



**Erasmus+ Programme**  
**Key Action 1 – Mobility for learners and staff –**  
**Higher Education Student and Staff Mobility**  
**Inter-institutional agreement 2014-2021**  
**between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

Name of the institution	Erasmus code	Contact details (email, phone)	Website
PLOVDIVSKI UNIVERSITET "PAISII HILENDARSKI"	BG PLOVDIV04	<u>Institutional Erasmus Coordinator</u> Assoc.Prof. Maria Stoyanova; <u>marianas@uni-plovdiv.bg</u> ; +359 32 261462  <u>Agreements' Administrator</u> Mrs Nadya Kaneva; <u>nadya@uni-plovdiv.bg</u> ; + 359 32 261363  <u>Faculty Agreement' Coordinator</u> <u>Assoc.Prof. Valentin Petroussenko:</u> <u>Vice-Dean and ERASMUS coordination</u> <u>petrus@uni-plovdiv.bg</u> ; +359-32-261-433	<a href="https://uni-plovdiv.bg/pages/index/385/">https://uni-plovdiv.bg/pages/index/385/</a>  <a href="https://uni-plovdiv.bg/pages/index/28/">https://uni-plovdiv.bg/pages/index/28/</a>  <a href="https://uni-plovdiv.bg/pages/index/42/">https://uni-plovdiv.bg/pages/index/42/</a>  <a href="http://logos.uni-plovdiv.net/18">http://logos.uni-plovdiv.net/18</a>
Harokopio University	G KALLITH01	ERASMUS-ECTS Departmental Coordinator Dimitrios Zbainos, Assistant Professor <u>zbainos@hua.gr</u>  +3021095493248  Academic Contact Person:  Eleni Theodoropoulou, Professor  <u>etheodo@hua.gr</u> +3021095493205	<a href="http://www.hua.gr">www.hua.gr</a>

**B. Mobility numbers per academic year**

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]*

FROM [Erasmus code of the	TO [Erasmus code of the	Subject area code	Subject area name	Study cycle [short cycle,	Number of student mobility periods (students x months)
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sending institution]	receiving institution]			1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Studies	Traineeships
BG PLOVDIV04	G KALLITH01	08.0 /022 ISCED-F	Humanities	1 <sup>st</sup> - Bachelor 2 <sup>nd</sup> – Master 3 <sup>rd</sup> - PhD	2 x 5 2 x 4 1 x 5	N/A
		14.0/ 031ISCED- F	Social Sciences	1 <sup>st</sup> - Bachelor 2 <sup>nd</sup> – Master 3 <sup>rd</sup> - PhD	2 x 5 2 x 4 1 x 5	N/A
G KALLITH01	BG PLOVDIV04	031ISCED- F	Social Sciences	1 <sup>st</sup> - Bachelor 2 <sup>nd</sup> – Master 3 <sup>rd</sup> - PhD	2 x 5 2 x 4 1 x 5	N/A
FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code	Subject area name	Number of staff mobility periods (staff x days)		
				Teaching	Training	
BG PLOVDIV04	G KALLITH01	08.0 /022 ISCED-F	Humanities	2 teachers x 7 days	1 staff x 7 days	
		14.0/ 031ISCED- F	Social Sciences	2 teachers x 7 days		
G KALLITH01	BG PLOVDIV04	031ISCED- F	Social Sciences	2 teachers x 7 days	1 staff x 7 days	

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
BG PLOVDIV04		BG /EN	EN (only staff)	B1	B2
G KALLITH01		Greek	English	GREEK B1 or ENGLISH B2	ENGLISH B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

Specialized ERASMUS study module in English language offered by BG PLOVDIV04 to incoming students:

<http://old.uni-plovdiv.bg/logos/site.jsp?ln=2&id=985>

## D. Additional requirements

### BG PLOVDIV04

- Exchange studies for PhD students are organized according to individual plans.
- Incoming staff members should apply for visits to the respective faculty coordinators (<https://uni-plovdiv.bg/pages/index/160/> )

### Harokopio University (G KALLITH01):

- Related to STA - incoming: First contact before the mobility and the related arrangements should be done with the HUA's Faculty closer to the taught topic(s) or with the ECTS – ERASMUS Departmental Co-ordinator.
- Related to STT - incoming: First contact before the mobility and the related arrangements should be done either with the HUA' s Faculty closer to the training topic, or with the ECTS – ERASMUS Departmental Co-ordinator, in case of Faculty's training, and with the ERASMUS Office, for administrative personnel.

