



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Siedlce University of Natural Sciences and Humanities	PL SIEDLCE01	Prof. dr hab. Kazimierz Jankowski Vice Rector for Research rek nauka@uph.edu.pl Danuta Olejnik - Erasmus Institutional Coordinator, seattle@uph.edu.pl , tel.: +48 25 643 1961, fax: +48 25 644 20 45	Course catalogue: http://www.uph.edu.pl/wspolpracamiedzynarodowa/ects-course-catalogue http://www.uph.edu.pl
PAISII HILENDARSKI UNIVERSITY OF PLOVDIV Faculty of Education	BG PLOVDIV04	Institutional Erasmus Coordinator Assoc.Prof. Maria Stoyanova; marianas@uni-plovdiv.bg +359 32 261462 Agreements' Administrator Mrs Nadya Kaneva; + 359 32 261363 Faculty Agreement' Coordinator Youri IANAKIEV, PhD Tel.: (00359) 886 866-508	https://uni-plovdiv.bg/pages/index/287/ nadya@uni-plovdiv.bg ; ianakiev@uni-plovdiv.bg ;

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subj	Subject area	Study	Number of student mobility
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[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	ect area code * [ISCED]	name *	cycle [short cycle, 1 st , 2 nd or 3 rd] *	Student Mobility for Studies [total number of months of the study periods]	Student Mobility for Traineeship S *
PL SIEDLCE01	BG PLOVDIV04	140	Teacher training and Education	1 st , 2 nd	2 x5 / 10	X
BG PLOVDIV04	PL SIEDLCE01	140	Teacher training and Education	1 st , 2 nd	2 x5 / 10	X

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods Staff Mobility for Teaching [total number of days of teaching periods of average duration *]	Staff Mobility for Training *
PL SIEDLCE01	BG PLOVDIV04	140	Teacher training and Education	Teachers: 2 Weeks: 2	
BG PLOVDIV04	PL SIEDLCE01	140	Teacher training and Education	Teachers: 2 Weeks: 2	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL SIEDLCE01		Polish	English	B1	B2

BG PLOVDIV04		Bulgarian	English	B1	B2
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For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

1. Siedlce University of Natural Sciences and Humanities has the infrastructure to host students and staff with disabilities. <http://www.uph.edu.pl/en/students/disabled-students>
2. BG PLOVDIV04 Incoming staff members should apply for visits to the respective faculty coordinators <https://uni-plovdiv.bg/pages/index/160>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL SIEDLCE01	30.06	15.11
BG PLOVDIV04	30 June	30 November

2. The receiving institution will send its decision within 2 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 2 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

This inter-institutional agreement may be modified or terminated by an exchange of letters. However, in the event of unilateral termination, a notice of at least one academic year shall be given. Neither the European Union nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Siedlce University uses Credit Transfer and Accumulation System. More information: <http://www.uph.edu.pl/wspolpraca-miedzynarodowa/ects-grading-scale>

In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass:

Bulgarian Grade	Description
Отличен (6)	Excellent performance
Много Добър (5)	Very good performance
Добър (4)	Good performance
Среден (3)	Acceptable performance
Слаб (2)	Insufficient performance
Не се явил	Exam not done by the student

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL SIEDLCE01	Erasmus Institutional Coordinator mgr Danuta Olejnik tel.:+48 25 643 19 6 fax: +48 25 644 20 45 seattle@uph.edu.pl	http://www.msz.gov.pl/en/travel-to-poland/visa
BG PLOVDIV04	iro@uni-plovdiv.bg	https://uni-plovdiv.bg/pages/index/160/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL SIEDLCE01	Erasmus Institutional Coordinator mgr Danuta Olejnik tel.:+48 25 643 19 6 fax: +48 25 644 20 45 seattle@uph.edu.pl	http://www.piu.org.pl/insurance-in-poland-288
BG PLOVDIV04	iro@uni-plovdiv.bg	https://uni-plovdiv.bg/pages/index/160/

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL SIEDLCE01	mgr Danuta Olejnik tel.:+48 25 643 19 6 fax: +48 25 644 20 45 seattle@uph.edu.pl	http://www.uph.edu.pl/en/candidates/residential-halls
BG PLOVDIV04	iro@uni-plovdiv.bg	https://uni-plovdiv.bg/pages/index/160/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
PL SIEDLCE01	Prof. Kazimierz Jankowski, Vice-Rector for Research	23.12.2013	Prorektor ds. Nauki <i>prof. dr hab. Kazimierz Jankowski</i>
BG PLOVDIV04	Prof. Zapryan Kozludzhov, PhD Rector	16.12.2013	<i>[Signature]</i>



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BG PLOVDIV04	Prof. Zapryan Kozludzhov, PhD Rector	16.12.2013	

