

## Erasmus+ Programme

### Inter-institutional agreement 2015/2016-2020/21

#### Higher Education Student and Staff Mobility → Mobility for learners and staff ←

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This Inter-institutional agreement will come into effect only in the event that both institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of ECHE in all aspects related to the organisation and management of the mobility. If the Erasmus+ programme sets extra criteria this Agreement will be reviewed.

#### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details <sup>1</sup> (Name, E-mail, Phone)
UVSQ- UNIVERSITÉ DE VERSAILLES SAINT-QUENTIN-EN-YVELINES ISM-Institut Supérieur de Management	<b>F VERSAIL11</b>	Institutional Coordinator Ms. Céline Delacourt-Gollain: <a href="mailto:agreements@uvsq.fr">agreements@uvsq.fr</a> Contact for incoming students: <a href="mailto:etudiantetranger@uvsq.fr">etudiantetranger@uvsq.fr</a> Departmental coordinator : Prof. Stela Raytcheva <a href="mailto:Stela.raytcheva@uvsq.fr">Stela.raytcheva@uvsq.fr</a>
Plovdivski Universitet 'Paisii Hilendarski'	<b>BG PLOVDIV04</b>	Institutional Coordinator: Ass.Prof. Maria Stoyanova: <a href="mailto:marianas@uni-plovdiv.bg">marianas@uni-plovdiv.bg</a> Departmental coordinator : assoc. prof. Yulia Dzhabarova <a href="mailto:j_jabarova@yahoo.com">j_jabarova@yahoo.com</a>

## B. Mobility numbers<sup>2</sup> per academic year

FROM	TO	Subject area ISCED *	Subject area name ISCED *	Study cycle*	Total Number of students/Total number of months	
					SMS <sup>3</sup>	SMT <sup>4</sup> *
F VERSAIL11	BG PLOVDIV04	041	Business and administration	1 <sup>st</sup>	2/20	0/0
BG PLOVDIV04	F VERSAIL11	041	Business and administration	1 <sup>st</sup> , 2 <sup>nd</sup>	2/20	0/0

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
F VERSAIL11	BG PLOVDIV04	041	Business and administration	1X5 days	
BG PLOVDIV04	F VERSAIL11	041	Business and administration	1X5 days	

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving	Optional	Language	Language	The minimum language requirement
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<sup>3</sup> Student Mobility for Studies

<sup>4</sup> Student Mobility for Traineeship

\* 1<sup>st</sup> =Bachelor, 2<sup>nd</sup> =Master, 3<sup>rd</sup> =doctoral



institution	Subject area ISCED	of instruction 1	of instruction 2	of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
F VERSAIL11	041	French	French	B2	B2
BG PLOVDIV04	041	BG	EN(some courses)	B1	B1

#### D. Additional requirements

**F VERSAIL11:** UVSQ's student disability service offers and organizes, if required, assistance or possible timetable adjustments to allow disabled students to complete their exchange's period in the best possible conditions. For more information, please visit [www.saeh.uvsq.fr](http://www.saeh.uvsq.fr)

**F VERSAIL11:** Incoming students are asked to choose a major field of study but are free to take courses in other fields. The access to some courses in professional licence or 2<sup>nd</sup> year master is not guaranteed. For more information about available courses, students should see the course guide (see link in Table 1) and can contact [etudiantetranger@uvsq.fr](mailto:etudiantetranger@uvsq.fr) with general questions.

#### E. Calendar

1. Student application deadlines (1) and academic calendar (2):

Receiving institution	Winter term <sup>5</sup> [month]	Summer term <sup>6</sup> [month]
F VERSAIL11 (1)	Application on nominated students must reach UVSQ by May 31 <sup>st</sup>	Application on nominated students must reach UVSQ by October 31 <sup>st</sup>
F VERSAIL11 (2) Academic Year (Course Period)	1 <sup>st</sup> semester: Beginning of September to Mid-January	2 <sup>nd</sup> semester: Mid-January to end of May
BG PLOVDIV04 (1)	30 June	30 Nov
BG PLOVDIV04 (2) Academic Year (Courses Period)	1 <sup>st</sup> semester: 1 Oct – mid Jan	2 <sup>nd</sup> semester: mid Feb – 30 May

2. The receiving institutions will send their decisions within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before January 1<sup>st</sup>. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

<sup>5</sup> To be adapted in case of a trimester system.

<sup>6</sup> To be adapted in case of a trimester system.

