



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff among EU Member States and third countries associated to the Programme

Information on Digital Inter-Institutional Agreements

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.



Information about the higher education institutions

Interinstitutional Agreement Partners				
Partner HEI 1	Name of the institution (and department, where relevant)		SCHAC code	Erasmus code
	RIGAS TEHNISKA UNIVERSITATE		rtu.lv	LV RIGA02
	Partner Contact Details			
	#	Full Name	Email	
	1	Evita Miščuka	evita.miscuka@rtu.lv	
Partner HEI 2	Name of the institution (and department, where relevant)		SCHAC code	Erasmus code
	PLOVDIVSKI UNIVERSITET PAISIY HILENDARSKI		uni-plovdiv.bg	BG PLOVDI-V04

Approvals Table			
SCHAC code	Name	Email	Date
rtu.lv	Artūrs Černiševs	arturs.cernisevs@rtu.lv	2023-09-19T09:24:38Z
uni-plovdiv.bg		byanev@uni-plovdiv.bg	2023-09-07T13:44:56Z



Partner 1 Factsheet Information

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

Calendar	
Incoming student nominations must reach the institution by:	
Autumn term [day/month]	01/05
Spring term [day/month]	01/11
Applications from incoming students must reach the institution by:	
Autumn term [day/month]	15/05
Spring term [day/month]	15/11

The institution will send its decision within 6 weeks, and no later than 5 weeks.

Application procedure Information		
Contact email	Contact phone	Websites for information
incomingexchange@rtu.lv	+37125739079	https://www.rtu.lv/en/internationalization/contacts-internationalization

Additional requirements Information		
Academic requirements		
ECTS completed	Subject area (ISCED)	EQF level
Requirement	Details	Website
Other	Transcript of records	https://international.rtu.lv/erasmus-program-countries/
Other	English language proficiency confirmation B2	https://international.rtu.lv/erasmus-program-countries/
Other	A Portfolio (for Faculty of Architecture)	https://international.rtu.lv/erasmus-program-countries/

Inclusion and accessibility Information
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The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Available infrastructure adjusted for people with:	Description of infrastructure	Contact details	Website for information
RTU Well-being and Career Support Centre	Students with different needs study and are ready to study at Riga Technical University. Following the recommendations of the United Nations (UN) Convention and the good practice of world universities, we support the following groups of people in studies: People with reduced mobility; People with visual impairment; People with hearing problems; People with learning disabilities; People with autism spectrum disorders. Still, the circle of people who would need support is much wider. By uniting our efforts and whenever possible, we are trying to create an environment where everyone feels respected and is pleased to study. On January 19, 2026, the Rector of Riga Technical University issued Order No. 01000-1.2-e/4 On the process of providing special support measures at RTU. This order stipulates that: In order to qualify for the provision of special support measures in the study process, a consultation must be applied for in advance by writing to the e-mail specialais.atbalsts@rtu.lv. In cooperation with the student, an Agreement on receiving special support and an individual plan for special support are coordinated and prepared, which are concluded by the student and the responsible person authorized by RTU for this - the RTU Vice-Rector for Studies. Information about the support measures required by the student is sent to the responsible person of the faculty and further, the teaching staff involved in the study process are informed about the support measures required by the student. The agreement is considered restricted access information, which RTU registers and follows the procedure specified in regulatory enactments for the use of information. We have created informative booklet - Guidelines for communication and ensuring an inclusive study environment, to support RTU staff in their daily work. In the material you will find general information about various types of health disorders, as well as specific tips on how to improve daily communication with students. Read the guidelines booklet: https://www.rtu.lv/writable/public_files/RTU_booklet_people_with_disabilities_rtu.pdf.		https://www.rtu.lv/en/wellbeing/well-being/-support-for-students-with-disabilities
Available support services for people with:	Description of infrastructure	Contact details	Website for information

Housing Information

The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
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accommodations@rtu.lv	+37127896264	https://international.rtu.lv/accommodation/
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Visa Information

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
visamatters@rtu.lv	+37167089060	https://www.rtu.lv/en/internationalization/incoming-exchange/immigration-regulations-exchange-students

Insurance Information

The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
incomingexchange@rtu.lv	+37125739079	https://international.rtu.lv/erasmus-program-countries/

Additional Information

Information on	Contact email	Contact phone	Website for information
Other useful information	info@rtu.lv	+37167089333	https://international.rtu.lv/faculty-map/
Other useful information	incomingexchange@rtu.lv	+37125739079	https://www.rtu.lv/en/internationalization/incoming-exchange/course-list-for-exchange-studies

A Transcript of Records will be issued by the institution no later than 6 weeks after the assessment period has finished.

