



Erasmus+ Programme
Key Action 1 – Mobility for learners and staff –
Higher Education Student and Staff Mobility
Inter-institutional agreement 2014-2021
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name of the institution | Erasmus code | Contact details (email, phone) | Website |
|--|--------------|--|--|
| PLOVDIVSKI UNIVERSITET "PAISII HILENDARSKI" | BG PLOVDIV04 | <u>Institutional Erasmus Coordinator</u> Assoc.Prof. Maria Stoyanova; marianas@uni-plovdiv.bg ; +359 32 261462 <u>Agreements' Administrator</u> Mrs Nadya Kaneva; nadya@uni-plovdiv.bg ; + 359 32 261363 <u>Faculty Agreement' Coordinator</u> Assoc.Prof. Valentin Petroussenko; <u>Vice-Dean and ERASMUS coordination</u> petrus@uni-plovdiv.bg ; +359-32-261-433 | https://uni-plovdiv.bg/pages/index/385/ https://uni-plovdiv.bg/pages/index/28/ https://uni-plovdiv.bg/pages/index/42/ http://logos.uni-plovdiv.net/18 |
| Kafkas University | TR KARS01 | Erasmus Institutional Coordinator: Prof. Dr. Hidayet Metin Erdogan T.: +90 474 225 11 57 erasmus@kafkas.edu.tr hmerdogan@kafkas.edu.tr Contact Person: Instructor Metin Kartal T.:+90 474 225 11 57 metinkartal@kafkas.edu.tr | Home Page www.kafkas.edu.tr Course Catalogue: http://kbp.kafkas.edu.tr |

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code | Subject area name | Study cycle [short cycle, 1 st , 2 nd or 3 rd] | Number of student mobility periods (students x months) | |
|---|---|-------------------|-------------------|---|--|--------------|
| | | | | | Studies | Traineeships |
| BG PLOVDIV04 | TR KARS01 | 08.0 | Humanities | 1 st - Bachelor 2 nd – Master | 1 x 5 1 x 4 | N/A |
| | | 14.0 | Social Sciences | 1 st - Bachelor 2 nd – Master | 1 x 5 1 x 4 | N/A |
| TR KARS01 | BG PLOVDIV04 | 08.0 | Humanities | 1 st - Bachelor 2 nd – Master | 1 x 5 1 x 4 | N/A |
| | | 14.0 | Social Sciences | | | |
| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code | Subject area name | Number of staff mobility periods (staff x days) | | |
| | | | | Teaching | Training | |
| BG PLOVDIV04 | TR KARS01 | 08.0 | Humanities | 1 teacher x 7 days | 1 staff x 7 days | |
| | | 14.0 | Social Sciences | 1 teacher x 7 days | | |
| TR KARS01 | BG PLOVDIV04 | 08.0 | Humanities | 1 teacher x 7 days | 1 staff x 7 days | |
| | | 14.0 | Social Sciences | 1 teacher x 7 days | | |

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level | |
|---|---------------------------|---------------------------|---------------------------|---|--|
| | | | | Student Mobility for Studies [Minimum recommended level: B1] | Staff Mobility for Teaching [Minimum recommended level: B2] |
| BG PLOVDIV04 | | BG /EN | EN (only staff) | B1 | B2 |
| TR KARS01 | | TR | EN | B1 English | B1 English |

For more details on the language of instruction recommendations, see the course catalogue of each institution.

Specialized ERASMUS study module in English language offered by BG PLOVDIV04 to incoming students:
<http://old.uni-plovdiv.bg/logos/site.jsp?ln=2&id=985>

D. Additional requirements**BG PLOVDIV04**

- Exchange studies for PhD students are organized according to individual plans.
- Incoming staff members should apply for visits to the respective faculty coordinators (<https://uni-plovdiv.bg/pages/index/160/>)

Kafkas University: N/A

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term [month] | Spring term [month] |
|---|------------------------|---------------------------|
| BG PLOVDIV04 | 30 June (applic) | 30 November (applic) |
| TR KARS01 | June 15 th | November 15 th |

2. The receiving institution will send its decision within 3 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 3 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

A notice of at least one academic year should be given for the termination of the agreement. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 August 20XX will only take effect as of 1 August 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information**1. Grading systems of the institutions**

In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass:

| Bulgarian Grade | Description |
|-----------------|------------------------------|
| Отличен (6) | Excellent performance |
| Много Добър (5) | Very good performance |
| Добър (4) | Good performance |
| Среден (3) | Acceptable performance |
| Слаб (2) | Insufficient performance |
| Не се явил | Exam not done by the student |

Kafkas University grading system

| Coefficient | Local Grade | ECTS Grade | Evaluation | Grade |
|-------------|-------------|------------|--------------|----------|
| 4.00 | AA | A | Excellent | 80 – 100 |
| 3.50 | BA | B | Very Good | 75 – 79 |
| 3.00 | BB | B | Good | 70 – 74 |
| 2.50 | CB | C | Satisfactory | 65 – 69 |

| | | | | |
|------|----|---|-------------------|---------|
| 2.00 | CC | D | Sufficient | 60 – 64 |
| 1.50 | DC | E | Pass on Probation | 55 – 59 |
| 1.00 | DD | B | Pass on Probation | 50 – 54 |
| 0.50 | FD | F | Fail | 40 – 49 |
| 0.00 | FF | F | Fail | 0 – 39 |
| | Z | | Not Attended | |
| - | G | | Pass | |
| - | K | | Fail | |
| - | H | | Make-up | |
| - | M | | Exempt | |

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|--|--|
| BG PLOVDIV04 | iro@uni-plovdiv.bg + 359 32 261363 | https://uni-plovdiv.bg/pages/index/160/ https://uni-plovdiv.bg/pages/index/386/ |
| TR KARS01 | Contact Person for student, teaching a staff mobility: Instructor Metin Kartal, metinkartal@kafkas.edu.tr | http://www.mfa.gov.tr/visa-information-for-foreigners.en.mfa |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|--|---|
| BG PLOVDIV04 | iro@uni-plovdiv.bg + 359 32 261363 | https://uni-plovdiv.bg/pages/index/386/ |
| TR KARS01 | Contact Person for student, teaching a staff mobility: Instructor Metin Kartal, metinkartal@kafkas.edu.tr | http://www.mfa.gov.tr/visa-information-for-foreigners.en.mfa |



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|---|--|
| BG PLOVDIV04 | iro@uni-plovdiv.bg + 359 32 261363 | https://uni-plovdiv.bg/pages/index/386/ |
| TR KARS01 | Contact Person for student, teaching a staff mobility: Instructor Metin Kartal, metinkartal@kafkas.edu.tr | http://dib.kafkas.edu.tr/en (Webpage, Office for International Relations) |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature ¹ |
|-------------------------------|---|----------------|---|
| BG PLOVDIV04 | Prof. Zapryan Kozludzhov, Rector | |  |
| TR KARS01 | Prof. Dr. Hidayet Metin Erdogan Vice Rector Institutional Erasmus Coordinator | 23/01/ 2014 |  |

¹Scanned signatures are accepted

