPOLE01	BG PLOVDIV04	0314	Sociology and cultural studies	1 <sup>st</sup> / 2 <sup>nd</sup>	3 student(s) x 5 months each = 15	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
BG PLOVDIV04	PL OPOLE01	042	Law	2(14)	1(7)
PL OPOLE01	BG PLOVDIV04	042	Law	2(14)	1(7)
BG PLOVDIV04	PL OPOLE01	0314	Sociology and cultural studies	2(14)	1(7)
PL OPOLE01	BG PLOVDIV04	0314	Sociology and cultural studies	2(14)	1(7)

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
BG PLOVDIV04	10.0	English	Bulgarian	B1 English or Bulgarian	B2 English or Bulgarian
PL OPOLE01	10.0	Polish	English (limited courses)	B1 English	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution.

## D. Additional requirements

### PL OPOLE01:

Students will receive the Newsletter with the instructions and link to the Online Registration System (IRK). They have to upload the Learning Agreement and Application for Accommodation (for those willing to stay in UO dormitories). All documents should be upload before the deadline (for the fall term – 15<sup>th</sup> June; for the spring term – 30<sup>th</sup> December).

For staff mobility, the Teaching Programme ([http://hello.uni.opole.pl/formularze-dla-nauczycieli-akademickich-2/?et\\_fb=1](http://hello.uni.opole.pl/formularze-dla-nauczycieli-akademickich-2/?et_fb=1)) or the Training Programme ([http://hello.uni.opole.pl/formularze-dla-pracownikow-w-celu-udzialu-w-szkoleniu/?et\\_fb=1](http://hello.uni.opole.pl/formularze-dla-pracownikow-w-celu-udzialu-w-szkoleniu/?et_fb=1)) should be discussed and prearranged with the particular Departmental Coordinator.

The students are guided by Departmental Coordinators for didactic issues as well as by the Department for Scientific Research and International Relations for practical issues like registration, residence permit, student ID, transportation options, accommodation, etc.

University of Opole has the infrastructure to welcome students with disabilities.

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
BG PLOVDIV04	June 30 <sup>th</sup>	November 30 <sup>th</sup>
PL OPOLE 01	<p><b>Nominations:</b> April 30<sup>th</sup> (visa required students)</p> <p>May 15<sup>th</sup> (non visa students)</p> <p><b>Applications:</b> June 15<sup>th</sup></p>	<p><b>Nominations:</b> November 30<sup>th</sup></p> <p><b>Applications:</b> December 30<sup>th</sup></p>

2. The receiving institution will send its decision within **3** weeks.
3. A Transcript of Records will be issued by the receiving institution no later than **4** weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of this agreement or changes in the data set above can be amended annually, if communicated before December 1<sup>st</sup>. Neither the European Commission nor the National Agencies can be held responsible in case of conflict.

### PL OPOLE01

Academic Calendar:

- Fall term: from 1<sup>st</sup> October till mid-February (including final exams)
- Spring term: from mid-February till 30<sup>th</sup> June (including final exams)

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished.
4. Termination of the agreement

The institutions decide in mutual agreement on the procedure of modifying or terminating the agreement. In the event of unilateral termination, a notice of at least one academic year has to be given.

"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

## F. Information

### 1. Grading systems of the institutions

BG PLOVDIV04 Grading System		
Local Grade	ECTS Grade	Definition
6	A	Excellent
5	B	Very Good
4	C	Good
3	D	Satisfactory
	E	Pass
2	FX	Fail
	F	Fail

In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass:

Bulgarian Grade	Description
Отличен (6)	Excellent performance
Много добър (5)	Very good performance
Добър (4)	Good performance
Среден (3)	Acceptable performance
Слаб (2)	Insufficient performance
Не се явил	Exam not done by the student

