

Erasmus+ Programme

Key Action 1

Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014/15-2020/21² between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
Universität Regensburg Universitätsstr. 31 D-93053 Regensburg	DREGENSB01	Maria.grotz@ur.de International Office +49-941-943-1744	http://www.uni-regensburg.de/ur-international/index.html
Plovdiv University "Paisii Hilendarski" 24, Tsar Asen St. 4000 Plovdiv	BG Plovdiv04	Institutional Erasmus Coordinator Assoc.Prof. Maria Stoyanova; marianas@uni-plovdiv.bg ; +359 32 261 462 nadya@uni-plovdiv.bg Nadya Kaneva, MA IRO/Erasmus+ +359 32 261 363	http://uni-plovdiv.bg/pages/index/160
[...]			

B. Mobility numbers⁴ per academic year

If the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of October in the preceding academic year.

FROM [Erasmus]	TO [Erasmus]	Subject	Subject area	Study cycle	Number of student mobility periods
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¹ Inter-institutional agreements can be signed by two or more higher education institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

code of the sending institution]	code of the receiving institution]	area code * [ISCED]	name *	[short cycle, 1 st , 2 nd or 3 rd *]	Student Mobility for Studies (total number of students and total number of months*)	Student Mobility for Traineeships *
DREGENSB01	BG Plovdiv04	31/22	Social Sciences/ Humanities	1,2,3	2 (10)	--
BG Plovdiv04	DREGENSB01	31/22	Social Sciences/ Humanities	1,2,3	2 (10)	--

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods		
				Staff Mobility for Teaching	Staff Mobility for Training *	
				[total number of days of teaching periods or average duration *]		
DREGENSB01	BG Plovdiv04	31/22	Social Sciences/ Humanities	1	5	To be confirmed
BG Plovdiv04	DREGENSB01	31/22	Social Sciences/ Humanities	1	5	To be confirmed

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
DREGENSB01		German	English	G:B2/E:B2*	C1
BG Plovdiv04	31/22	Bulgarian	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

^{5a} To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff

For UR also see: <http://www.uni-regensburg.de/ur-international/exchange-students/learning-german/index.html>

D. Additional requirements^{5a}

Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities:

DREGENSB01: UR welcomes students with disabilities. The necessary individual arrangements need to be discussed well in advance (10 months prior to arrival).

BG Plovdiv04:

- Exchange studies for PhD students are organized according to individual plans.
- Incoming staff members should apply for visits to the respective faculty coordinators. (<https://uni-plovdiv.bg/pages/index/160/>)

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn semester* [month]	Spring semester* [month]
DREGENSB01	Nomination and application deadline: 15 June	Nomination and application deadline: 15 December
BG Plovdiv04	30 June application	30 November application

[* to be adapted in case of a trimester system]

2. A Transcript of Records will be issued by the receiving institution no later than **3 weeks** after the assessment period has finished at the receiving HEI.

DREGENSB01: We accept all students that are nominated by the partner institution. Official letters of acceptance will be sent out to the students within **6 weeks** after the deadline for application.

Partner Institution:

3. A Transcript of Records will be issued by the receiving institution no later than **5 weeks** after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

4. Termination of the agreement

This agreement will be in effect for the full duration of the ERASMUS+ Programme. In case of premature termination, a notice of at least one academic year will be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions⁶

DREGENSB01:

<http://www.uni-regensburg.de/ur-international/exchange-students/courses/ects/grading/index.html>

Partner institution:

In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass:

Bulgarian Grade	Description
Отличен (6)	Excellent performance
Много Добър (5)	Very good performance
Добър (4)	Good performance
Среден (3)	Acceptable performance
Слаб (2)	Insufficient performance
Не се явил	Exam not done by the student

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
DREGENSB01	Susanne.gschneider@ur.de +49-941-943-2306	http://www.uni-regensburg.de/ur-international/exchange-students/formalities/index.html
BG Plovdiv04	iro@uni-plovdiv.bg	https://uni-plovdiv.bg/pages/index/160/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
DREGENSB01	Susanne.gschneider@ur.de +49-941-943-2306	http://www.uni-regensburg.de/ur-international/exchange-students/formalities/index.html
BG Plovdiv04	iro@uni-plovdiv.bg	https://uni-plovdiv.bg/pages/index/160/

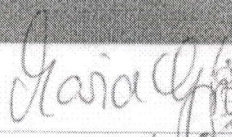

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
DREGENSB01	Sigrid.avala@ur.de Sigrid.baumann@ur.de +94-941-943-2371	http://www.uni-regensburg.de/ur-international/exchange-students/accommodation/index.html
BG Plovdiv04	iro@uni-plovdiv.bg	https://uni-plovdiv.bg/pages/index/160/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives or delegates)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
DREGENSB01	Maria Grotz, ERASMUS Institutional Coordinator	01/10/2013	
BG Plovdiv04	Prof. Zapryan Kozludzhov, PhD Rector	14.01.2014	



^{6a} It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide (http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm). A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

⁶ Scanned signatures are accepted