[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]



Partner 2 Factsheet Information

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

Calendar	
Incoming student nominations must reach the institution by:	
Autumn term [day/month]	30/06
Spring term [day/month]	30/11
Applications from incoming students must reach the institution by:	
Autumn term [day/month]	30/06
Spring term [day/month]	30/11

The institution will send its decision within 0 weeks, and no later than 5 weeks.

Application procedure Information		
Contact email	Contact phone	Websites for information
dimitarkaramitev@uni-plovdiv.bg	+35932261363	https://uni-plovdiv.bg/en/pages/index/386/

Additional requirements Information		
Academic requirements		
ECTS completed	Subject area (ISCED)	EQF level
Requirement	Details	Website

Inclusion and accessibility Information			
The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:			
Available infrastructure adjusted for people with:	Description of infrastructure	Contact details	Website for information
Available support services for people with:	Description of infrastructure	Contact details	Website for information

**Housing Information**

The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
dimitarkaramitev@uni-plovdiv.bg	+35932261363	https://uni-plovdiv.bg/en/pages/index/386/

Visa Information

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
dimitarkaramitev@uni-plovdiv.bg	+35932261363	https://uni-plovdiv.bg/en/pages/index/386/

Insurance Information

The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
dimitarkaramitev@uni-plovdiv.bg	+35932261363	https://uni-plovdiv.bg/en/pages/index/386/

Additional Information

Information on	Contact email	Contact phone	Website for information
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A Transcript of Records will be issued by the institution no later than 4 weeks after the assessment period has finished.

[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]



Cooperation conditions

Terms of the agreement to be set for each agreement and approved by the institutions. (Information only accessible to the relevant parties)

Student Mobility for Studies					
1	Sending SCHAC	Sending Department	EQF level	Start Academic Year	End Academic Year
	uni-plovdiv.bg		678	2022/2023	2028/2029
	Receiving SCHAC	Receiving Department	Blended Mobility option	Number of Students	Total Months Per Year
	rtu.lv		NO	2	12
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0533			
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B2		



2	Sending SCHAC	Sending Department	EQF level	Start Academic Year	End Academic Year
	rtu.lv		678	2022/2023	2028/2029
	Receiving SCHAC	Receiving Department	Blended Mobility option	Number of Students	Total Months Per Year
	uni-plovdiv.bg		NO	2	12
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0533			
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B2		

Student Mobility for Traineeships

Staff Mobility for Teaching



Inter-Institutional Agreement

1	Sending SCHAC	Sending Department		Start Academic Year	End Academic Year
	uni-plovdiv.bg			2022/2023	2028/2029
	Receiving SCHAC	Receiving Department		Number of Staff	Total Days Per Year
	rtu.lv			2	10.00
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0533			
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B2		
2	Sending SCHAC	Sending Department		Start Academic Year	End Academic Year
	rtu.lv			2022/2023	2028/2029
	Receiving SCHAC	Receiving Department		Number of Staff	Total Days Per Year
	uni-plovdiv.bg			2	10.00
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0533			
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B2		
Staff Mobility for Training					



1	Sending SCHAC	Sending Department		Start Academic Year	End Academic Year
	uni-plovdiv.bg			2022/2023	2028/2029
	Receiving SCHAC	Receiving Department		Number of Staff	Total Days Per Year
	rtu.lv			1	5.00
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0533			
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
1	en	B2			

2	Sending SCHAC	Sending Department		Start Academic Year	End Academic Year
	rtu.lv			2022/2023	2028/2029
	Receiving SCHAC	Receiving Department		Number of Staff	Total Days Per Year
	uni-plovdiv.bg			1	5.00
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0533			
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
1	en	B2			