



# Erasmus+ Programme

Key Action 1  
– Mobility for learners and staff –  
Higher Education Student and Staff Mobility

## Inter-institutional agreement 2014-20[21] between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Adam Mickiewicz University in Poznan, Faculty of Modern Languages and Literature, Institute of Linguistics	PL POZNAN01	Natalia Jędraszak Faculty of Modern Languages and Literatures Al. Niepodległości 4 61-874 Poznań, PL e-mail: <a href="mailto:erasmneo@amu.edu.pl">erasmneo@amu.edu.pl</a> Tel: +48 61 829 35 37  Paweł Kornatowski Institute of Linguistics Al. Niepodległości 4 61-874 Poznań, PL e-mail: <a href="mailto:socrates.ij@gmail.com">socrates.ij@gmail.com</a>	<a href="https://international.amu.edu.pl/">https://international.amu.edu.pl/</a> <a href="https://international.amu.edu.pl/amu-pie-short-courses2/amu-pie-short-courses">https://international.amu.edu.pl/amu-pie-short-courses2/amu-pie-short-courses</a>  <a href="http://www.ij.amu.edu.pl/">http://www.ij.amu.edu.pl/</a>
Paisii Hilendarski. University of Plovdiv, Faculty of Philology	BG PLOVDIV04	<u>Institutional Erasmus Coordinator:</u> Maria Stoyanova; 24, Tzar Assen str., Plovdiv 4000, BG e-mail: <a href="mailto:marianas@uni-plovdiv.bg">marianas@uni-plovdiv.bg</a>	<a href="https://uni-plovdiv.bg">https://uni-plovdiv.bg</a>



		tel. +359 32 261462  <u>Agreements Administrator:</u> Nadya Kaneva 24, Tzar Assen str., Plovdiv 4000, BG e-mail: <a href="mailto:nadya@uni-plovdiv.bg">nadya@uni-plovdiv.bg</a> tel. +359 32 261363  <u>Faculty Coordinator:</u> Nadya Cherneva 24, Tzar Assen str., Plovdiv 4000, BG e-mail: <a href="mailto:cherneva@uni-plovdiv.bg">cherneva@uni-plovdiv.bg</a> tel. +359 32 261241  <u>Academic Contact Person:</u> Maria Kowalska e-mail: <a href="mailto:wiktosia@abv.bg">wiktosia@abv.bg</a>	<a href="https://uni-plovdiv.bg/pages/index/28">https://uni-plovdiv.bg/pages/index/28</a>
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## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Total number of students	Total number of months
PL POZNAN01	BG PLOVDIV04	222	Foreign languages	2, 3	2	10
BG PLOVDIV04	PL POZNAN01	222	Foreign languages	1, 2, 3	2	10

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
PL POZNAN01	BG PLOVDIV04	222	Foreign languages	1 person, 1 week (5 hours)	TBA
BG PLOVDIV04	PL POZNAN01	222	Foreign languages	1 person, 1 week (5 hours)	TBA

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction n 1	Language of instruction n 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
PL POZNAN01	222	POLISH	ENGLISH	B1 ENGLISH ( for classes taught in English) B1 POLISH (for classes taught in Polish)	B2
BG PLOVDIV04	222	BULGARIAN, POLISH, ENGLISH	BULGARIAN, POLISH, ENGLISH	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution :

#### PL POZNAN01:

<https://international.amu.edu.pl/amu-pie-short-courses2/amu-pie-short-courses>

<https://ects.amu.edu.pl/en/>

#### BG PLOVDIV04:

<https://uni-plovdiv.bg>

<https://uni-plovdiv.bg/pages/index/28>

### D. Additional requirements

#### POZNAN01:

Adam Mickiewicz University accepts students with disabilities.

#### PLOVDIV04:

- Exchange studies for PhD students are organized according to individual plans.
- Incoming staff members should apply for visits to the respective faculty coordinators. (<https://uni-plovdiv.bg/pages/index/28>)



## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus-code]	Autumn term* [month]	Spring term* [month]
PL POZNAN01	June 30	November 30
BG PLOVDIV04	June 30	November 30

*[\* to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 2 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

### 1. Grading systems of the institutions

#### PL POZNAN01:

A/5	EXCELLENT - outstanding performance
B/4+	VERY GOOD - above the average standard with only minor errors
C/4	GOOD - generally sound work with some minor errors
D/3+	SATISFACTORY - fair but with a number of notable errors
E/3	SUFFICIENT - fair but with significant shortcomings
F/2	FAIL

#### BG PLOVDIV04:

In the Bulgarian System marks are graded from 2 to 6, with 3 being the minimum score required to pass:

<u>Bulgarian Grade:</u>	<u>Description:</u>
Отличен (6)	Excellent performance
Много Добър (5)	Very good performance
Добър (4)	Good performance
Среден (3)	Acceptable performance
Слаб (2)	Insufficient performance
Не се явил	Exam not done by the student

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL POZNAN01	<a href="mailto:erasmus@amu.edu.pl">erasmus@amu.edu.pl</a>	<a href="http://www.poznan.uw.gov.pl/en">http://www.poznan.uw.gov.pl/en</a> <a href="http://www.msz.gov.pl/en/travel%20to%20poland/entering%20poland/">http://www.msz.gov.pl/en/travel to poland/entering poland/</a>
BG PLOVDIV04	<a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a>	<a href="https://uni-plovdiv.bg/pages/index/160">https://uni-plovdiv.bg/pages/index/160</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL POZNAN01	<a href="mailto:erasmus@amu.edu.pl">erasmus@amu.edu.pl</a>	<a href="http://www.erasmus.org.pl/coming-poland-formal-issues">http://www.erasmus.org.pl/coming-poland-formal-issues</a> <a href="https://www.ekuz.nfz.gov.pl/en/info%20dla%20uprawnionych%20z%20innych/general-information-concerning-access-health-care-during-temporary-st">https://www.ekuz.nfz.gov.pl/en/info dla uprawnionych z innych/general-information-concerning-access-health-care-during-temporary-st</a>
BG PLOVDIV04	<a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a>	<a href="https://uni-plovdiv.bg/pages/index/160">https://uni-plovdiv.bg/pages/index/160</a>

## 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL POZNAN01	<a href="mailto:erasmus@amu.edu.pl">erasmus@amu.edu.pl</a>	<a href="http://erasmus.amu.edu.pl">http://erasmus.amu.edu.pl</a>
BG PLOVDIV04	<a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a>	<a href="https://uni-plovdiv.bg/pages/index/160">https://uni-plovdiv.bg/pages/index/160</a>

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**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature
PL POZNAN01	Natalia Jędraszak, Faculty Coordinator	24.02. 2014	LLP-Erasmus AMU Faculty of Modern Languages and Literature Natalia Jędraszak
BG PLOVDIV04	Prof. Zapryan Kozludzhov, PhD, Rector	26.02. 2014	

