



Erasmus+ Programme
Key Action 1 – Mobility for learners and staff –
Higher Education Student and Staff Mobility
Inter-institutional agreement 2014-2021
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details (email, phone)	Website
PLOVDIVSKI UNIVERSITET "PAISII HILENDARSKI"	BG PLOVDIV04	<u>Institutional Erasmus Coordinator</u> Assoc.Prof. Maria Stoyanova; marianas@uni-plovdiv.bg ; +359 32 261462 <u>Agreements' Administrator</u> Mrs Nadya Kaneva; nadya@uni-plovdiv.bg ; + 359 32 261363 <u>Faculty Agreement' Coordinator</u> <u>Assoc.Prof. Valentin Petroussenko:</u> <u>Vice-Dean and ERASMUS coordination</u> petrus@uni-plovdiv.bg ; +359-32-261- 433	https://uni-plovdiv.bg/pages/index/385/ https://uni-plovdiv.bg/pages/index/28/ https://uni-plovdiv.bg/pages/index/42/ http://logos.uni-plovdiv.net/18
Université Lumière Lyon 2	F LYON02	Institutional coordinator : Jean-Luc Mayaud Director of International Relations : Emmanuelle Lop Emmanuelle.lop@univ-lyon2.fr Agreements officer : Clémence Israël european.agreements@univ-lyon2.fr 16 quai Claude Bernard 69365 Lyon Cedex 07 +33(0)478697275 Departmental coordinator Olivier Givre Olivier.givre1@univ-lyon2.fr	General website : http://www.univ-lyon2.fr/international/ Course catalogue : http://www.univ-lyon2.fr/formation/ Courses in English : http://www.univ-lyon2.fr/international/quiel-cours-choisir--530560.kjsp?RH=WWW400&ksession=58caa965-5067-4e98-8c06-56959506d1f0

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods (students x months)	
					Studies	Traineeships
BG PLOVDIV04	F LYON02	229	Anthropology	1 st -Bachelor	2 x 5	N/A
F LYON02	BG PLOVDIV04	229	Anthropology	1 st -Bachelor	2 x 5	N/A

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code	Subject area name	Number of staff mobility periods (staff x days)	
				Teaching	Training
BG PLOVDIV04	F LYON02	22	Humanities	1 teacher x 7 days	
F LYON02	BG PLOVDIV04	22	Humanities	1 teacher x 7 days	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
BG PLOVDIV04		BG /EN	EN (only staff)	B1	B2
F LYON02		French		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

Specialized ERASMUS study module in English language offered by BG PLOVDIV04 to incoming students:
<http://old.uni-plovdiv.bg/logos/site.jsp?ln=2&id=985>

D. Additional requirements

BG PLOVDIV04

- Exchange studies for PhD students are organized according to individual plans.
- Incoming staff members should apply for visits to the respective faculty coordinators (<https://uni-plovdiv.bg/pages/index/160/>)

F LYON02:

The partner institution is in charge of selecting exchange students who will come and study at Université Lumière Lyon 2. However, Université Lumière Lyon 2 reserves the right to turn down

student applications in case they do not comply with the necessary requirements (language skills, application date...).

Disability services: Mission Handicap, mission.handicap@univ-lyon2.fr

Students and staff with disabilities can get in touch with the team of the international office (erasmus@univ-lyon2.fr for outgoing individuals and incoming@univ-lyon2.fr for incoming individuals), who will endeavour to inform and support them. Information regarding the individual's disability will be considered confidential and will be shared with others within the university on a need-to-know basis only.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
BG PLOVDIV04	30 June (applic)	30 November (applic)
F LYON02 (nominations to incoming@univ-lyon2.fr + hard copies of the students' applications forms signed by the sending institution and supporting documents)	May 31st	October 15th

BG PLOVDIV04

2. The receiving institution will send its decision within **3** weeks.
3. A Transcript of Records will be issued by the receiving institution no later than **3** weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

A notice of at least one academic year should be given for the termination of the agreement. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 August 20XX will only take effect as of 1 August 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F LYON02:

2. The receiving institution will send its decision within **6** weeks.
3. A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

A unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.

Please notify your decision not to renew our agreement before the beginning of November each year. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass:

Bulgarian Grade	Description
Отличен (6)	Excellent performance
Много Добър (5)	Very good performance
Добър (4)	Good performance
Среден (3)	Acceptable performance
Слаб (2)	Insufficient performance
Не се явил	Exam not done by the student

F LYON02 : http://www.univ-lyon2.fr/medias/fichier/grading-system_1385647149821-pdf?INLINE=FALSE

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	iro@uni-plovdiv.bg + 359 32 261363	https://uni-plovdiv.bg/pages/index/160/ https://uni-plovdiv.bg/pages/index/386/
F LYON02	Incoming participants: incoming@univ-lyon2.fr Outbound participants : erasmus@univ-lyon2.fr	Incoming: http://www.univ-lyon2.fr/international/exchange-programs/www4-be-an-exchange-student-at-lyon-2-160374.kjsp?RH=WWWUK4exc#7

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	iro@uni-plovdiv.bg	https://uni-plovdiv.bg/pages/index/386/

	+ 359 32 261363	
F LYON02	Incoming participants: incoming@univ-lyon2.fr Outbound participants : erasmus@univ-lyon2.fr	Incoming: http://www.univ-lyon2.fr/international/exchange-programs/www4-be-an-exchange-student-at-lyon-2-160374.kjsp?RH=WWWUK4exc#6


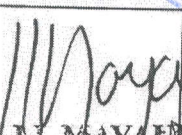
4. Housing

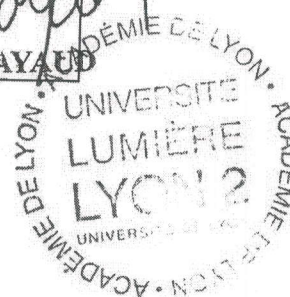
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	iro@uni-plovdiv.bg + 359 32 261363	https://uni-plovdiv.bg/pages/index/386/
F LYON02	incoming@univ-lyon2.fr +33 (0)4 78 69 70 42	http://www.univ-lyon2.fr/international/exchange-programs/www4-be-an-exchange-student-at-lyon-2-160374.kjsp?RH=WWWUK4exc#7

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹
BG PLOVDIV04	Prof. Zapryan Kozludzhov, Rector	28/02/14	 Le Président.
F LYON02	Prof. Jean-Luc Mayaud, President	17/02/14	 J.-L. MAYAUD



¹Scanned signatures are accepted