## F. Information<sup>7</sup>

	F Versailles 11	BG PLOVDIV04
WWW for Incoming Students	<a href="http://www.uvsq.fr/venir-a-l-uvsq-en-programme-d-echange-272480.kjsp?RH=1350906081858&amp;RF=1366732417385">http://www.uvsq.fr/venir-a-l-uvsq-en-programme-d-echange-272480.kjsp?RH=1350906081858&amp;RF=1366732417385</a>	<a href="https://uni-plovdiv.bg/en/pages/index/160/">https://uni-plovdiv.bg/en/pages/index/160/</a>
WWW Course Catalogue	<a href="http://www.uvsq.fr/catalogue-de-formations-231161.kjsp?RH=1319114610480&amp;RF=FORM2">http://www.uvsq.fr/catalogue-de-formations-231161.kjsp?RH=1319114610480&amp;RF=FORM2</a> Incoming students are asked to choose a major field of study but are free to take courses in other fields. The access to some courses in professional licence or 2nd year of master is not guaranteed. For more information about available courses, students should contact <a href="mailto:etudiantetranger@uvsq.fr">etudiantetranger@uvsq.fr</a>	<a href="https://uni-plovdiv.bg/en/pages/index/160/">fisn.uni-plovdiv.bg</a>
Housing <sup>8</sup>	<a href="http://www.uvsq.fr/le-service-logement-de-la-dve-235920.kjsp?RH=1366732769490">http://www.uvsq.fr/le-service-logement-de-la-dve-235920.kjsp?RH=1366732769490</a>	<a href="https://uni-plovdiv.bg/en/pages/index/160/">https://uni-plovdiv.bg/en/pages/index/160/</a>
Contact details	<a href="mailto:incominghousing@uvsq.fr">incominghousing@uvsq.fr</a>	<a href="mailto:iro_pu@abv.bg">iro_pu@abv.bg</a>
WWW Visa Information <sup>9</sup>	<a href="http://www.uvsq.fr/tout-savoir-sur-les-etudes-et-la-vie-a-l-uvsq-272493.kjsp?RH=1366732417385&amp;RF=1366733837857">http://www.uvsq.fr/tout-savoir-sur-les-etudes-et-la-vie-a-l-uvsq-272493.kjsp?RH=1366732417385&amp;RF=1366733837857</a>	<a href="https://uni-plovdiv.bg/en/pages/index/160/">https://uni-plovdiv.bg/en/pages/index/160/</a>
Contact details	Pascal Manegli +33 (0)1 39 25 56 29 - <a href="mailto:dve@uvsq.fr">dve@uvsq.fr</a>	<a href="mailto:iro_pu@abv.bg">iro_pu@abv.bg</a>
WWW Insurance Information <sup>10</sup>	Students have to subscribe an individual civil liability insurance. Information provided at the Mobility Office or at the Student Life Office	<a href="https://uni-plovdiv.bg/en/pages/index/160/">https://uni-plovdiv.bg/en/pages/index/160/</a>
Contact details	<a href="mailto:etudiantetranger@uvsq.fr">etudiantetranger@uvsq.fr</a>	<a href="mailto:iro_pu@abv.bg">iro_pu@abv.bg</a>

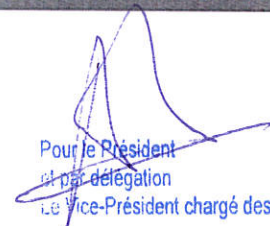
<sup>7</sup> Any changes of internet-addresses and websites will be mentioned in separate fact sheets. The Accuracy of this information cannot be guaranteed for the entire period of the agreement.



ECTS Users' Guide <sup>11</sup>	Description of the institutional grading system		<i>ECTS grade</i> <i>Bulgarian grade</i> A            6 B            5 C            4.50 D            4 E            3 FX          2 F            2	
WWW Students and Staff with Disabilities	UVSQ's student disabilities service, offer and organize, if required, assistance or possible timetable adjustments, to allow disabled students to complete their exchange's period in the best possible conditions.		<a href="https://uni-plovdiv.bg/en/pages/index/160/">https://uni-plovdiv.bg/en/pages/index/160/</a>	
Contact details	<a href="http://www.saeh.uvsq.fr">www.saeh.uvsq.fr</a>		iro_pu@abv.bg	

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)



Institution	Name function	Date	Signature <sup>12</sup>
F VERSAIL11	Jean-Luc VAYSSIERE President	30/11/15	 Pour le Président et par délégation Le Vice-Président chargé des relations internationales Alain BUI
BG PLOVDIV04	Prof. Zapryan Kozludzhov, PhD, Rector	26.11.2015	