



Erasmus+ Programme
Key Action 1 – Mobility for learners and staff –
Higher Education Student and Staff Mobility
Inter-institutional agreement 2014-2021
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details (email, phone)	Website
PLOVDIVSKI UNIVERSITET "PAISII HILENDARSKI" Faculty of Philosophy and History	BG PLOVDIV04	<u>Institutional Erasmus Coordinator</u> Assoc.Prof. Maria Stoyanova; marianas@uni-plovdiv.bg ; +359 32 261462 <u>Agreements' Administrator</u> Mrs Nadya Kaneva; nadya@uni-plovdiv.bg ; + 359 32 261363 <u>Faculty Agreement' Coordinator</u> Assoc.Prof. Valentin Petroussenko: <u>Vice-Dean and ERASMUS coordination</u> petrus@uni-plovdiv.bg ; +359-32-261-433	https://uni-plovdiv.bg/pages/index/385/ https://uni-plovdiv.bg/pages/index/28/ https://uni-plovdiv.bg/pages/index/42/ http://logos.uni-plovdiv.net/18
ZÁPADOČESKÁ UNIVERZITA V PLZNI (University of West Bohemia) Faculty of Philosophy and Arts	CZ PLZEN01	Departmental Coordinator: Mgr. Filip Šisler Faculty of Philosophy and Arts, Dpt. of Historical Sciences, Sedláčkova 38, 306 14 Plzeň Czech Republic Tel: +420377635336 E-mail: sislerf@khv.zcu.cz	https://ff.zcu.cz/en/

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods (students x months)	
					Studies	Traineeships
BG PLOVDIV04	CZ PLZEN01	22	Humanities	1 st - Bachelor	2 x 5	1
		31	Social Sciences	2 nd – Master	2 x 4	
				3 rd - PhD	1 x 5	
CZ PLZEN01	BG PLOVDIV04	225	History Archeology	1 st - Bachelor 2 nd – Master 3 rd - PhD	2 x 5 2 x 4 1 x 5	1
FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code	Subject area name	Number of staff mobility periods (staff x days)		
				Teaching	Training	
BG PLOVDIV04	CZ PLZEN01	22	Humanities	1 teacher x 7 days	1 staff x 7 days	
		31	Social Sciences			
CZ PLZEN01	BG PLOVDIV04	225	History Archeology	1 teacher x 7 days	1 staff x 7 days	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
BG PLOVDIV04	CZ PLZEN01	BG /EN	EN (only staff)	B1	B2
CZ PLZEN01	BG PLOVDIV04	CZ/EN	EN (only staff)	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

Specialized ERASMUS study module in English language offered by BG PLOVDIV04 to incoming students:

<http://law.uni-plovdiv.net/programa-eraz-m;jsessionid=88C12AEE74B872077E7268804FFEB3E9>

<http://web.uni-plovdiv.bg/paunov/2015-2016/List%20of%20Subjects%20Taught%20in%20English%20Suitable%20for%20Erasmus%20Law%20Students.pdf>

D. Additional requirements

BG PLOVDIV04

- Exchange studies for PhD students are organized according to individual plans.
- Incoming staff members should apply for visits to the respective faculty coordinators (<https://uni-plovdiv.bg/pages/index/160/>)

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
BG PLOVDIV04	30 June	30 November
CZ PLZEN01	May 15th visa countries May 1st	November 30th visa countries November 15th

2. The receiving institution will send its decision within **3** weeks.
3. A Transcript of Records will be issued by the receiving institution no later than **3** weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

A notice of at least one academic year should be given for the termination of the agreement. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 August 20XX will only take effect as of 1 August 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass:

Bulgarian Grade	Description
Отличен (6)	Excellent performance
Много Добър (5)	Very good performance
Добър (4)	Good performance
Среден (3)	Acceptable performance
Слаб (2)	Insufficient performance
Не се явил	Exam not done by the student

University of West Bohemia:

Description of the institutional grading system:

Points	Grade (six-step classification scale)	Examination (six-step classification scale)	University of West Bohemia examination ("zkouška") (four-step classification scale)	University of West Bohemia subject pass (without examination ("zápočet"))
91 – 100	A	1	1 "výborně" (i.e. "excellent")	R subject pass achieved ("započteno")
81 – 90	B	1.5	2 "velmi dobře" (i.e. "very good")	
71 – 80	C	2	3 "dobře" (i.e. "good")	
61 – 70	D	2.5	3 "dobře" (i.e. "good")	
51 – 60	E	3	3 "dobře" (i.e. "good")	subject pass not achieved ("nezapočteno")
0 – 50	F, FX	4	4 "nevyhověl" (i.e. "fail").	

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	iro@uni-plovdiv.bg + 359 32 261363	https://uni-plovdiv.bg/pages/index/160/ https://uni-plovdiv.bg/pages/index/386/
CZ PLZEN01	erasmus@service.zcu.cz	http://international.zcu.cz/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	iro@uni-plovdiv.bg + 359 32 261363	https://uni-plovdiv.bg/pages/index/386/
CZ PLZEN01	erasmus@service.zcu.cz	http://international.zcu.cz/


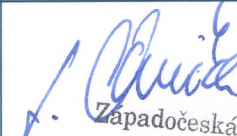
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	iro@uni-plovdiv.bg + 359 32 261363	https://uni-plovdiv.bg/pages/index/386/
CZ PLZEN01	erasmus@service.zcu.cz	http://international.zcu.cz/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹
BG PLOVDIV04	Prof. Zapryan Kozludzhov, Rector	29.09.2016	
CZ PLZEN01	Doc. Ladislav Čepička, Ph.D. Vice-Rector for Academic Affairs	30-06-2016	

Západočeská univerzita v Plzni
prorektor pro studijní
a pedagogickou činnost

¹Scanned signatures are accepted