

B. ~~Mobility numbers² per academic year~~

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1st, 2nd or 3rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months]	Student Mobility for Traineeships
EE TALLINN05	BG PLOVDIV04	023	Languages (Slavonic/Russian) Philology)	1st, 2nd	2 students 10 months	
		0114	Teacher training (Russian)			
BG PLOVDIV04	EE TALLINN05	023	Languages (Slavonic/Russian) Philology)	1st, 2nd	2 students 10 months	
		0114	Teacher training (Russian)	1st, 2nd	2 students 10 months	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods]	Staff Mobility for Training
EE TALLINN05	BG PLOVDIV04	023	Languages (Slavonic/Russian Philology)	2 x 1 week	2 x 1 week
		0114	Teacher training (Russian)		
BG PLOVDIV04	EE TALLINN05	023	Languages (Slavonic/Russian Philology)	2 x 1 week	2 x 1 week
		0114	Teacher training (Russian)		

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies	Staff Mobility for Teaching
EE TALLINN05		Estonian	English, Russian	BA students – B1 MA, PhD students – B2	B2
BG PLOVDIV04		Bulgarian	English, Russian	BA students – B1 MA, PhD students – B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

Tallinn University can welcome students and staff with disabilities, but would like to discuss the specific special needs and required adjustments during the planning of the exchange. Information regarding the infrastructure can be found at <http://www.tlu.ee/en/studies/Practical-Information/Accessibility-of-Study-Buildings>.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
EE TALLINN05	1 June	1 November
BG PLOVDIV04	30 June	30 November

2. The receiving institution will send its decision within 4 weeks.

³For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3.A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.

4.Termination of the agreement If one of the partners wishes to modify or terminate the agreement, they have to inform the partner 1 year in advance before the changes in the agreement take place. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Grading system of Tallinn University can be found at:

<http://www.tlu.ee/en/studies/Student-Gateway/Study-Info/Grading>

BG PLOVDIV04 In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass:

Bulgarian Grade	Description
Отличен (6)	Excellent performance
Много Добър (5)	Very good performance
Добър (4)	Good performance
Среден (3)	Acceptable performance
Слаб (2)	Insufficient performance
Не се явил	Exam not done by the student

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
EE TALLINN05	Silva Viilup, International Student Advisor, exchange@tlu.ee , +372 6409 217	http://www.tlu.ee/en/
BG PLOVDIV04	iro@uni-plovdiv.bg incoming +359 32 261 363	https://uni-plovdiv.bg/pages/index/160/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is

not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
EE TALLINN05	Silva Viilup, International Student Advisor exchange@tlu.ee +372 6409 217	http://www.tlu.ee/en/studies/Practical-Information/Health-Care
BG PLOVDIV04	iro@uni-plovdiv.bg incoming +359 32 261 363	https://uni-plovdiv.bg/pages/index/160/

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
EE TALLINN05	Silva Viilup, International Student Advisor, exchange@tlu.ee , +372 6409 217	http://www.tlu.ee/en/studies/Practical-Information/Accommodation
BG PLOVDIV04	iro@uni-plovdiv.bg incoming +359 32 261 363	https://uni-plovdiv.bg/pages/index/160/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
EE TALLINN05	Natalia Tshuikina, PhD Erasmus departmental Coordinator	26. 03. 2014	
BG PLOVDIV04	Prof. Zapryan Kozludzhov, PhD Rector	21/3/14	



⁴Scanned signatures are accepted