



Erasmus + Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2024 -2027 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
University of Plovdiv 'Paisii Hilendarski' Tsar Asen str, 24, 1st fr, room 111, IR office - Rectorate Plovdiv 4000 Bulgaria	BG PLOVDIV04	International Relations Office Institutional Coordinator Assoc.Prof. Boryan Yanev, PhD; byanev@gmail.com; +359 32 261 478 Erasmus+ outgoing students and staff Ms Radosveta Mishevska; iro@uni-plovdiv.bg; + 359 32 261 363 Law Faculty Coordinator Assoc. Prof. Angel Shopov, PhD; a_shopov@uni-plovdiv.bg Law Faculty Secretary Responsible on Erasmus + Ms Anna Pavlova phone: + 359 32 261 283 fax: + 359 32 261 378 e-mail: law<@>uni-plovdiv.bg	https://uni-plovdiv.bg https://uni-plovdiv.bg/pages/index/28/ http://en.law.uni-plovdiv.bg/ https://law.uni-plovdiv.bg/
Università degli Studi di Roma Tor Vergata	I ROMA02	General Director Dr.ssa Silvia Quattrociocche erasmus@uniroma2.it SCHOOL OF LAW Prof. Massimo Papa Erasmus+ Coordinator erasmus@juris.uniroma2.it	www.uniroma2.it https://giurisprudenza.uniroma2.it/

		Daniela Mari Responsible Erasmus+ Office erasmus@juris.uniroma2.it +390672592355 Via Cracovia 50 – 00133 Roma	https://giurisprudenza.uniroma2.it/corsodilaureaingiurisprudenza/ https://scienzepolitiche.uniroma2.it/ https://scienzepolitiche.uniroma2.it/pagina-2/
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B. Mobility numbers¹ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd]*	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
BG PLOVDIV04	I ROMA02	042	Law/ Public administration/ International relations	1 st / 2 nd / 3 rd	3 student(s) x 5 months each = 15	
I ROMA02	BG PLOVDIV04	0421	Law/ Public administration/ International relations	1 st / 2 nd / 3 rd	2 student(s) x 10 months each = 20	
I ROMA02	BG PLOVDIV04	0312	Science of administration and International relations	1 st	2 student(s) x 5 months each = 10	

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
BG PLOVDIV04	I ROMA02	042	Law	2(14)	1(7)
I ROMA02	BG PLOVDIV04	0421	Law	2(14)	1(5)
I ROMA02		0312	Science of administration and International relations	2(14)	1(5)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
BG PLOVDIV04	10.0	English	Bulgarian	B1 English or Bulgarian	B2 English or Bulgarian
I ROMA02		Italian	English	B1 Italian	B2 English or Italian

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

- Exchange studies for PhD students are organized according to individual plans.
- Incoming staff members should apply for visits to the respective faculty coordinators (<https://uni-plovdiv.bg/pages/index/160/>)

I ROMA02

Incoming student: The original learning agreement / transcript of records, with the exams done by the student can be given or sent directly to him/her or to the International Relations and Mobility. For all **other information**, the student can get in touch with the Erasmus + Office of the Law School.

Outgoing student: The Learning Agreement or the changed Learning Agreement has to be given to the Italian student who will submit it to the approval of the professor coordinator of his/her mobility.

Students and Staff with disabilities:

<http://caris.uniroma2.it/>

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
BG PLOVDIV04				
I ROMA 02	WWW.CARIS.UNIROMA2.IT	School of law Prof. Giuliano Gruner giuliano.gruner@tin.it Mrs. Francesca Strippoli Francesca.strippoli@uniroma2.it +39 0672592371	WWW.CARIS.UNIROMA2.IT	I ROMA02

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
BG PLOVDIV04	June 30 th	November 30 th
I ROMA02	Nomination deadline: June 15 th Application deadline: June 30 th	Nominations deadline: November 15 th Application deadline: November 30 th

- The receiving institution will send its decision within **3** weeks.
- A Transcript of Records will be issued by the receiving institution no later than **4** weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
- Termination of this agreement or changes in the data set above can be amended annually, if communicated before December 1st. Neither the European Commission nor the National Agencies can be held responsible in case of conflict.

