



## Erasmus+ Programme

Key **Action 1** – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014-2021 between programme countries

#### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details (email, phone)	Website
PLOVDIVSKI UNIVERSITET "PAISII HILENDARSKI"	BG PLOVDIV04	<u>Institutional Erasmus Coordinator</u> Assoc.Prof.MariaStoyanova; +359 32 261 462 <a href="mailto:marianas@uni-plovdiv.bg">marianas@uni-plovdiv.bg</a> ;  <u>Agreements' Administrator</u> Mrs Nadya Kaneva; <a href="mailto:nadya@uni-plovdiv.bg">nadya@uni-plovdiv.bg</a> ; + 359 32 261 363 Faculty Agreement'Coordinator: Angel Shopov PhD; <a href="mailto:angel.shopov@gmail.com">angel.shopov@gmail.com</a>	<a href="https://uni-plovdiv.bg">https://uni-plovdiv.bg</a>  <a href="https://uni-plovdiv.bg/pages/index/28/">https://uni-plovdiv.bg/pages/index/28/</a>
Universidad Pública de Navarra	E PAMPLON02	Ms Josune Urzainki Mikelei + 34 948 169 643 Oficina de Relaciones Exteriores - Campus de Arrosadia, 31006 Pamplona Spain Fax: 34948169641 Email: <a href="mailto:relext@unavarra.es">relext@unavarra.es</a>	<a href="http://bit.ly/upna-international">http://bit.ly/upna-international</a>  <a href="http://bit.ly/upna-catalogue">http://bit.ly/upna-catalogue</a>

#### B. Mobility numbers per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods (students x months)	
					Studies	Traineeships
BG PLOVDIV04	E Pamplona 02	380 10.0	Law	2 <sup>nd</sup> and 3 <sup>rd</sup>	3 x 5	N/A
E Pamplona 02	BG PLOVDIV04	380 10.0	Law	1 <sup>st</sup>	3 x 5	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code	Subject area name	Number of staff mobility periods (staff x days)	
				Teaching	Training
BG PLOVDIV04	E Pamplona 02	380 10.0		2 teachers x 7 days	1 staff x 7 days
E Pamplona 02	BG PLOVDIV04	380 10.0		1 teacher/8 hours	

#### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for	Staff Mobility for

[Erasmus code]	area			Studies	Teaching
BG PLOVDIV04		BG	EN (staff only)	B1	B2
E Pamplona 02		ES	EN	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

#### D. Additional requirements

##### BG PLOVDIV04

- Exchange studies for PhD students are organized according to individual plans.
- Incoming staff members should apply for visits to the respective faculty coordinators (<https://uni-plovdiv.bg/pages/index/160/> )

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
BG PLOVDIV04	30 June	30 November
E Pamplona 02	June 15 th - University nomination. June 30th: Student application	October 15 th - University nomination. October 30th: Student application

2. The receiving institution will send its decision within **3** weeks.
3. A Transcript of Records will be issued by the receiving institution no later than **3** weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

A notice of at least one academic year should be given for the termination of the agreement. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 August 20XX will only take effect as of 1 August 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

#### F.Information

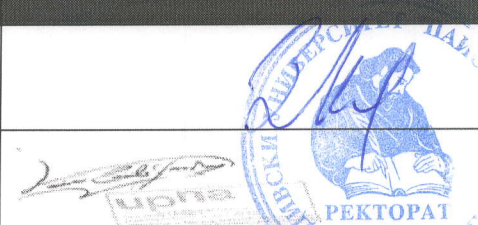

##### 1.Grading systems of the institutions

In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass:

Bulgarian Grade	Description
Отличен (6)	Excellent performance
Много Добър (5)	Very good performance
Добър (4)	Good performance
Среден (3)	Acceptable performance
Слаб (2)	Insufficient performance
Не се явил	Exam not done by the student

	BG PLOVDIV04	E Pamplona 02
WWW for Incoming Students	<a href="https://uni-plovdiv.bg">https://uni-plovdiv.bg</a> <a href="https://uni-plovdiv.bg/pages/index/28/">https://uni-plovdiv.bg/pages/index/28/</a>	Nuria Lopez. relext@unavarra.es <a href="http://bit.ly/upna-prac-info">http://bit.ly/upna-prac-info</a>
WWW Course Catalogue	<a href="https://uni-plovdiv.bg">https://uni-plovdiv.bg</a> <a href="https://uni-plovdiv.bg/pages/index/28/">https://uni-plovdiv.bg/pages/index/28/</a> <a href="http://en.law.uni-plovdiv.bg/">http://en.law.uni-plovdiv.bg/</a>	<a href="http://bit.ly/upna-catalogue">http://bit.ly/upna-catalogue</a>
Housing <sup>1</sup>	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a>	<a href="http://bit.ly/upna-prac-info">http://bit.ly/upna-prac-info</a>
Contact details	<a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a>	Josune Urzainki <a href="mailto:jurzainki@unavarra.es">jurzainki@unavarra.es</a>
WWW Visa Information <sup>2</sup>	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a>	<a href="http://bit.ly/upna-prac-info">http://bit.ly/upna-prac-info</a>
Contact details	<a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a>	
WWW Insurance Information <sup>3</sup>	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a>	Nuria Lopez. relext@unavarra.es
Contact details	<a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a>	
ECTS Users' Guide <sup>4</sup>	*** See below	
WWW Students and Staff with Disabilities		<a href="http://www.unavarra.es/unidadaccio/social/">http://www.unavarra.es/unidadaccio/social/</a>
Contact details		Nuria Lopez. relext@unavarra.es

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>1</sup>
BG PLOVDIV04	Prof. Zapryan Kozludzhev, PhD Rector	31.01.2014	
E PAMPLON02	Mr Javier Casali Vice-rector for International Relations and Cooperation	30/01/2014	

<sup>1</sup> The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

<sup>2</sup> The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

<sup>3</sup> The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

<sup>4</sup> Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.