



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff
among EU Member States and third countries associated to the Programme

between Plovdiv University 'Paisii Hilendarski', Bulgaria
and the University of Belgrade, Serbia

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Validity period of the agreement

Timeframe	Academic Year		Academic Year
Start of validity	[2022/2023]	End of validity	[2028/2029]

A. Information about the higher education institutions

Name of the institution	Erasmus code	Contact details ¹	Websites
Paisii Hilendarski UNIVERSITY OF PLOVDIV Faculty of Biology Department of Ecology and Environmental Conservation	BG PLOVDIV04	Institutional Erasmus Coordinator Assoc. Prof. Boryan YANEV; byanev@gmail.com; +359 32 261 478 https://uni-plovdiv.bg/en/pages/index/160/ Agreements' Administrator Radosveta MISHEVSKA; iro_pu@abv.bg; + 359 32 261 363 https://uni-plovdiv.bg/en/pages/index/28/ Faculty Agreements' Coordinator	https://iro.uni-plovdiv.bg/en/ects-catalogue/

		Assist. Prof. Vesela YANCHEVA; veselayancheva@yahoo.com; +359 32 261 478 https://bio.uniplovdiv.bg/bg/%d0%bd%d0%b0%d1%87%d0%b0%d0%bb%d0%be/	
SRB Univerzitet u Beogradu EN University of Belgrade Studentski trg 1, 11000 Belgrade, Serbia Acronym UB	RS BELGRAD02	For academic matters: UB Faculty of Philology Coordinator: Prof. Dalibor Sokolovic dalibor.sokolovic@fil.bg.ac.rs UB Faculty of Biology Coordinator: Prof. Predrag Vujovic predragv@bio.bg.ac.rs For administrative matters: UB International Relations Office http://bg.ac.rs/en/international/international.php	Information for Incoming Erasmus Candidates and Partners: https://mobion.bg.ac.rs/erasmus+/erasmus-pages Study in Belgrade http://www.bg.ac.rs/en/study-in-belgrade/about-belgrade.php FAQs by incoming: http://www.bg.ac.rs/en/study-in-belgrade/faq.php Course catalogue: http://bg.ac.rs/en/education/search-study-programs.php Center for Serbian as a Foreign Language www.learnserbian.fil.bg.ac.rs/ UB mobility platform: https://mobion.bg.ac.rs/ UB Google Map https://goo.gl/NUYCa0

B. Mobility numbers² per academic year

FROM	TO	Subject area code	Subject area name	Study cycle	Number of student mobility periods			
					Student Mobility for Studies	Student mobility for Studies	Student Mobility for Traineeships	Student Mobility for Traineeships
BG PLOVDIVO 4	RS BELGRADO 2	0511	Biology	1 st , 2 nd , 3 rd	2 students	5 months each	TBD	TBD
		023	Languages	1 st , 2 nd , 3 rd	2 students	5 months each	TBD	TBD
RS BELGRADO 2	BG PLOVDIVO 4	023	Languages	1 st , 2 nd , 3 rd	2 students	5 months each	TBD	TBD
		051	Biological and related sciences	1 st , 2 nd , 3 rd	2 students	5 months each	TBD	TBD

Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM	TO	Subject area code	Subject area name	Number of staff mobility periods			
				Staff Mobility for Teaching	Staff Mobility for Teaching	Staff Mobility for Training	Staff Mobility for Training
BG PLOVDIV04	RS BELGRAD02	0511	Biology	2 staff	5 days each	TBD	TBD
		023	Languages	2 staff	5 days each	TBD	TBD
RS BELGRAD02	BG PLOVDIV04	023	Languages	2 staff	5 days each	TBD	TBD
		051	Biological and related sciences	2 staff	5 days each	TBD	TBD

C. Recommended language skills

Receiving institution	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
			Student Mobility for Studies	Staff Mobility for Teaching
BG PLOVDIV04	Bulgarian	English	B1	B2
RS BELGRAD02	Serbian	English	B1	B2