F. Information

1. Grading systems of the institutions

BG PLOVDIV04 Grading System		
Local Grade	ECTS Grade	Definition
6	A	Excellent

5	B	Very Good
4	C	Good
3	D	Satisfactory
	E	Pass
2	FX	Fail
	F	Fail

In the Bulgarian System, marks are graded from 2 to 6, with 3 being the minimum score required to pass:

Bulgarian Grade	Description
Отличен (6)	Excellent performance
Много добър (5)	Very good performance
Добър (4)	Good performance
Среден (3)	Acceptable performance
Слаб (2)	Insufficient performance
Не се явил	Exam not done by the student

ECTS credits

one semester: 30 ECTS credit points

one full academic year: 60 ECTS credit points

I ROMA02

Local grade: scale from 18 to 30

30 means:	30 means the highest grade, with the possibility for the student to take 30 cum laude, which is a vote of honour for his skill. It is not very frequent but not rare to take it either
18 means:	18 is the lowest grade and indicates pass enough
< 18	We do not foresee the possibility of putting grades lower than 18, if the student does not reach 18 it means that he/she has not passed the exam

ITALIAN EXAMS GRADE	ECTS DEFINITION	ECTS GRADE
<18	FAILED	
18-19-20	SUFFICIENT	E
21-22-23-24	SATISFACTORY	D
25-26-27	GOOD	C
28-29	VERY GOOD	B
30 - 30 E LODE	EXCELLENT	A

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information

BG PLOVDIV04	University of Plovdiv 'Paisii Hilendarski' Tsar Asen str, 24, 1st fr, room 111, IR office - Rectorate Plovdiv 4000 International Relations Office Institutional Coordinator Assoc.Prof. Boryan Yanev, PhD; byanev@uni-plovdiv.bg; +359 32 261 478 Erasmus+ incoming students and staff Ms Tsanka Spasova; iro@uni-plovdiv.bg; ts.angelova@uni-plovdiv.bg + 359 32 261 363	https://uni-plovdiv.bg/pages/index/160/ https://uni-plovdiv.bg https://uni-plovdiv.bg/pages/index/28/ http://en.law.uni-plovdiv.bg/
I ROMA02	welcome@uniroma2.it incoming@erasmus.uniroma2.it	https://web.uniroma2.it/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	International Relations Office Incoming Students Erasmus+ incoming students and staff Ms Tsanka Spasova; iro@uni-plovdiv.bg; ts.angelova@uni-plovdiv.bg + 359 32 261 363 fax: +359 32 635 049	https://uni-plovdiv.bg/en/pages/index/160/ https://uni-plovdiv.bg/en/pages/index/386/
I ROMA02	incoming@erasmus.uniroma2.it	<u>Non-EU students</u> can get a private insurance during his registration at Tor Vergata University for the study period. Eu students can ask their home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period. www.uniroma2.it

4. Housing



The receiving institution will guide incoming mobile participants in finding accommodation, according

to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
BG PLOVDIV04	International Relations Office Incoming Students Ms Tsanka Spasova; iro@uni-plovdiv.bg; ts.angelova@uni-plovdiv.bg phone: + 359 32 261 363 fax: +359 32 635 049	https://uni-plovdiv.bg/pages/index/160/
I ROMA02	welcome@uniroma2.it +390672593234 +390672592817	http://www.campusroma.it/ https://housinganywhere.com/it/ https://www.uniplaces.com/it

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
BG PLOVDIV04	Assoc.Prof. B.Yanev, PhD Institutional Erasmus Coordinator	09 AUG 2024	
I ROMA02	Dr. Silvia Quattrocioche General Director		 SILVIA QUATTROCIOCCH 16.07.2024 12:23:41 UTC

² Scanned signatures are accepted