



**Erasmus+ Programme**  
**Key Action I – Mobility for learners and staff –**  
**Higher Education Student and Staff Mobility**  
**Inter-institutional agreement 2014-2021**  
**between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

<b>Name of the institution</b>	<b>Erasmus code</b>	<b>Contact details (email, phone)</b>	<b>Website</b>
<b>PLOVDIVSKI UNIVERSITET "PAISII HILENDARSKI"</b>	<b>BG PLOVDIV04</b>	<u>Institutional Erasmus Coordinator</u> Assoc.Prof. Maria Stoyanova; <a href="mailto:marianas@uni-plovdiv.bg">marianas@uni-plovdiv.bg</a> ; +359 32261462  <u>Agreements' Administrator</u> Mrs Nadya Kaneva; <a href="mailto:nadya@uni-plovdiv.bg">nadya@uni-plovdiv.bg</a> ; + 359 32261363 <u>Faculty Agreement' Coordinator</u> Assoc. Prof. Valentin Petrusenko, PhD; <a href="mailto:petroussenko@hotmail.com">petroussenko@hotmail.com</a> ; +359 32261433 Assoc. Prof. Siyka Kovacheva, PhD; <a href="mailto:siyakovacheva@gmail.com">siyakovacheva@gmail.com</a> ; +359 32261491	<a href="https://uni-plovdiv.bg">https://uni-plovdiv.bg</a>  <a href="https://uni-plovdiv.bg/pages/index/28/">https://uni-plovdiv.bg/pages/index/28/</a> <a href="http://logos.uni-plovdiv.net/en/">http://logos.uni-plovdiv.net/en/</a>
<b>and Università degli Studi di Milano-Bicocca</b>	<b>I MILANO16</b>	<b>Departmental coordinator</b> ( <i>name, address, phone, e-mail</i> ) Dr. Lorenzo Bagnoli, Erasmus coordinator of the "Dipartimento di Sociologia e Ricerca Sociale"; Via Bicocca degli Arcimboldi, 8 – 20126 Milano, Phone +39 02 6448 7525 e-mail: <a href="mailto:lorenzo.bagnoli@unimib.it">lorenzo.bagnoli@unimib.it</a>	<a href="http://www.sociologia.unimib.it">www.sociologia.unimib.it</a>
		Dott.ssa Agnese Cofler, Head of the International Office, Viale Dell'Innovazione 10, Building U9 – 20126 Milano Phone: +39 02 6448 6452/ <del>7435</del> 6154/; e-mail: <a href="mailto:erasmus.agreement@unimib.it">erasmus.agreement@unimib.it</a>	<a href="http://www.unimib.it">www.unimib.it</a>

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods (students x months)	
					Studies	Traineeships
BG PLOVDIV04	I MILANO16	0314	Sociology and cultural studies	1 <sup>st</sup> - BA 2 <sup>nd</sup> – MA 3 <sup>rd</sup> - PhD	1 x 5 1 x 5 1 x 5	N/A
I MILANO16	BG PLOVDIV04	0314	Sociology	1 <sup>st</sup> - BA 2 <sup>nd</sup> – MA 3 <sup>rd</sup> - PhD	1 x 5 1 x 5 1 x 5	N/A
FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code	Subject area name	Number of staff mobility periods (staff x days)		
				Teaching	Training	
BG PLOVDIV04	I MILANO16	0314	Sociology and cultural studies	1 teacher x 7 days	1 staff x 7 days	
I MILANO16	BG PLOVDIV04	0314	Sociology	1 teacher x 7 days	N/A	

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
BG PLOVDIV04		BG	EN (only staff)	B1	B2
I MILANO16		Italian	EN (only staff)	Italian B1 or compulsory Italian course	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

## D. Additional requirements

### BG PLOVDIV04

- Exchange studies for PhD students are organized according to individual plans.

- Incoming staff members should apply for visits to the respective faculty coordinators (<https://uni-plovdiv.bg/pages/index/160/> )

#### Assistance for disabled students

<i>Institutions</i>	<i>Contact</i>
I MILANO 16	<p><b>Disabled students bureau</b></p> <p>Piazza dell'Ateneo Nuovo 1- Building U6, ground floor, IT-20126 Milano  e-mail: <a href="mailto:servizi.disabili.dsa@unimib.it">servizi.disabili.dsa@unimib.it</a></p> <p>website: <a href="http://www.unimib.it/go/45156/Home/English/MENU-HOME/Services-Facilities/Assistance-for-disabled-students">http://www.unimib.it/go/45156/Home/English/MENU-HOME/Services-Facilities/Assistance-for-disabled-students</a></p>

