



Erasmus+ Programme
Key Action 1 – Mobility for learners and staff –
Higher Education Student and Staff Mobility
Inter-institutional agreement 2017-2021
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details (email, phone)	Website
PLOVDIVSKI UNIVERSITET "PAISII HILENDARSKI"	BG PLOVDIV04	<u>Institutional Erasmus Coordinator</u> Assoc.Prof. Boryan Yaney; byaney@gmail.com; +359 32 261478 <u>Agreements' Administrator</u> Radosveta Mishevska; iro_pu@abv.bg; + 359 32 261363 <u>Faculty Erasmus Coordinators</u> <u>Asst.Prof. Angel Shopov, PhD – Law</u> angel.shopov@gmail.com; +359 32 261 283 <u>Asst. Prof. Vanya Ivanova, PhD – Affiliate College of Kazdzhali</u> vanya_ivanova75@abv.bg; + 359 884 280 113 <u>Assoc.Prof. Meglena Zlatkova, PhD – Faculty of Philosophy and History</u> m_zlatkova@yahoo.com; +359 32 261 435 <u>Prof. Elena Nikolova, DSc - Affiliate College of Smolyan</u> elenatn@abv.bg; +359 301 623 39	https://uni-plovdiv.bg https://uni-plovdiv.bg/en/pages/index/160/
Goce Delcev University	MK STIP01	Institutional Erasmus + coordinator: Sanja Stefanova, MSc Krste Misirkov, v No.10-A, P.O. Box201,	http://www.ugd.edu.mk/ http://cmus.ugd.edu.mk/faculties-departements.html

		2000 Stip, Macedonia sanja.stefanova@ugd.edu.mk +38932550843	
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B. Mobility numbers per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code	Subject area name	Study cycle [1 st , 2 nd or 3 rd]	Number of student mobility periods (students x months) Studies	
BG PLOVDIV04	MK STIP01	042 316 3806	Law International Relations Public Administration	2 nd , 3 rd	5 x 5	
		011 0222 0231 0232 0431 0521	<u>Affiliate College of Kardzhali</u> Education History and archaeology Language acquisition Literature and linguistics Management and administration Environmental sciences	1 st , 2 nd	2 x 5	
		022	Humanities (except languages)	1 st , 2 nd , 3 rd	4 x 5	
		011 0222 0231 0232 0431 48	<u>Affiliate College of Smolyan</u> Education History and archaeology Language acquisition Literature and linguistics Management and administration Computer Science	1 st	2 x 5	
MK STIP01	BG PLOVDIV04	042	Law	1 st , 2 nd	5x5	
		011 0222 0232 0431 0521 48	Education History and archaeology Literature and linguistics Management and administration Environmental sciences Computer Science	1 st , 2 nd	2 x 5	
FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code	Subject area name	Number of staff mobility periods (staff x days) Teaching Training		
BG PLOVDIV04	MK STIP01	042 316 3806	Law International Relations Public Administration	2 teachers	2 staff x	

				x 7 days	7 days
		011 0222 0231 0232 0431 0521	<u>Affiliate College of Kardzhali</u> Education History and archaeology Language acquisition Literature and linguistics Management and administration Environmental sciences	2 teachers x 7 days	1 staff x 7 days
		022	Humanities (except languages)	1 teacher x 7 days	1 staff x 7 days
		011 0222 0231 0232 0431 48	<u>Affiliate College of Smolyan</u> Education History and archaeology Language acquisition Literature and linguistics Management and administration Computer Science	2 teachers x 7 days	1 staff x 7 days
MK STIP01	BG PLOVDIV04	042	Law	2 teachers x 7 days	2 staff x 7 days
		011 0222 0232 0431 0521 48	Education History and archaeology Literature and linguistics Management and administration Environmental sciences Computer Science	2 teachers x 7 days	1 staff x 7 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
			Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
BG PLOVDIV04	BG	EN (staff only)	B1	B2
MK STIP01	Macedonian	English	B2	B2

Additional requirements

BG PLOVDIV04

- Exchange studies for PhD students are organized according to individual plans.
- Incoming staff members should apply for visits to the respective faculty coordinators (<https://uni-plovdiv.bg/pages/index/160/>)

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
BG PLOVDIV04	30 June (applic)	30 November (applic)
MK STIP01	June 30 th	November 30 th

- The receiving institution will send its decision within 3 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 3 weeks after the assessment period has finished at the receiving HEI.

F. Information

1. Grading systems of the institutions

In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass:

Bulgarian Grade	Description
Отличен (6)	Excellent performance
Много Добър (5)	Very good performance
Добър (4)	Good performance
Среден (3)	Acceptable performance
Слаб (2)	Insufficient performance
Не се явил	Exam not done by the student

MK STIP01

<http://www.ugd.edu.mk/index.php/en/erasmus-plus/incoming-students>

<http://www.ugd.edu.mk/index.php/en/erasmus-plus/incoming-students/available-courses>

Points	Grade	ECTS grade
Up to 50 points	5 (five)	F
From 51 to 60 points	6 (six)	E
From 61 to 70 points	7 (seven)	D
From 71 to 80 points	8 (eight)	C
From 81 to 90 points	9 (nine)	B
From 91 to 100 points	10 (ten)	A

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	petrova@uni-plovdiv.bg	https://uni-plovdiv.bg/pages/index/160/
MK STIP01	Martina Nikolovska – Krstevska martina.nikolovska@ugd.edu.mk (+389) 32 550 845	http://www.ugd.edu.mk/index.php/en/erasmus-plus

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	petrova@uni-plovdiv.bg	https://uni-plovdiv.bg/pages/index/160/
MK STIP01	Martina Nikolovska – Krstevska martina.nikolovska@ugd.edu.mk (+389) 32 550 845	http://www.ugd.edu.mk/index.php/en/erasmus-plus

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	petrova@uni-plovdiv.bg	https://uni-plovdiv.bg/pages/index/160/
MK STIP01	Martina Nikolovska – Krstevska martina.nikolovska@ugd.edu.mk (+389) 32 550 845	http://www.ugd.edu.mk/index.php/en/erasmus-plus

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹
BG PLOVDIV04	Prof. Nevena Mileva, Vice-Rector	19.10.2017	
MK STIP01	PhD Blazo Boev	18.10.2017	



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Rector

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¹Scanned signatures are accepted