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution	Autumn term	Spring term
BG PLOVDIV04	Nomination deadline: 30 June	Nomination deadline: 30 November
RS BELGRAD02	Nomination deadline: April 15th	Nomination deadline: October 15th

Term duration at each institution:

Receiving institution	Autumn term	Spring term
BG PLOVDIV04	From October to February	From March to July
RS BELGRAD02	From October to February	From March to July

Nomination procedure for incoming students

Receiving institution	Contact details	Website for information
BG PLOVDIV04	dimitarkaramitev@uni-plovdiv.bg Incoming Students Advisor	https://iro.uni-plovdiv.bg/en/home/

RS BELGRAD02	jovana.ilic@rect.bg.ac.rs Jovana Ilic, International Relations Office	https://mobion.bg.ac.rs/erasmus+/erasmus-pages/incoming-candidates/nomination-procedure https://bg.ac.rs/en/study-in-belgrade/mobility-procedures.php
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Applications from incoming students must reach the institution by:

Receiving institution	Autumn term	Spring term
BG PLOVDIV04	Application deadline: 30 June for the Winter term	Application deadline: 30 November for the Summer term
RS BELGRAD02	Applications by nominated students must be submitted to http://mobion.bg.ac.rs by: May 15th	Applications by nominated students must be submitted to http://mobion.bg.ac.rs by: November 15th

Application procedure for incoming students

Receiving institution	Contact details	Website for information
BG PLOVDIV04	dimitarkaramitev@uni-plovdiv.bg Incoming Students Advisor	https://iro.uni-plovdiv.bg/en/home/
RS BELGRAD02	All students and staff coming to the University of Belgrade (RS BELGRAD02) are required to register through the online application system at: http://mobion.bg.ac.rs/ by the dates specified in the Calendar above.	https://mobion.bg.ac.rs/erasmus+/erasmus-pages/incoming-candidates/incoming-required-documents

E. Additional requirements

Receiving institution	Requirement	Details
BG PLOVDIV04	Academic requirements CV Motivation letter - Exchange studies for PhD students are organized according to individual plans. - Incoming staff members should apply for visits to the respective faculty coordinators. - The Orientation Days prior to the start of the study period are compulsory for all incoming students.	- Number of ECTS credits completed - Subject area code – ISCED - EQF level
RS BELGRAD02	1. Selection of students and staff of the University of Belgrade (RS BELGRAD02) shall be carried out by the University of Belgrade (RS BELGRAD02) as their sending institution, in a just, objective and transparent manner, with equal opportunities for all candidates by using the online application system: http://mobion.bg.ac.rs/	

	<p>Selection criteria are published at the following link: http://mobion.bg.ac.rs/howtoapply/selectioncriteria</p> <p>2. All students and staff coming to the University of Belgrade (RS BELGRAD02) are required to register through the online application system at: http://mobion.bg.ac.rs/ by the dates specified in the Calendar 1.a of the Section E of this Agreement.</p> <p>3. All Erasmus+ KA1 mobility nominations from the University of Belgrade (RS BELGRAD02) must be sent exclusively from the International Relations Office of the UB, duly signed by the Rector, or Vice-Rectors. Those applications and nominations sent directly to host university by candidates or other Faculties/Institutes of the University of Belgrade should not be accepted and International Relations Office of the University of Belgrade should be informed about it. Please note that the applications received through the above manner will not be financially supported by the grant approved under the current project this agreement is subject to.</p>
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The receiving institution will send its decision **no later than 5 weeks**.

