

7521E+114



## Erasmus+ Programme

Key Action 1 – Mobility for learners and staff –  
Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details (email, phone)	Website
PLOVDIVSKI UNIVERSITET "PAISII HILENDARSKI"	BG PLOVDIV04	<u>Institutional Erasmus Coordinator</u> Assoc.Prof. Maria Stoyanova; <a href="mailto:marianas@uni-plovdiv.bg">marianas@uni-plovdiv.bg</a> ; +359 32 261462 <u>Agreements' Administrator</u> Mrs Nadya Kaneva; <a href="mailto:nadya@uni-plovdiv.bg">nadya@uni-plovdiv.bg</a> ; + 359 32 261363 <u>Faculty Agreements' Coordinator</u> Assist. Prof. Kiril Simitchiev, PhD <a href="mailto:k.simitchiev@uni-plovdiv.net">k.simitchiev@uni-plovdiv.net</a> ; +359 32 261467	<a href="https://uni-plovdiv.bg">https://uni-plovdiv.bg</a>  <a href="https://uni-plovdiv.bg/pages/index/28/">https://uni-plovdiv.bg/pages/index/28/</a>
Uniwersytet Warszawski	PL WARSZAW01	<b><u>Institutional Coordinator:</u></b> Ms Sylwia Salamon, MA International Relations Office Krakowskie Przedmiescie 26/28; 00-927 Warszawa Phone. +4822 552 40 09, Fax: +4822 552 40 11 Email: <a href="mailto:sylwia.salamon@adm.uw.edu.pl">sylwia.salamon@adm.uw.edu.pl</a>  <b><u>Faculty Coordinator:</u></b> Dr. Hanna Wilczura-Wachnik E-mail: <a href="mailto:wilczura@chem.uw.edu.pl">wilczura@chem.uw.edu.pl</a> Phone: +48 22 822 0211	<a href="http://www.uw.edu.pl">http://www.uw.edu.pl</a>

#### B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods (students x months) Studies      Traineeships
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BG PLOVDIV04	PL WARSZAW01	13.3 [442]	Chemistry	1/2/3	2 x 5 months	N/A
PL WARSZAW01	BG PLOVDIV04	442	Chemistry	1/2/3	3x5	Only by individual agreement

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code	Subject area name	Number of staff mobility periods (staff x days)	
				Teaching	Training
BG PLOVDIV04	PL WARSZAW01	13.3[442]	Chemistry	2 teachers x 7 days	N/A
PL WARSZAW01	BG PLOVDIV04	442	Chemistry	2x5	Only by individual agreement

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
BG PLOVDIV04	Chemistry	BG	EN (only staff)	B1	B2
PL WARSZAW01	Chemistry	English	Polish	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

### D. Additional requirements

#### BG PLOVDIV04

- Exchange studies for PhD students are organized according to individual plans.
- Incoming staff members should apply for visits to the respective faculty coordinators (<https://uni-plovdiv.bg/pages/index/160/> )

#### PL WARSZAW01:

- Incoming Erasmus students must take at least 50% of their workload from the Faculty of Chemistry that coordinates the bilateral agreement. The rest of their workload can be made up of courses from different faculties.
- Generally incoming Erasmus students are not allowed to register for courses/modules of study levels that differ from the one/s agreed in the present document. In a special situations are possible individual negotiations and acceptance.
- Incoming teaching staff must be individually accepted by the Faculty of Chemistry that coordinates the bilateral agreement. The acceptance will be based on the candidate's working plan and its adequacy to the teaching programme of the Faculty.
- Incoming non-teaching staff must be individually accepted by the department, service or unit concerned, based on the proposed working plan and the availability of the department, service or unit to host visitors.

- The Faculty of Chemistry University of Warsaw welcomes students and staff with disabilities, providing information and assistance through its University International Relation Office. Further information is available at: <http://www.bwz.uw.edu.pl/>

## E. Calendar

- Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
BG PLOVDIV04	30 June (applic)	30 November (applic)
PL WARSZAW01	30 June	30 November

- The receiving institution will send its decision within 3 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 3 weeks after the assessment period has finished at the receiving HEI.
- Termination of the agreement

A notice of at least one academic year should be given for the termination of the agreement. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 August 20XX will only take effect as of 1 August 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass:

Bulgarian Grade	Description
Отличен (6)	Excellent performance
Много Добър (5)	Very good performance
Добър (4)	Good performance
Среден (3)	Acceptable performance
Слаб (2)	Insufficient performance
Не се явил	Exam not done by the student

### PL WARSZAW01:

Local grade	ECTS grade	Local definition
5!	A!	<b>EXCELENT</b> – outstanding performance
5	A	<b>VERY GOOD</b> – above the average standard, with only minor errors
4+	B	<b>BETTER THAN GOOD</b> – the average standard with some errors
4	C	<b>GOOD</b> – generally sound work with number of errors
3+	D	<b>SATISFACTORY</b> – fair but with significant shortcomings

<b>3</b>	<b>E</b>	<b>SUFFICIENT</b> – performance meets the minimum criteria
<b>2</b>	<b>FX</b>	<b>FAIL</b> – some more work required before the credit can be awarded
<b>2</b>	<b>F</b>	<b>FAIL</b> – student has to attend the course once more

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	<a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a>	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a>
PL WARSZAW01		<a href="http://www.bwz.uw.edu.pl">http://www.bwz.uw.edu.pl</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	<a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a>	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a>
PL WARSZAW01	<a href="http://www.bwz.uw.edu.pl/en">http://www.bwz.uw.edu.pl/en</a> Fax: +48 22 55 24 011 <a href="mailto:joanna.naglowska@adm.uw.edu.pl">joanna.naglowska@adm.uw.edu.pl</a>	<a href="http://www.bwz.uw.edu.pl">http://www.bwz.uw.edu.pl</a>

## 4. Housing

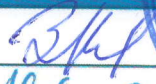

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	<a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a>	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a>

PL WARSZAW01	<a href="mailto:adudek@adm.uw.edu.pl">adudek@adm.uw.edu.pl</a>	<a href="http://www.bwz.uw.edu.pl/en">http://www.bwz.uw.edu.pl/en</a>
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**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>1</sup>
BG PLOVDIV04	Prof. Zapryan Kozludzhev, Rector	22.01.14	
PL WARSZAW01	<u>Sylvia Salamon</u> Head International Relations Office	16.01.14	



<sup>1</sup>Scanned signatures are accepted