ECTS credits

one semester: 30 ECTS credit points

one full academic year: 60 ECTS credit points

### PL OPOLE01

<u>Evaluation</u>	<u>Grade point</u>	<u>Letter grade</u>
Excellent	5	A
Very good	4,5	B
Good	4	C
Acceptable	3,5	D
Satisfactory	3	E
Fail	2	F

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for

incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	<b>Law Faculty Coordinator</b> Asst. Prof. Angel Shopov, PhD; angel.shopov@gmail.com <b>Law Faculty Secretary</b> Responsible on Erasmus + <b>Ms Anna Pavlova</b> phone: + 359 32 261 283 fax: + 359 32 261 378 e-mail: law<@>uni-plovdiv.bg	<a href="https://uni-plovdiv.bg/en/pages/index/160/">https://uni-plovdiv.bg/en/pages/index/160/</a> <a href="https://uni-plovdiv.bg/en/pages/index/386/">https://uni-plovdiv.bg/en/pages/index/386/</a> <a href="https://blogs.uni-plovdiv.net/en_law/">https://blogs.uni-plovdiv.net/en_law/</a> <a href="http://law.uni-plovdiv.net/en/programa-eraz-m">http://law.uni-plovdiv.net/en/programa-eraz-m</a>
PL OPOLE01	Department for Scientific Research and International Relations Tel.: +48 77 5415975 <a href="mailto:erasmus@uni.opole.pl">erasmus@uni.opole.pl</a>	<a href="http://www.erasmusplus.uni.opole.pl">www.erasmusplus.uni.opole.pl</a> <a href="http://studies.uni.opole.pl/">http://studies.uni.opole.pl/</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	<b>International Relations Office Incoming Students</b> Ms Yana Petrova; iro.petrova@gmail.com phone: + 359 32 261 363 fax: +359 32 635 049	<a href="https://uni-plovdiv.bg/en/pages/index/160/">https://uni-plovdiv.bg/en/pages/index/160/</a> <a href="https://uni-plovdiv.bg/en/pages/index/386/">https://uni-plovdiv.bg/en/pages/index/386/</a>
PL OPOLE01	Department for Scientific Research and International Relations Tel.: +48 77 5415975 <a href="mailto:erasmus@uni.opole.pl">erasmus@uni.opole.pl</a>	<a href="http://www.erasmusplus.uni.opole.pl">www.erasmusplus.uni.opole.pl</a> <a href="http://studies.uni.opole.pl/">http://studies.uni.opole.pl/</a>

### 4. Housing

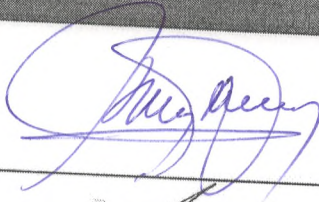
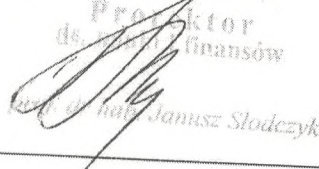
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	<b>International Relations Office Incoming Students</b> Ms Yana Petrova; iro.petrova@gmail.com phone: + 359 32 261 363 fax: +359 32 635 049	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a>
PL OPOLE01	Department for Scientific Research and International Relations Tel.: +48 77 5415975	<a href="http://www.kampus.uni.opole.pl">www.kampus.uni.opole.pl</a>

	<a href="mailto:erasmus@uni.opole.pl">erasmus@uni.opole.pl</a>	<a href="http://studies.uni.opole.pl/">http://studies.uni.opole.pl/</a>
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**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>2</sup>
BG PLOVDIV04	Ass.Prof.Boryan Yanev, PhD Institutional Erasmus Coordinator	22-01-2019	
PL OPOLE01	Prof. dr hab. Janusz SŁODCZYK <b>Vice-Rector for Science and Finance</b>	2019-01-16	 Prorektor ds. nauki i finansów Prof. dr hab. Janusz Słodczyk

<sup>2</sup> Scanned signatures are accepted