Harokopio University welcomes disabled students and staff. The Departmental Co-ordinator should be informed by the partner about the support needs of a disabled student or member of staff three (3) weeks before the Application deadline.

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
BG PLOVDIV04	30 June (applic)	30 November (applic)
G KALLITH01	May, the 1 <sup>st</sup>	November, the 15 <sup>th</sup>

2. The receiving institution will send its decision within **3** weeks.
3. A Transcript of Records will be issued by the receiving institution no later than **3** weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

A notice of at least one academic year should be given for the termination of the agreement. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 August 20XX will only take effect as of 1 August 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

**G KALLITH01** will send its decision within **5** weeks.

3. A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass:

Bulgarian Grade	Description
Отличен (6)	Excellent performance
Много Добър (5)	Very good performance
Добър (4)	Good performance
Среден (3)	Acceptable performance
Слаб (2)	Insufficient performance
Не се явил	Exam not done by the student

**G KALLITH01** – <http://www.erasmus.hua.gr/index.php/en/grading-systems>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	<a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a> + 359 32 261363	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a> <a href="https://uni-plovdiv.bg/pages/index/386/">https://uni-plovdiv.bg/pages/index/386/</a>
G KALLITH01	Dept. of International and Public Relations, ERASMUS OFFICE Dr. E. DURIE, <a href="mailto:edurie@hua.gr">edurie@hua.gr</a>    <a href="mailto:erasmus@hua.gr">erasmus@hua.gr</a> T.: +30 210 9549330    F.: +30 210 9577050	Hellenic Republic-Ministry of Foreign Affairs <a href="http://www.mfa.gr/en/visas/">http://www.mfa.gr/en/visas/</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	<a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a> + 359 32 261363	<a href="https://uni-plovdiv.bg/pages/index/386/">https://uni-plovdiv.bg/pages/index/386/</a>

G KALLITH01	Department of Academic Affairs – Students' care: Mrs. Aspasia Karamitsou T.: +30 2109549110 Email: tacad.foitmer@hua.gr	<a href="http://www.hua.gr/index.php/en/healthcare">http://www.hua.gr/index.php/en/healthcare</a> European Health Insurance Card : <a href="http://ec.europa.eu/social/main.jsp?catId=509&amp;langId=en">http://ec.europa.eu/social/main.jsp?catId=509&amp;langId=en</a>
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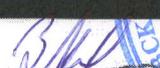
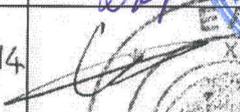
#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	<a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a> + 359 32 261363	<a href="https://uni-plovdiv.bg/pages/index/386/">https://uni-plovdiv.bg/pages/index/386/</a>
G KALLITH01	Department of Academic Affairs – Students' care: Mrs. Aspasia Karamitsou T.: +30 2109549110 Email: <a href="mailto:tacad.foitmer@hua.gr">tacad.foitmer@hua.gr</a>	<a href="http://www.hua.gr/index.php/en/housing">http://www.hua.gr/index.php/en/housing</a> advice: <a href="http://eclass.hua.gr/courses/UNI111/">http://eclass.hua.gr/courses/UNI111/</a> <a href="http://www.esngreece.gr/">http://www.esngreece.gr/</a> <a href="http://www.stayinathens.com/">http://www.stayinathens.com/</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>1</sup>
BG PLOVDIV04	Prof. Zapryan Kozludzhov, Rector	18.03.2014	
G KALLITH01	Prof. Evangelia Georgitsoyanni Vice-Rector of Academic Affairs and Personnel	19.03.2014	



<sup>1</sup>Scanned signatures are accepted