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
BG PLOVDIV04	30 June (applic)	30 November (applic)
I MILANO 16	<p>Duration of Autumn term: 30 September- 28 February</p> <p>Exams from 1 December to 28 February</p> <p>Transcripts from 1 March</p> <p>Deadline nomination: 20 May</p> <p>Deadline documents: 15 June</p> <p>Arrival from 15 September to 5 October</p>	<p>Duration of Spring term 1 March- 31 July</p> <p>Exams from 1 June to 30 July and from 1 September to 30 September</p> <p>Transcripts from 1 October</p> <p>Deadline nomination: 20 October</p> <p>Deadline documents: 15 November</p> <p>Arrival from 15 February to 5 March</p>

2. The receiving institution will send its decision within 3 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 3 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

A notice of at least one academic year should be given for the termination of the agreement. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 August 20XX will only take effect as of 1 August 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

#### F. Information

##### 1. Grading systems of the institutions

Ects

<i>Institutions</i>	<i>Contact</i>
	<a href="http://www.unimib.it/go/47372/Home/Italiano/Studenti/Per-gli-iscritti/LLP-Erasmus/ECTS">http://www.unimib.it/go/47372/Home/Italiano/Studenti/Per-gli-iscritti/LLP-Erasmus/ECTS</a>

I MILANO 16															
BG PLOVDIV04	<p><b>Faculty Agreement' Coordinator</b>  Assoc. Prof. Valentin Petrusenko, PhD; <a href="mailto:petroussenko@hotmail.com">petroussenko@hotmail.com</a>; +359 32261433  Assoc. Prof. Siyka Kovacheva, PhD; <a href="mailto:siyakakovacheva@gmail.com">siyakakovacheva@gmail.com</a>; +359 32261491</p> <p>In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass:</p> <table border="1"> <thead> <tr> <th>Bulgarian Grade</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>Отличен (6)</td> <td>Excellent performance</td> </tr> <tr> <td>Много Добър (5)</td> <td>Very good performance</td> </tr> <tr> <td>Добър (4)</td> <td>Good performance</td> </tr> <tr> <td>Среден (3)</td> <td>Acceptable performance</td> </tr> <tr> <td>Слаб (2)</td> <td>Insufficient performance</td> </tr> <tr> <td>Не се явил</td> <td>Exam not done by the student</td> </tr> </tbody> </table>	Bulgarian Grade	Description	Отличен (6)	Excellent performance	Много Добър (5)	Very good performance	Добър (4)	Good performance	Среден (3)	Acceptable performance	Слаб (2)	Insufficient performance	Не се явил	Exam not done by the student
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Среден (3)	Acceptable performance														
Слаб (2)	Insufficient performance														
Не се явил	Exam not done by the student														

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	<a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a> +359322613636	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a>
I MILANO 16	International Mobility Office Viale Dell'Innovazione 10 – Building U9, 1 floor, 20126 Milano Phone: +39 02 6448 <del>5444</del> / 6452; e mail <a href="mailto:incoming.erasmus@unimib.it">incoming.erasmus@unimib.it</a>	website: <a href="http://www.unimib.it">http://www.unimib.it</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	<a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a> +359322613636	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a>
I MILANO 16	Ufficio per Le Problematiche Assicurative Piazza dell'Ateneo Nuovo 1-	<a href="http://www.unimib.it/go/47515/Home/English/MENU-HOME/Services-Facilities/Campus-Insurance">http://www.unimib.it/go/47515/Home/English/MENU-HOME/Services-Facilities/Campus-Insurance</a> <a href="http://www.unimib.it/go/45307/Home/English/MENU-">http://www.unimib.it/go/45307/Home/English/MENU-</a>

Building U6, IV floor, IT-20126 Milano e-mail: <a href="mailto:ufficio.assicurazioni@unimib.it">ufficio.assicurazioni@unimib.it</a>	<a href="#">DX/Prospective-Students/How-to-enroll/Health-and-Care</a>
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#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	<a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a> +3593222613636	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a>
I MILANO 16	Unimib offers accommodation to foreign students as a part of the Erasmus European Community Programme <b>C.I.Di.S. Office</b> Via Vizzola 5, Building U12, III floor, IT 20126 Milano Tel. +39 02 6448 7059/7264 e-mail <a href="mailto:erasmus.bicocca@consorzioicidis.it">erasmus.bicocca@consorzioicidis.it</a> <a href="mailto:beatrice.lozio@consorzioicidis.it">beatrice.lozio@consorzioicidis.it</a> <a href="mailto:emilia.rosati@consorzioicidis.it">emilia.rosati@consorzioicidis.it</a>	<a href="http://web.consorzioicidis.it/">http://web.consorzioicidis.it/</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>1</sup>
BG PLOVDIV04	Prof. Zapryan Kozludzhov, PhD Rector	12.01.2015	
I MILANO 16	On behalf of the Pro-Rector of Internationalisation, Prof. Andrea Biondi: Dr. Agnese Cofler, Head of the International Office	2 FEB. 2015	

<sup>1</sup>Scanned signatures are accepted



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