



**Erasmus+ Programme**  
**Key Action 1 – Mobility for learners and staff –**  
**Higher Education Student and Staff Mobility**  
**Inter-institutional agreement 2014-2021**  
**between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

Name of the institution	Erasmus code	Contact details (email, phone)	Website
PAISII HILENDARSKI UNIVERSITY OF PLOVDIV ( <a href="https://uni-plovdiv.bg/">https://uni-plovdiv.bg/</a> )	BG PLOVDIV04	<u>Institutional Erasmus Coordinator</u> Assoc.Prof. Maria Stoyanova; marianas@uni-plovdiv.bg; +359 32 261462 <u>Agreements' Administrator</u> Mrs Nadya Kaneva; nadya@uni-plovdiv.bg; + 359 32 261363 <u>Faculty Coordinator</u> Nadya Cherneva, Ph.D.; cherneva@uni-plovdiv.bg; +359 32 261 241 <u>Academic contact person</u> Mgr. Katerina Tomova; tomovakaterina@email.cz; +359 32 261 217	<a href="https://uni-plovdiv.bg">https://uni-plovdiv.bg</a>  <a href="https://uni-plovdiv.bg/pages/index/28/">https://uni-plovdiv.bg/pages/index/28/</a>
University of Pardubice, Faculty of Arts and Philosophy  Department of Literary Culture and Slavistics	CZ PARDUB01	Mgr. Vera Albrechtova, Office of International Affairs and Development, e-mail: <a href="mailto:mobility@upce.cz">mobility@upce.cz</a> , tel. +420 466 036 350	<a href="http://www.uni-pardubice.eu">www.uni-pardubice.eu</a>

**B. Mobility numbers per academic year**

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods (students x months)	
					for Studies	for Traineeships
BG PLOVDIV04	CZ PARDUB01	023	Languages	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2 x 5 10 months in total	N/A
CZ PARDUB01	BG PLOVDIV04	023	Languages	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	13x6 78 months in total	N/A



FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code	Subject area name	Number of staff mobility periods (staff x days)	
				Teaching	Training
BG PLOVDIV04	CZ PARDUB01	023	Languages	2 teachers x 7 days	1 staff x 7 days
CZ PARDUB01	BG PLOVDIV04	023	Languages	2 teachers x 7 days	1 staff x 7 days

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
BG PLOVDIV04	Languages	Czech/ Bulgarian/ Russian	English	B1	B2
CZ PARDUB01	Languages	Czech / Bulgarian/ Russian	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

### D. Additional requirements

#### BG PLOVDIV04

- Exchange studies for PhD students are organized according to individual plans.
- Incoming staff members should apply for visits to the respective faculty coordinators (<https://uni-plovdiv.bg/pages/index/160/> )

#### CZ PARDUB01

The University of Pardubice is able to welcome students and staff with disabilities. However, the International Office must be informed about it during the application procedure.

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
BG PLOVDIV04	30 June (applic)	30 November (applic)
CZ PARDUB01	Visa students 15/5; EU students 30/6	Visa students 15/10; EU students 30/11



2. The receiving institution will send its decision within **3 weeks** (BG PLOVDIV04)/ **8 weeks** (CZ PARDUB01).
3. A Transcript of Records will be issued by the receiving institution no later than **3 weeks** (BG PLOVDIV01)/ **2 weeks** (CZ PARDUB01) after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

A notice of at least one academic year should be given for the termination of the agreement. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 August 20XX will only take effect as of 1 August 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the Paisii Hilendarski University of Plovdiv

In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass:

Bulgarian Grade	Description
Отличен (6)	Excellent performance
Много Добър (5)	Very good performance
Добър (4)	Good performance
Среден (3)	Acceptable performance
Слаб (2)	Insufficient performance
Не се явил	Exam not done by the student

### 2. Grading system of the University of Pardubice (CZ PARDUB01)

Description of the institutional grading system:

Grade	Grade in words (English/Czech)	
1	excellent	výborně
1,5	excellent minus	výborně minus
2	very good	velmi dobře
2,5	very good minus	velmi dobře minus
3	good	dobře
4	unsatisfactory, failed	nevyhověl
R*	satisfactory completion of course, <b>no grade</b>	předmět splněn
absolvoval s vyznamenáním	passed with honours	
absolvoval	passed	

ECTS grading scale: *the University of Pardubice does not use the ECTS grading scale*

ECTS Grade	% of successful students normally achieving the grade	Definition
A	10	EXCELLENT - outstanding performance with only minor errors
B	25	VERY GOOD - above the average standard but with some errors



C	30	GOOD - generally sound work with a number of notable errors
D	25	SATISFACTORY - fair but with significant shortcomings
E	10	SUFFICIENT - performance meets the minimum criteria
FX	-	FAIL - some more work required before the credit can be awarded
F	-	FAIL - considerable further work is required

#### ECTS credits:

1 full academic year = 60 credits

1 semester = 30 credits

1 term/trimester = 20 credits

#### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	<a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a>	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a>
CZ PARDUB01	Mgr. Andrea Pilařová, Office of International Affairs and Development, email: <a href="mailto:andrea.pilarova@upce.cz">andrea.pilarova@upce.cz</a> , tel. +420 466 036 725	<a href="http://www.upce.cz/en/studium/erasmus-incoming/application-procedure.html">http://www.upce.cz/en/studium/erasmus-incoming/application-procedure.html</a>

#### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	<a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a>	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a>



CZ PARDUB01	Mgr. Andrea Pilařová, Office of International Affairs and Development, email: <a href="mailto:andrea.pilarova@upce.cz">andrea.pilarova@upce.cz</a> , tel. +420 466 036 725	<a href="http://www.upce.cz/en/studium/ects/pojisteni.html">http://www.upce.cz/en/studium/ects/pojisteni.html</a>
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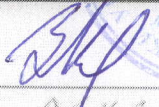

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	<a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a>	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a>
CZ PARDUB01	Bc. Monika Křištofová, email: <a href="mailto:monika.kristofova@upce.cz">monika.kristofova@upce.cz</a> , tel. +420 466 036 469	<a href="http://www.upce.cz/en/zazemi/koleje-a-menza.html">http://www.upce.cz/en/zazemi/koleje-a-menza.html</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>1</sup>
BG PLOVDIV04	Prof. Zapryan Kozludzhov, Ph.D. Rector	18.12.2013	
CZ PARDUB01	Prof. PhDr. Karel Rýdl, CSc Vice-Rector for Education	09-12-2013	

<sup>1</sup>Scanned signatures are accepted