



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2014-2021<sup>2</sup> between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>3</sup> (email, phone)	Website (eg. of the course catalogue)
PLOVDIVSKI UNIVERSITET "PAISII HILENDARSKI"	BG PLOVDIV04	<u>Institutional Erasmus Coordinator</u> Assoc.Prof. Maria Stoyanova; <a href="mailto:marianas@uni-plovdiv.bg">marianas@uni-plovdiv.bg</a> ; +359 32 261462 <u>Agreements' Administrator</u> Mrs Nadya Kaneva; <a href="mailto:nadya@uni-plovdiv.bg">nadya@uni-plovdiv.bg</a> ; + 359 32 261363 <u>Faculty Agreements' Coordinator</u> Assist. Prof. Kiril Simitchiev, PhD <a href="mailto:k.simitchiev@uni-plovdiv.net">k.simitchiev@uni-plovdiv.net</a> ; +359 32 261467	<a href="https://uni-plovdiv.bg">https://uni-plovdiv.bg</a>  <a href="https://uni-plovdiv.bg/pages/index/28/">https://uni-plovdiv.bg/pages/index/28/</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.



PANEPISTIMIO PATRON / UNIVERSITY OF PATRAS	G-PATRA-01	<b>International Relations Office</b> University Campus, Building A 26504 University of Patras- Rio, Patras-Greece  Tel: +302610969028,  Fax: + 302610994441  <b>CONTACT PERSON:</b> Achilleas Theocharis, Department of Chemistry, University of Patras, 261 10 PATRAS, GREECE Tel: +30 2610 996029, Fax: +30 2610 997153, E-mail: <a href="mailto:atheoch@upatras.gr">atheoch@upatras.gr</a>	www.upatras.gr/index/page/id/135/lang/en
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### B. Mobility numbers<sup>4</sup> per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months]	Student Mobility for Traineeships *
BG-PLOVDIV-04	G-PATRA-01	13.3 [442]	Chemistry	1 <sup>st</sup> , 2 <sup>nd</sup>	2 students x 4 months = 8 months	NA
G-PATRA-01	BG-PLOVDIV-04	13.3 [442]	Chemistry	1 <sup>st</sup> , 2 <sup>nd</sup>	2 students x 4 months = 8 months	NA

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
BG PLOVDIV04	G-PATRA-01	13.3 [442]	Chemistry	2 people x 7 days per person	1 people x 7 days per person
G-PATRA-01	BG-PLOVDIV-04	13.3 [442]	Chemistry	2 people x 7 days per person	1 people x 7 days per person

<sup>4</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)



### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>5</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
BG PLOVDIV04		BULGARIAN	ENGLISH	Minimum level B1	To be agreed
G-PATRA-01		GREEK	ENGLISH	Minimum level B1 - No certificate required	To be agreed

For more details on the language of instruction recommendations, see the course catalogue of each institution : <https://international.amu.edu.pl/amu-pie-short-courses2/amu-pie-short-courses>, <https://ects.amu.edu.pl/en/>

### D. Additional requirements

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

*[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]*

#### BG PLOVDIV04

- Incoming staff members should apply for visits to the respective faculty coordinators (<https://uni-plovdiv.bg/pages/index/160/> )

<sup>5</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
BG PLOVDIV04	30 June (applic)	30 November (applic)
G PATRA01	10 <sup>th</sup> June	10 <sup>th</sup> October

2. The receiving institution will send its decision within 4 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

### 1. Grading systems of the institutions

**A/5** EXCELLENT - outstanding performance

**B/4+** VERY GOOD - above the average standard with only minor errors

**C/4** GOOD - generally sound work with some minor errors

**D/3+** SATISFACTORY - fair but with a number of notable errors

**E/3** SUFFICIENT - fair but with significant shortcomings

**F/2** FAIL

**BG PLOVDIV04:** Description of the institutional grading system:

In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass:

Bulgarian Grade	Description
Отличен (6)	Excellent performance
Много Добър (5)	Very good performance
Добър (4)	Good performance
Среден (3)	Acceptable performance
Слаб (2)	Insufficient performance
Не се явил	Exam not done by the student



## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
BG PLOVDIV04	<a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a>	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a>
G PATRA01	Tel: +302610969028 Email: <a href="mailto:llp.incoming@upatras.gr">llp.incoming@upatras.gr</a>	<a href="http://www.mfa.gr/en/visas">www.mfa.gr/en/visas</a>

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
BG PLOVDIV04	<a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a>	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a>
G PATRA01	Tel: +302610969028 Email: <a href="mailto:llp.incoming@upatras.gr">llp.incoming@upatras.gr</a>	<a href="http://www.upatras.gr/index/page/id/45">www.upatras.gr/index/page/id/45</a>

## **4. Housing**





The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:



Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	<a href="mailto:iro@uni-plovdiv.bg">iro@uni-plovdiv.bg</a>	<a href="https://uni-plovdiv.bg/pages/index/160/">https://uni-plovdiv.bg/pages/index/160/</a>
G PATRA01	Tel: +302610969028  Email: <a href="mailto:llp.incoming@upatras.gr">llp.incoming@upatras.gr</a>	<a href="http://www.upatras.gr/index/page/id/52/lang/en#accomodation">http://www.upatras.gr/index/page/id/52/lang/en#accomodation</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>6</sup>
BG PLOVDIV04	Prof. Zapryan Kozludzhov,  Rector	26.05.2014	 
G PATRA01	PROF. PANTELIS KYPRIANOS  Deputy Rector for Academic Affairs & Personnel  LLP/ERASMUS INSTITUTIONAL CO- ORDINATOR	15/5/14	 

<sup>6</sup> Scanned signatures are accepted