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Contact details (email, phone)	Website for information
BG PLOVDIV04	The University of Plovdiv has infrastructure to welcome students and faculty members with disabilities and those with children	Email: dimitarkaramitev@uni-plovdiv.bg +359 32 261 363	https://uni-plovdiv.bg/en/pages/index/386/
RS BELGRAD02	Persons with disabilities are asked to visit the following links: http://www.bg.ac.rs/en/study-in-belgrade/disabilities.php http://www.bg.ac.rs/en/members/centers/students-with-disabilities.php		

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
BG PLOVDIV04	Office of International Cooperation Email: dimitarkaramitev@uni-plovdiv.bg +359 32 261 363	https://uni-plovdiv.bg/en/pages/index/386/
RS BELGRAD02	http://www.bg.ac.rs/en/international/contact_s.php	https://mobion.bg.ac.rs/erasmus+/erasmus-pages/incoming-

		candidates/study-and-stay-in-belgrade https://www.bg.ac.rs/en/study-in-belgrade/living-in-belgrade.php
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2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
BG PLOVDIV04	Office of International Cooperation Email: dimitarkaramitev@uni-plovdiv.bg +359 32 261 363	https://uni-plovdiv.bg/en/pages/index/386/
RS BELGRAD02	http://www.bg.ac.rs/en/international/contacts.php	https://mobion.bg.ac.rs/erasmus+/additional-information-and-useful-links/additional-information https://www.bg.ac.rs/en/study-in-belgrade/visa.php

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
BG PLOVDIV04	dimitarkaramitev@uni-plovdiv.bg +359 32 261 363	https://uni-plovdiv.bg/en/pages/index/386/
RS BELGRAD02	All students participating in international mobility programs at the University of Belgrade are required to have medical insurance policy that includes coverage for repatriation. http://www.bg.ac.rs/en/international/contacts.php	https://mobion.bg.ac.rs/erasmus+/additional-information-and-useful-links/additional-information https://www.bg.ac.rs/en/study-in-belgrade/health-insurance.php National Health Insurance Fund: http://www.eng.rfzo.rs/

4. Additional information

Receiving institution	Information on recognition process / other useful information:	Contact details	Website for information
BG PLOVDI V04	In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass – Отличен (6), Много Добър (5), Добър (4), Среден (3), Слаб (2), Не се явил - Excellent performance, Very good performance, Good performance, Acceptable performance, Insufficient performance, Exam not done by the student	https://iro.uni-plovdiv.bg/%d1%83%d0%bd%d0%b8%d0%b2%d0%b5%d1%80%d1%81%d0%b8%d1%82%d0%b5%d1%82%d1%81%d0%ba%d0%be-%d0%b1%d1%8e%d1%80%d0%be-%d0%b5%d1%80%d0%b0%d0%b7%d1%8a%d0%bc/	https://iro.uni-plovdiv.bg/en/home/
RS BELGR AD02	Grading scale: https://www.bg.ac.rs/en/study-in-belgrade/grading-scale.php	http://www.bg.ac.rs/en/international/contacts.php	https://mobion.bg.ac.rs/erasmus+/erasmus-pages/incoming-candidates/incoming-about-this-section

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

Termination of the agreement


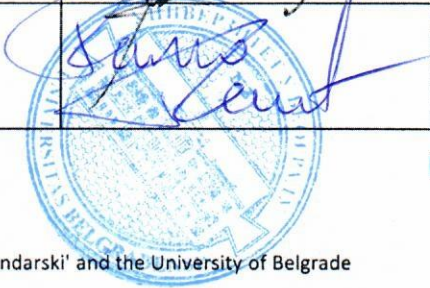
This agreement may be amended or modified by mutual agreement in writing (email communication is also acceptable).

It may be renewed on the same terms, or on terms as agreed by the two institutions.

In the event of unilateral termination, a written notice of at least one academic year is needed. The participants already nominated by their home university and accepted by host university at the date of notice shall be permitted to complete the program.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
BG PLOVDIV04	Assoc. Prof. Boryan YANEV, PhD, Institutional Erasmus Coordinator	03.05.2023	
RS BELGRAD02	Prof. Ratko Ristic Vice-rector for International Relations	19 MAY 2023	

⁴ Scanned signatures are accepted