

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
Visoko učilište Algebra – visoka škola za primijenjeno računarstvo (University college Algebra - university college for applied computer engineering)	HR ZAGREB11	Zoran Jančić, Erasmus coordinator erasmus@racunarstvo.hr , phone: +385-1-2222-137 fax. +385-1-2222-183, Postal address: Ilica 242, Zagreb 10000, Croatia	https://www.racunarstvo.hr/en/
Paisii Hilendarski University of Plovdiv	BG PLOVDIV 04	Assoc. Prof. Dr. Maria STOYANOVA Institutional Erasmus Coordinator Tel.: +359 261462 marianas@uni-plovdiv.bg Mrs Nadya Kaneva Agreements' Administrator Tel.: + 359 261363 nadya@uni-plovdiv.bg	https://uni-plovdiv.bg/pages/index/28/

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers² per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd]*	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods]	Student Mobility for Traineeships *
HR ZAGREB11	BG PLOVDIV 04	061	Information and Communication technologies (ICTs)	1 st , 2 nd , 3 rd	2 students 5 months per student	2 students 3 months per student
BG PLOVDIV 04	HR ZAGREB11	061	Information and Communication technologies (ICTs)	1 st , 2 nd , 3 rd	2 students 5 months per student	2 students 3 months per student

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods]	Staff Mobility for Training *
HR ZAGREB11	BG PLOVDIV 04	061		2 persons 5 days per person	
					2 persons 5 days per person
BG PLOVDIV 04	HR ZAGREB11	061		2 persons 5 days per person	
					2 persons 5 days per person

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*):

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
HR ZAGREB11		English	Croatian	B2	B2
BG PLOVDIV 04		Bulgarian	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

HR ZAGREB11 Information on the application is available at: <http://www.racunarstvo.hr/en/admissions.aspx>

BG PLOVDIV04 Information on the application is available at: <https://uni-plovdiv.bg/pages/index/160/>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
HR ZAGREB11 (1) Application deadlines	July 1st	November 15 th
HR ZAGREB11 (2) Academic Year (Courses Period)	End of September – beginning of February	End of February – end of June

Receiving institution [Erasmus code]	Autumn term* [month]	Winter term* [month]	Spring term* [month]
BG PLOVDIV 04	1 st October	1 st January	1 st April

[* to be adapted in case of a trimester system]

- The receiving institution will send its decision within [2] weeks.
- A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
- Termination of the agreement

