



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details (email, phone)	Website
PLOVDIVSKI UNIVERSITET "PAISII HILENDARSKI" Faculty of Philosophy and History	BG PLOVDIV04	<u>Institutional Erasmus Coordinator</u> Assoc.Prof. Maria Stoyanova; marianas@uni-plovdiv.bg ; +359 32 261462 <u>Agreements' Administrator</u> Mrs Nadya Kaneva; nadya@uni-plovdiv.bg ; + 359 32 261363 <u>Faculty Agreement' Coordinator</u> Assoc.Prof. Valentin Petroussenko: <u>Vice-Dean and ERASMUS coordination</u> petrus@uni-plovdiv.bg ; +359-32-261-433	https://uni-plovdiv.bg/pages/index/385/ https://uni-plovdiv.bg/pages/index/28/ https://uni-plovdiv.bg/pages/index/42/ http://logos.uni-plovdiv.net/18
University Institute of Lisbon (ISCTE- IUL)	P LISBOA07	Sónia Henriques, Head of International Relations Office Address: Av. Das Forças Armadas, 1649-026 Lisboa, Portugal Tel: +351 21 790 32 09; Fax: +351 21 790 39 29 Sonia.henriques@iscte.pt	www.iscte-iul.pt

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods (students x months)	
					Studies	Traineeships
BG PLOVDIV04	P LISBOA07	314	Sociology and cultural studies	1 st ; 2 nd ; 3 rd	4 (4x5 =15 months)	
		312	Political sciences			
		313	Psychology			
		222	History			
P LISBOA07	BG PLOVDIV04	314	Sociology and cultural studies	1 st ; 2 nd ; 3 rd	10 (10x5 =50 months)	
		312	Political sciences			
		313	Psychology			
		222	History			
		923	Social work and counselling			
FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code	Subject area name	Number of staff mobility periods (staff x days)		
				Teaching	Training	
BG PLOVDIV04	P LISBOA07	Areas above		2 teachers x 5days	TBA	
P LISBOA07	BG PLOVDIV04	Areas above		2 teachers x 5days	TBA	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
BG PLOVDIV04		BG /EN	EN (only staff)	B1	B2
P LISBOA07		Portuguese	English	PT/B2 – EN/B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

Specialized ERASMUS study module in English language offered by BG PLOVDIV04 to incoming students:
<http://old.uni-plovdiv.bg/logos/site.jsp?ln=2&id=985>

D. Additional requirements

BG PLOVDIV04

- Exchange studies for PhD students are organized according to individual plans.
- Incoming staff members should apply for visits to the respective faculty coordinators (<https://uni-plovdiv.bg/pages/index/160/>)

P LISBOA07:

ISCTE-IUL offers proper infrastructure to welcome students and staff with disabilities. In case the partner university intends to send a student with a specific disability should inform IRO in advance so that all can be prepared.

Orientation Programme is compulsory for incoming students.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
BG PLOVDIV04	30 June (application)	30 November (application)
P LISBOA07	30 th June	30 th November

2. The receiving institution will send its decision within **3** weeks.
3. A Transcript of Records will be issued by the receiving institution no later than **3** weeks after the assessment period has finished at the receiving HEI.

P LISBOA07: *ToR will be issued by ISCTE-IUL no later than 4/5 weeks after the assessment period has finished and final classifications are placed on the system. The IRO of ISCTE-IUL will send the transcript of records to the IRO of the student's university in case grades are not yet available when student leave. ISCTE-IUL will NOT automatically send the transcript to student's home.*

4. Termination of the agreement

A notice of at least one academic year should be given for the termination of the agreement. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 August 20XX will only take effect as of 1 August 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass:

Bulgarian Grade	Description
Отличен (6)	Excellent performance
Много Добър (5)	Very good performance
Добър (4)	Good performance
Среден (3)	Acceptable performance
Слаб (2)	Insufficient performance
Не се явил	Exam not done by the student

P LISBOA07: The grading scale ranges from 1 to 20, being 10 the minimum passing grade.

ISCTE-IUL fully applies the European Credit Transfer System (ECTS).

<http://iscte-iul.pt/internacional/Study at ISCTE-IUL/Academic Information.aspx>

Final classifications are given according ECTS classification scale.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	iro@uni-plovdiv.bg + 359 32 261363	https://uni-plovdiv.bg/pages/index/160/ https://uni-plovdiv.bg/pages/index/386/
P LISBOA07	iro@iscte.pt Tel: +351 21 790 32 09	http://iscte-iul.pt/en/internacional/Study at ISCTE-IUL/Visa and Insurance.aspx

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	iro@uni-plovdiv.bg + 359 32 261363	https://uni-plovdiv.bg/pages/index/386/
P LISBOA07	iro@iscte.pt Tel: +351 21 790 32 09	http://iscte-iul.pt/en/internacional/Study_at_ISCTE-IUL/Visa_and_Insurance.aspx


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	iro@uni-plovdiv.bg + 359 32 261363	https://uni-plovdiv.bg/pages/index/386/
P LISBOA07	Hall of Residence reservations : residencia@iscte.pt General assistance : iro@iscte.pt Tel: +351 21 790 32 09	Residence: http://www.iscte-iul.pt/en/servicos/residencia/residence_iscte_iul.aspx General assistance: iro@iscte.pt

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹
BG PLOVDIV04	Prof. Zapryan Kozludzhov, Rector	17.03. 2014	
P LISBOA07	Sónia Henriques Head IRO (Delegated by the Rector)	13.02.2014	