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

HR ZAGREB11	BG PLOVDIV 04																																																																															
<p>Grades for each course are determined accordingly to number of points gathered by each student. There is a total of 100 points available (similar to 100%) for each course, and grades corresponds to points as follows:</p> <p>1 insufficient (1) (E) – 0,00- 50,00% 2 sufficient (2) (D) – 50,01 – 58,00% 3 good (3) (C) – 58,01 – 75,00 % 4 very good (4) (B) – 75,01 – 92,00% 5 excellent (5) (A) – 92,01 – 100,00%</p> <p>Points can be gained for number of achievements that are different for each course. In typical course points could be as follows:</p> <p>3- 5 – if student is present and active on 100% of lectures and lab’s 5- 10 – maximum available for homework 5- 10 – maximum available for personal seminar 20 - 25 – first mid term exam 20 - 25 – second mid term exam 20 - 25 – third mid term exam 20 – 25 – final exam in oral form</p> <p>During each element of examination (i.e. mid term exam) there are clear link between questions / tasks and learning outcomes. In such a structure we can assure that no points are scored per each examination unless at least minimum threshold is reached per each learning outcome tested. By doing so, we can guarantee that each student who at least got passing grade D has knowledge that covers each of the learning outcomes to the satisfactory extent.</p>	<table border="1"> <thead> <tr> <th colspan="2">Традиционна оценка</th> <th colspan="2">ECTS оценка</th> </tr> <tr> <th>цифрова</th> <th>словесна</th> <th>буквена</th> <th>словесна</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>ОТЛИЧЕН</td> <td>A+</td> <td>EXCELLENT</td> </tr> <tr> <td>5,75</td> <td>ОТЛИЧЕН</td> <td>A</td> <td>EXCELLENT</td> </tr> <tr> <td>5,5</td> <td>ОТЛИЧЕН</td> <td>A–</td> <td>EXCELLENT</td> </tr> <tr> <td>5,25</td> <td>МНОГО ДОБЪР</td> <td>B+</td> <td>VERY GOOD</td> </tr> <tr> <td>5</td> <td>МНОГО ДОБЪР</td> <td>B</td> <td>VERY GOOD</td> </tr> <tr> <td>4,75</td> <td>МНОГО ДОБЪР</td> <td>C+</td> <td>GOOD</td> </tr> <tr> <td>4,5</td> <td>МНОГО ДОБЪР</td> <td>C</td> <td>GOOD</td> </tr> <tr> <td>4,25</td> <td>ДОБЪР</td> <td>C–</td> <td>GOOD</td> </tr> <tr> <td>4</td> <td>ДОБЪР</td> <td>D+</td> <td>SATISFACTORY</td> </tr> <tr> <td>3,75</td> <td>ДОБЪР</td> <td>D</td> <td>SATISFACTORY</td> </tr> <tr> <td>3,5</td> <td>ДОБЪР</td> <td>E+</td> <td>SUFFICIENT</td> </tr> <tr> <td>3,25</td> <td>СРЕДЕН</td> <td>E</td> <td>SUFFICIENT</td> </tr> <tr> <td>3</td> <td>СРЕДЕН</td> <td>E–</td> <td>SUFFICIENT</td> </tr> <tr> <td>2,75</td> <td>СЛАБ</td> <td>Fx+</td> <td>FAIL</td> </tr> <tr> <td>2,5</td> <td>СЛАБ</td> <td>Fx</td> <td>FAIL</td> </tr> <tr> <td>2,25</td> <td>СЛАБ</td> <td>F+</td> <td>FAIL</td> </tr> <tr> <td>2</td> <td>СЛАБ</td> <td>F</td> <td>FAIL</td> </tr> </tbody> </table>				Традиционна оценка		ECTS оценка		цифрова	словесна	буквена	словесна	6	ОТЛИЧЕН	A+	EXCELLENT	5,75	ОТЛИЧЕН	A	EXCELLENT	5,5	ОТЛИЧЕН	A–	EXCELLENT	5,25	МНОГО ДОБЪР	B+	VERY GOOD	5	МНОГО ДОБЪР	B	VERY GOOD	4,75	МНОГО ДОБЪР	C+	GOOD	4,5	МНОГО ДОБЪР	C	GOOD	4,25	ДОБЪР	C–	GOOD	4	ДОБЪР	D+	SATISFACTORY	3,75	ДОБЪР	D	SATISFACTORY	3,5	ДОБЪР	E+	SUFFICIENT	3,25	СРЕДЕН	E	SUFFICIENT	3	СРЕДЕН	E–	SUFFICIENT	2,75	СЛАБ	Fx+	FAIL	2,5	СЛАБ	Fx	FAIL	2,25	СЛАБ	F+	FAIL	2	СЛАБ	F	FAIL
Традиционна оценка		ECTS оценка																																																																														
цифрова	словесна	буквена	словесна																																																																													
6	ОТЛИЧЕН	A+	EXCELLENT																																																																													
5,75	ОТЛИЧЕН	A	EXCELLENT																																																																													
5,5	ОТЛИЧЕН	A–	EXCELLENT																																																																													
5,25	МНОГО ДОБЪР	B+	VERY GOOD																																																																													
5	МНОГО ДОБЪР	B	VERY GOOD																																																																													
4,75	МНОГО ДОБЪР	C+	GOOD																																																																													
4,5	МНОГО ДОБЪР	C	GOOD																																																																													
4,25	ДОБЪР	C–	GOOD																																																																													
4	ДОБЪР	D+	SATISFACTORY																																																																													
3,75	ДОБЪР	D	SATISFACTORY																																																																													
3,5	ДОБЪР	E+	SUFFICIENT																																																																													
3,25	СРЕДЕН	E	SUFFICIENT																																																																													
3	СРЕДЕН	E–	SUFFICIENT																																																																													
2,75	СЛАБ	Fx+	FAIL																																																																													
2,5	СЛАБ	Fx	FAIL																																																																													
2,25	СЛАБ	F+	FAIL																																																																													
2	СЛАБ	F	FAIL																																																																													

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information

HR ZAGREB11	erasmus@racunarstvo.hr, phone: +385-1-2222-137 fax. +385-1-2222-183	http://www.mvep.hr/en/consular-information/visas/visa-requirements-overview/ https://www.racunarstvo.hr/en/
BG PLOVDIV04	iro@uni-plovdiv.bg +359 32 261 363	https://uni-plovdiv.bg/pages/index/160/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR ZAGREB11	erasmus@racunarstvo.hr, phone: +385-1-2222-137 fax. +385-1-2222-183	http://www.hzzo.hr/en/travel-insurance/english-you-are-an-eu-citizen https://www.racunarstvo.hr/en/
BG PLOVDIV04	iro@uni-plovdiv.bg +359 32 261 363	https://uni-plovdiv.bg/pages/index/160/

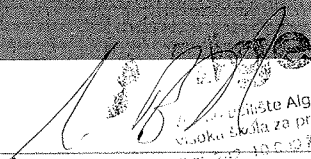
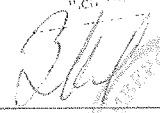
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR ZAGREB11	erasmus@racunarstvo.hr, phone: +385-1-2222-137 fax. +385-1-2222-183	http://www.chillout-hostel-zagreb.com/ http://www.racunarstvo.hr/en/accomodation.aspx
BG PLOVDIV04	iro@uni-plovdiv.bg +359 32 261 363	https://uni-plovdiv.bg/pages/index/160/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
HR ZAGREB11	Mr.Sc. Mislav Balković, dean	18.03.2014.	
BG PLOVDIV04	Prof. Dr. Zapryan Kozludzhov, PhD Rector	14/3/14	

Algebra
 Odsjek za Algebru -
 Visoka škola za primijenjeno računarstvo
 P.O. Box 10007 Zagreb



⁴ Scanned signatures are accepted